

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

Regular Meeting – June 12, 2023, 5:15 p.m.

This meeting was conducted as a public meeting and a Virtual meeting.

Present: Brandon Beil, Chair
Stephen M. Douglas, Vice-Chair

Lory Chancy – Secretary/Treasurer
Don Kennedy, Trustee

Also

Present: Dale Williams, Executive Director
Todd Kennon, Attorney
Cynthia Watson, LSHA Staff
Barbara Lemley

Sonja Markham, LSHA Staff
Karl Plenge, NOC
Brooke Frye, Tobacco Partnership

3 participants participated in the LSHA Virtual Regular Board Meeting.

CALL TO ORDER

Chairman Beil called the in person/virtual June 12, 2023, Regular Meeting to order at 5:15 P.M. Chairman Beil called for additions/deletions to the Agenda. There were none. Mr. Dale Williams advised the Trustees he would give an update only on the Bedoya Building. **Motion** by Mrs. Lory Chancy to approve adoption of the Agenda as amended. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.**

INDIVIDUAL APPEARANCES

Barbara Lemley.

CONSENT AGENDA

Chairman Beil called for a Motion to approve the Consent Agenda. **Motion** by Mrs. Lory Chancy to approve adoption of the Consent Agenda. **Second** by Mr. Stephen Douglas. All in favor. **Motion carried.**

NEW BUSINESS

Discussion and possible action – Memorandum of Understanding July 1, 2023 – June 30, 2024, between LSHA and Tobacco Free Partnership

Mr. Williams advised the Trustees Brooke Frye, with the Tobacco Free Partnership, requested a Memorandum of Understanding between LSHA and the Tobacco Free Partnership. The Tobacco Free Partnership has already been utilizing space at the LSHA. Discussion. **Motion** by Mrs. Lory Chancy to approve the Memorandum of Understanding between the LSHA and the Tobacco Free Partnership. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.**

Discussion and possible action – Disposition of Record Storage Building

Mr. Williams advised the Board of requests made by several entities requesting use of the building north of the Authority for record storage. Discussion. Mr. Williams will contact the Clerk of Court and the Health Department to pull proposals together and come back to the Board.

Discussion and possible action – Amendment to Authority Personnel Policy Manual to include a policy for the Executive Director to approve certain requests

At the last meeting a request was made for a policy to be made, so that Mr. Williams can approve certain requests as long as they meet Authority criteria. This change was made in the LSHA personnel policy manual. **Motion** by Mrs. Lory Chancy for approval. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.**

2023 Fixed Asset Inventory for LSHA – Approval Requested

Mr. Williams requested the following amendments to the 2023 LSHA Inventory. There is one (1) deletion on the inventory and that is an ACER 233 H Monitor. Chairman Beil requested a Motion for this inventory item. **Motion** by Mrs. Lory Chancy. **Second** by Mr. Stephen Douglas. All in favor. **Motion carried.** There are three (3) additions to the inventory. An HP Elite Display Monitor E221; 2006 Chevy Silverado 2500HD; and a 1995 Chevy S10 regular cab. Mr. Williams requested these items be added to the 2023 LSHA Inventory. **Motion** by Mrs. Lory Chancy. **Second** by Mr. Stephen Douglas. All in favor. **Motion carried.** Mr. Williams requested to declare the following inventory items surplus and requested permission to sell:
1995 Chevy S10 regular cab – TAG LPIT79 - 1GCCS1448SK141285
1995 Ford PK – TAG 88A ASP - 1FTDF15YXSNA52763

Motion by Mr. Stephen Douglas to declare the 1995 Chevy S10 and the 1995 Ford PK surplus and to authorize the Executive Director to list them on an internet auction site of his choosing for disposition. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.** Staff is requesting to donate three (3) trailers containing emergency management supplies (cots, air purifiers, etc.) to the Columbia County Board of County Commissioners. Discussion. **Motion** by Mr. Don Kennedy to donate the trailers to the Columbia County Board of County Commissioners as is and with all contents. **Second** by Mr. Stephen Douglas. All in favor. Mr. Don Kennedy – yes, Mr. Stephen Douglas – yes, Mrs. Lory Chancy – No. Motion failed 2 to 1. **Motion** by Mrs. Lory Chancy to table the motion until she has a chance to look inside the trailers. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.**

Discussion and possible action – Lawn Service Agreement

Mr. Williams informed the Trustees that Lawn Enforcement Agency, Inc. will no longer provide lawn service to our account due to staffing issues and they have recommended Ricky Thomas, with Total Grounds Maintenance. A Contract Assignment has been prepared between Lawn

Enforcement Agency, Inc. and Total Grounds Management, LLC. **Motion** by Mr. Stephen Douglas for the assignment between Lawn Enforcement Agency, Inc. and Total Grounds Management, LLC contingent on Mr. Todd Kennon's approval. **Second** by Mr. Don Kennedy. All in favor. **Motion carried.**

Discussion and possible action – LSHA Medical Assistance Plan Amendment

The plan was rewritten and presented to the Trustees for better clarification regarding points of service qualifications and limitations to point of service qualifications. **Motion** by Mr. Don Kennedy to approve the LSHA Medical Assistance Plan as amended by staff. **Second** by Mrs. Lory Chancy. All in favor. **Motion carried.**

Update – Contract with EM PALS (Emergency Physicians at Lake Shore)

Mr. Kennon informed the Trustees a lease has been drafted and there will be a 2nd telephone conference between Mr. Kennon and Dr. Whites attorney. There should be a draft lease prepared for the July board meeting.

Update – Contract with Meridian Behavioral Healthcare

The weekly telephone conferences between Meridian staff and Authority staff continue. Title searches have been received; reverter provisions are being worked on. Meridian is working on Mr. Powell's request for a financial commitment.

Update – Demolition of the Bedoya Building

Mr. Williams informed the Board the asbestos remediation is scheduled. The contract was revised to include removal of the concrete outside of the building. No budget amendment will be necessary to pay Florida Fill and Grading once the building is demolished.

UNFINISHED BUSINESS

None.

STAFF REPORT


The staff report is in the Trustee packets.

BOARD MEMBER COMMENTS

Comments by Mrs. Chancy.

Chairman Beil adjourned meeting. Meeting adjourned.

Respectfully submitted,



Lory Chancy, Secretary/Treasurer

7/10/23

Date of Approval