

Draft

**LAKE SHORE HOSPITAL AUTHORITY  
BOARD OF TRUSTEES**

**Regular Meeting – June 12, 2023, 5:15 p.m.**

**This meeting was conducted as a public meeting and a Virtual meeting.**

**Present:** Brandon Beil, Chair  
Stephen M. Douglas, Vice-Chair  
Lory Chancy – Secretary/Treasurer  
Don Kennedy, Trustee

**Also**

**Present:** Dale Williams, Executive Director  
Todd Kennon, Attorney  
Cynthia Watson, LSHA Staff  
Barbara Lemley  
Sonja Markham, LSHA Staff  
Karl Plenge, NOC  
Brooke Frye, Tobacco Partnership

3 participants participated in the LSHA Virtual Regular Board Meeting.

**CALL TO ORDER**

Chairman Beil called the in person/virtual June 12, 2023, Regular Meeting to order at 5:15 P.M. Chairman Beil called for additions/deletions to the Agenda. There were none. Mr. Dale Williams advised the Trustees he would give an update only on the Bedoya Building. **Motion** by Mrs. Lory Chancy to approve adoption of the Agenda as amended. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.**

**INDIVIDUAL APPEARANCES**

Barbara Lemley.

**CONSENT AGENDA**

Chairman Beil called for a Motion to approve the Consent Agenda. **Motion** by Mrs. Lory Chancy to approve adoption of the Consent Agenda. **Second** by Mr. Stephen Douglas. All in favor. **Motion carried.**

**NEW BUSINESS**

**Discussion and possible action – Memorandum of Understanding July 1, 2023 – June 30, 2024, between LSHA and Tobacco Free Partnership**

Mr. Williams advised the Trustees Brooke Frye, with the Tobacco Free Partnership, requested a Memorandum of Understanding between LSHA and the Tobacco Free Partnership. The Tobacco Free Partnership has already been utilizing space at the LSHA. Discussion. **Motion** by Mrs. Lory Chancy to approve the Memorandum of Understanding between the LSHA and the Tobacco Free Partnership. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.**

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Discussion and possible action – Disposition of Record Storage Building

Mr. Williams advised the Board of requests made by several entities requesting use of the building north of the Authority for record storage. Discussion. Mr. Williams will contact the Clerk of Court and the Health Department to pull proposals together and come back to the Board.

Discussion and possible action – Amendment to Authority Personnel Policy Manual to include a policy for the Executive Director to approve certain requests

At the last meeting a request was made for a policy to be made, so that Mr. Williams can approve certain requests as long as they meet Authority criteria. This change was made in the LSHA personnel policy manual. **Motion** by Mrs. Lory Chancy for approval. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.**

2023 Fixed Asset Inventory for LSHA – Approval Requested

Mr. Williams requested the following amendments to the 2023 LSHA Inventory. There is one (1) deletion on the inventory and that is an ACER 233 H Monitor. Chairman Beil requested a Motion for this inventory item. **Motion** by Mrs. Lory Chancy. **Second** by Mr. Stephen Douglas. All in favor. **Motion carried.** There are three (3) additions to the inventory. An HP Elite Display Monitor E221; 2006 Chevy Silverado 2500HD; and a 1995 Chevy S10 regular cab. Mr. Williams requested these items be added to the 2023 LSHA Inventory. **Motion** by Mrs. Lory Chancy. **Second** by Mr. Stephen Douglas. All in favor. **Motion carried.** Mr. Williams requested to declare the following inventory items surplus and requested permission to sell:  
1995 Chevy S10 regular cab – TAG LPIT79 - 1GCCS1448SK141285  
1995 Ford PK – TAG 88A ASP - 1FTDF15YXSNA52763

**Motion** by Mr. Stephen Douglas to declare the 1995 Chevy S10 and the 1995 Ford PK surplus and to authorize the Executive Director to list them on an internet auction site of his choosing for disposition. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.** Staff is requesting to donate three (3) trailers containing emergency management supplies (cots, air purifiers, etc.) to the Columbia County Board of County Commissioners. Discussion. **Motion** by Mr. Don Kennedy to donate the trailers to the Columbia County Board of County Commissioners as is and with all contents. **Second** by Mr. Stephen Douglas. All in favor. Mr. Don Kennedy – yes, Mr. Stephen Douglas – yes, Mrs. Lory Chancy – No. Motion failed 2 to 1. **Motion** by Mrs. Lory Chancy to table the motion until she has a chance to look inside the trailers. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.**

