

LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES

Regular Meeting – April 8, 2024, 5:15 p.m.

This meeting was conducted as a public meeting and a virtual meeting.

Present: Stephen Douglas, Chair
Brandon Beil, Vice-Chair
Don Kennedy, Trustee

Lory Chancy – Secretary/Treasurer
Jerry Bullard, Trustee

Absent:

Also

Present: Dale Williams, Executive Director
Todd Kennon, Attorney
Barbara Lemley
Sharma Staten, Sharma Care

Sonja Markham, LSHA Staff
Karl Plenge, NOC
Tim Atkinson

3 participants participated in the LSHA Virtual Regular Board Meeting.

CALL TO ORDER

Chairman Douglas called the in person/virtual April 8, 2024, Regular Meeting to order at 5:15 P.M. Chairman Douglas called for additions/deletions to the agenda. There were two (2) additions and one (1) clarification. The additions are a contract with “Demand Star”, a company that deals with advertising RFP’s, and approval of the general liability insurance renewal which is due on April 10th. The clarification is the LSHA Meeting Rules and Procedure Policy has a second revision. The Trustee agenda packages were updated prior to the meeting. **Motion** by Mr. Brandon Beil to approve the adoption of the agenda as amended. **Second** by Mrs. Lory Chancy. All in favor. **Motion carried.**

INDIVIDUAL APPEARANCES

Ms. Barbara Lemley.

CONSENT AGENDA

Chairman Douglas called for a Motion to approve the Consent Agenda. **Motion** by Mr. Brandon Beil to approve adoption of the Consent Agenda. **Second** by Mrs. Lory Chancy. All in favor. **Motion carried.**

UNFINISHED BUSINESS

Tim Atkinson, Business Director, SharmaCare-Primary Care Agreement with Lake Shore Hospital Authority

Mr. Tim Atkinson requested approval for SharmaCare-Primary Care to be a LSHA provider. Mr. Dale Williams explained Sharma-Care requested two (2) changes to the existing LSHA provider agreement 1) payment for the Initial and follow-up visits to be based on the 2024

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Florida Medicaid rate schedule and 2) audit of the invoices would be a monthly log certifying the date and time of the visit. Mr. Williams requested approval of the Agreement. Discussion.

Motion by Mr. Don Kennedy to approve the contract between LSHA and Sharma-Care Direct Primary Care, LLC effective immediately. **Second** by Mr. Jerry Bullard. All in favor. **Motion carried.**

Discussion and action – Todd Kennon, Attorney - LSHA Meeting Rules and Procedures Policy Revision

Mr. Todd explained the changes regarding the LSHA Meeting Rules and Procedures Policy. Discussion. Public Comment by Mr. Stew Lilker. **Motion** by Mr. Brandon Beil to adopt the changes to the LSHA Meeting Rules and Procedure Policy. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.** Public comment by Ms. Lemley.

Discussion and action – Progress report from staff regarding ongoing efforts to transfer ownership of Lake Shore Hospital to Meridian Behavioral Healthcare

Todd Kennon, LSHA Attorney, is hoping to receive information regarding the second appraisal from Mr. Larry Saucer this week. Britt Surveying will be providing a time frame on completing the survey. He will keep LSHA staff informed of the upcoming timelines.

Update – Records Storage Building – HIPAA Compliance

There is an email from the NOC in the agenda material giving an update as to the destruction of public health information that was left in the building when CHS vacated the premises. Computers, electronics with memories, harddrives etc., have been removed/destroyed. The building will be transferred over to the County soon. Public comment by Ms. Lemley.

Update – Trustee request for “RFP-2024-1”

Mr. Williams gave an update on the RFP that has been issued by the LSHA. The deadline for submittal is April 24, 2024, and can be extended if necessary. The scope includes three (3) buildings, the Women’s Center, PT building and the LSHA building. Mr. Williams also informed the Board of his zoom conference with Florida A&M University | College of Pharmacy and Pharmaceutical Sciences, Institute of Public Health and their wish for a site visit in the near future.

Demand Star

Demand Star is an internet based company that advertises RFP’s and RFP’S nationwide. There is no financial obligation to the Authority. It will be used to advertise RFP 2024-1. Mr. Williams asked for approval of the agreement. **Motion** by Mrs. Lory Chancy to approve the Demand Star agreement. **Second** by Mr. Jerry Bullard. All in favor. **Motion carried.** Public comment by Ms. Lemley. Discussion.