Discussion and possible action – Lawn Service Agreement

Mr. Williams informed the Trustees that Lawn Enforcement Agency, Inc. will no longer provide lawn service to our account due to staffing issues and they have recommended Ricky Thomas, with Total Grounds Maintenance. A Contract Assignment has been prepared between Lawn

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Enforcement Agency, Inc. and Total Grounds Management, LLC. **Motion** by Mr. Stephen Douglas for the assignment between Lawn Enforcement Agency, Inc. and Total Grounds Management, LLC contingent on Mr. Todd Kennon's approval. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.**

**Discussion and possible action -- LSHA Medical Assistance Plan Amendment**

The plan was rewritten and presented to the Trustees for better clarification regarding points of service qualifications and limitations to point of service qualifications. **Motion** by Mr. Don Kennedy to approve the LSHA Medical Assistance Plan as amended by staff. **Second** by Mrs. Lory Chancy. All in favor. **Motion carried.**

**Update -- Contract with EM PALS (Emergency Physicians at Lake Shore)**

Mr. Kennon informed the Trustees a lease has been drafted and there will be a 2<sup>nd</sup> telephone conference between Mr. Kennon and Dr. Whites attorney. There should be a draft lease prepared for the July board meeting.

**Update -- Contract with Meridian Behavioral Healthcare**

The weekly telephone conferences between Meridian staff and Authority staff continue. Title searches have been received; reverter provisions are being worked on. Meridian is working on Mr. Powell's request for a financial commitment.

**Update -- Demolition of the Bedoya Building**

Mr. Williams informed the Board the asbestos remediation is scheduled. The contract was revised to include removal of the concrete outside of the building. No budget amendment will be necessary to pay Florida Fill and Grading once the building is demolished.

**UNFINISHED BUSINESS**

None.

**STAFF REPORT**

The staff report is in the Trustee packets.

**BOARD MEMBER COMMENTS**

Comments by Mrs. Chancy.

Chairman Beil adjourned meeting. Meeting adjourned.

Respectfully submitted,

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Lory Chancy, Secretary/Treasurer

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Date of Approval

**LSHA Millage History**

2018-2019	0.962
2019-2020	0.962
2020-2021	0.0001
2021-2022	0.0001
2022-2023	0.0001

**LAKE SHORE HOSPITAL AUTHORITY  
BUDGET SUMMARY  
OCTOBER 1, 2022 - SEPTEMBER 30, 2023**

	Healthcare Services	Buildings Administration	Operating	Total
<b>REVENUES AND BALANCES</b>				
Ad valorem taxes				
0.0001 mills	\$ 343	\$ -	\$ -	\$ 343
Lease Income	-	-	-	-
Interest earnings/ other	239,657	-	300,000	539,657
Total revenue	240,000	-	300,000	540,000
Interfund transfers	-	500,000	-	500,000
Estimated beginning cash	9,900,000	200,000	10,000,000	20,100,000
	<u>\$ 10,140,000</u>	<u>\$ 700,000</u>	<u>\$ 10,300,000</u>	<u>\$ 21,140,000</u>
<b>EXPENDITURES AND RESERVES</b>				
Administration	\$ -	\$ -	\$ 457,221	\$ 457,221
<b>Healthcare services</b>				
Indigent patient care	350,000	-	-	350,000
<b>Building maintenance</b>				
Repairs and maintenance		218,000	-	218,000
Building renovations		370,000	-	370,000
	350,000	588,000	457,221	1,395,221
Interfund transfers	-		500,000	500,000
Ending cash reserves	9,790,000	112,000	9,342,779	19,244,779
	<u>\$ 10,140,000</u>	<u>\$ 700,000</u>	<u>\$ 10,300,000</u>	<u>\$ 21,140,000</u>

**THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD**

The Tentative, Adopted, and/or Final budgets are on file in the Office of the above-mentioned taxing authority as a public record.

Staff Report  
July 10, 2023 Regular Meeting

NEW	0
RENEW	3
INELIGIBLE (INCOME OR OTHER)	0
TOTAL CLIENTS SEEN IN OFFICE IN JUNE	3
ACTIVE MEMBERS	28
PUBLIC VISITS	11
PRIMARY CARE VISITS – 4 LOCATIONS	
May, 2023	7
YTD (Fiscal year October – Sept)	112
PHARMACY USAGE	
May	
2023	
PATIENTS SERVED	8
RX'S FILLED	34