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LSHA General Liability for Land and Building

Mr. Williams informed the Trustees of the timeline regarding the renewal of the General Liability Policy. A response is due by April 10, 2024. A quote from James River in the amount of \$28,975 was received (32% increase for the upcoming year). A second quote from the Lexington Insurance Company in the amount of \$24,148 has also been received. This quote would be a 3% increase. Both proposals were reviewed by Mr. Kennon. Mr. Williams and Mr. Kennon are requesting for the Trustees to approve the quote with the Lexington Company. **Motion** by Mrs. Lory Chancy to accept the Lexington Insurance Company's quote. **Second** by Mr. Brandon Beil. All in favor. **Motion carried.**

STAFF REPORT

The staff report is in the Trustee packets.

BOARD MEMBER COMMENTS

Comment by Mr. Don Kennedy.

Meeting adjourned.

Respectfully submitted,

Lory Chancy, Secretary/Treasurer

Date of Approval

00:39:46 Joy Stevens: sharma? no
00:48:55 Joy Stevens: it wasnt
carpal tunnel sharma
00:58:46 Stew Lilker/Columbia County
Observer: I want to commnet stew
01:05:38 Joy Stevens: cheers stew

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April 3, 2024

**Lake Shore Hospital Authority
Sonja Markham & Dale Williams**
259 NE Franklin Street #102
Lake City FL 32055

Adam Messer

904-451-3705

SYSTEM PROPOSAL

Sharp BP-70C31 Advanced Color Workgroup Document System - 31 ppm B&W and Color networked digital MFP ■ 300-sheet duplexing single-pass feeder ■ Adobe PostScript 3 ■ Apple AirPrint ■ Enhanced 10.1" touchscreen ■ 1 x 550 Sheet Drawer ■ 100 Sheet Bypass ■ **SYSTEM INCLUDES** - BP-DE12 Copier Cabinet / 1 x 550 Sheet Paper Drawer ■ BP-TU10 Center Exit Tray ■ AR-D5133NT Surge Protector



BP-70C31
BP-70C36
BP-70C45

Sharp BP-FX11 Fax Unit - Fax expansion kit

Total Retail Price \$17,030.00 60 Month FMV Digital Special **\$146.33**

Total Discounted Price **\$6,774.50**

Basic connectivity included for 5 computer
Price includes trading in current copier
Price includes ending current lease

SERVICE PROPOSAL

McCrimon's Office Systems will supply all service, parts and supplies (except paper and staples) for \$120.00 per month for first 1,000 b/w copies and 1,500 color copies run, with overage billed at .015 per copy for b/w and .059 per copy for color. Agreement does not cover abuse, electrical surges or accidental damage.

Current Average Monthly Service Cost: \$227.00

Proposed Average Monthly Service Cost: \$120.00

Proposed Average Monthly Service Savings: \$127.00

***Proposed lease payment increases by \$27 but service decreases by \$127**

All rentals and leases will have a one time \$99.50 documentation fee added to first invoice. Lease option subject to credit approval. Picture may show options not quoted. See lease agreement and service agreements for full terms. Quote good for 30 Days unless otherwise noted.

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**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Request for Proposals
RFP 2024-1
April 24, 2024**

Present: Dale Williams, Executive Director
Sonja Markham, Administrative Assistant
Barbara Lemley, Citizen

Dale Williams and Sonja Markham met in the LSHA Board Room at 10:00 A.M. to open
“Request for Proposals RFP 2024-1. RFP 2024-1 were opened in the order they were received.

RFPs were received by:

Supreme Xtreme Mobile Lab – Lacreasha Smith – 118 Ohio Ave N, #A

Mayo Pharmacy and Wellness Center, Inc. – Dr. Erica Mayo – 4846 NW Lake Jeffery Road,
Lake City, FL 32055

Florida A & M University CoPPS, IPH Company – Johnnie L. Early, Dean – 1415 S Martin
Luther King Jr., Blvd, Tallahassee, FL 32307

Columbia County – David Kraus, County Manager – P.O. Box 1529, Lake City, FL 32056

Life Tree Women Care, Inc – Jamie Neal – 5500 Blanding Blvd., Jacksonville, FL 32244

Staff Report
May 13, 2024 Regular Meeting

NEW	0
RENEW	5
INELIGIBLE (INCOME OR OTHER)	0
TOTAL CLIENTS SEEN IN OFFICE IN APRIL	5
ACTIVE MEMBERS	16
PUBLIC VISITS	8
PRIMARY CARE VISITS – 2 LOCATIONS	
March, 2024	7
YTD (Fiscal year October – Sept)	51
PHARMACY USAGE	
March 2024	
PATIENTS SERVED	1
RX'S FILLED	5