

**LAKE SHORE HOSPITAL AUTHORITY**

**AGENDA  
FIRST BUDGET HEARING**

September 14, 2020  
5:15 p.m.

**1. Open Public Hearing**

Chair announces that the proposed millage rate of 0.0001 mills is 99.99 % less than the rolled back rate for 2020. The purpose of the levy is to maintain the legal standing of the Lake Shore Hospital Authority as a taxing authority.

**2. Overview of budget.**

**3. Comments on the budget by the Authority members and staff.**

**4. Public input on the budget and millage rate.**

**5. Amendments to the proposed budget and millage rate, if any.**

**6. Motion: To adopt tentative millage rate of 0.0001 mills for the 2020-2021 fiscal year.**

**7. Motion: To adopt tentative budgets for the 2020-2021 fiscal year as follows:**

	Appropriations & Reserves
Patient Care Fund - Hospital Services	\$ 9,020,800
Patient Care Fund - Clinical Services	1,210,000
Operating Fund	17,125,000
Capital Improvement Fund	1,067,965
Total	<u>\$ 28,423,765</u>

**8. Close Public Hearing and announce:**

The Final Budget Hearing will be held Monday, September 21, 2020 at 5:15 p.m. This meeting will be conducted as a "Virtual " Board meeting utilizing communications media technology (CMT) related to conducting public meetings while under the public health emergency related to the spread of Novel Coronavirus Disease 2019 (COVID-19). Specific information on how the public may attend and participate in this hearing can be found on the Authority website at "lakeshoreha.org" under the agenda materials posted for this meeting.

**LSHA Operating Fund**  
**Proposed Budget**  
**October 2020 through September 2021**

	Actual Oct '17 - Sep 18	Actual Oct 18 - Sept 19	Actual Oct 19 - July 20	Proposed Oct 20 - Sept 21
<b>Income</b>				
Interest Income	\$ 39,752.05	\$ 105,987.00	\$ 190,354.18	\$ 125,000.00
Miscellaneous Revenue	832.78	2,696.54	1,095.06	-
Other Income	6,839.09	315.26	143.49	-
Rental Income	441,596.00	440,684.00	424,373.86	-
<b>Total Income</b>	<b>489,019.92</b>	<b>549,682.80</b>	<b>615,966.59</b>	<b>125,000.00</b>
<b>Gross Profit</b>	<b>489,019.92</b>	<b>549,682.80</b>	<b>615,966.59</b>	<b>125,000.00</b>
<b>Expense</b>				
Accounting Services	22,169.00	15,184.00	17,501.00	25,000.00
Advertising	4,874.38	3,171.19	2,927.75	4,000.00
Bank Fees	37.50	150.00	-	500.00
Communications Expense	7,189.66	6,187.48	5,183.35	7,000.00
Dues & Subscriptions	1,604.05	1,444.10	847.10	1,500.00
Employee Expense	339.50	169.42	410.50	500.00
<b>Insurance</b>				
Property	7,191.00	7,038.00	935.03	7,500.00
Workers' Compensation	717.00	719.00	-	1,000.00
Directors & Officers Liability	-	19,890.00	19,955.00	21,000.00
General Liability	-	1,974.11	1,264.00	2,500.00
<b>Total Insurance</b>	<b>7,908.00</b>	<b>29,621.11</b>	<b>22,154.03</b>	<b>32,000.00</b>
Janitorial Expense	5,237.88	4,358.82	2,700.00	5,000.00
Lawn Maintenance	5,774.10	8,916.17	6,511.30	8,000.00
Legal Services	25,895.40	30,857.80	20,955.32	30,000.00
Licenses	75.00	75.00	1,635.00	1,800.00
Miscellaneous Expense	1,335.79	99.00	3,048.96	3,000.00
<b>Office Expense</b>	<b>7,908.00</b>			
Computer/Network related	10,777.97	9,327.00	17,339.70	12,000.00
Miscellaneous Supplies	1,166.85	1,463.85	926.62	1,500.00
Office Supplies	5,328.27	7,629.12	4,190.48	6,000.00
Website Maintenance	1,044.04	1,954.02	1,714.85	2,500.00
Office Expense - Other	1,408.39	96.16	1,882.44	2,000.00
<b>Total Office Expense</b>	<b>27,633.52</b>	<b>20,470.15</b>	<b>26,054.09</b>	<b>24,000.00</b>
Postage	400.87	412.83	381.60	500.00
Professional Services	1,850.00	-	1,785.00	2,000.00
<b>Repair &amp; Maintenance</b>				
Building	369.50	295.25	115.00	2,000.00
Equipment	4,877.98	5,468.57	4,720.36	5,000.00
Repair & Maintenance - Other	190.00	-	1,737.72	2,000.00
<b>Total Repair &amp; Maintenance</b>	<b>5,437.48</b>	<b>5,763.82</b>	<b>6,573.08</b>	<b>9,000.00</b>
Sales Tax	34,813.52	34,792.09	28,755.90	-

LSHA Operating Fund  
Proposed Budget  
October 2020 through September 2021

	Actual Oct '17 - Sep 18	Actual Oct 18 - Sept 19	Actual Oct 19 - July 20	Proposed Oct 20 - Sept 21
<b>Utilities</b>				
Electric	\$ 7,829.50	\$ 7,555.99	\$ 5,421.43	\$ 8,000.00
Garbage Disposal	320.56	301.44	258.80	400.00
Water, Sewer, Gas	4,614.18	5,649.59	4,607.29	5,800.00
<b>Total Utilities</b>	<b>12,764.24</b>	<b>13,507.02</b>	<b>10,287.52</b>	<b>14,200.00</b>
<b>66000 · Payroll Expenses</b>				
Payroll Taxes	13,856.42	11,855.44	10,167.34	13,129.00
Retirement Contributions	26,137.51	16,624.71	9,799.71	13,438.00
Wages	181,129.80	154,972.96	132,906.30	176,610.00
66000 · Payroll Expenses - Other	241.50	231.80	194.25	300.00
<b>Total 66000 · Payroll Expenses</b>	<b>221,365.23</b>	<b>183,684.91</b>	<b>153,067.60</b>	<b>203,477.00</b>
66900 · Reconciliation Discrepancies	(36.64)	(0.51)	(0.15)	-
69800 · Uncategorized Expenses	530.60	215.20	-	-
<b>Total Expense</b>	<b>311,850.63</b>	<b>359,079.60</b>	<b>310,778.95</b>	<b>371,477.00</b>
<b>Net Income</b>	<b>(311,133.63)</b>	<b>190,603.20</b>	<b>305,187.64</b>	<b>(246,477.00)</b>
<b>Beginning Fund Balance</b>	<b>9,369,101.00</b>	<b>9,470,921.84</b>	<b>9,661,525.04</b>	<b>17,000,000.00</b>
<b>Ending Fund Balance</b>	<b>\$ 9,057,967.37</b>	<b>\$ 9,661,525.04</b>	<b>\$ 9,966,712.68</b>	<b>\$ 16,753,523.00</b>

**LSHA PCF Hospital Services**  
**Proposed Budget**  
**October 2020 through September 2021**

	Actual Oct '17 - Sep 18	Actual Oct 18 - Sept 19	Actual Oct 19 - July 20	Proposed Oct 20 - Sept 21
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Ad Valorem Tax - Current	\$ 2,289,064.15	\$ 2,476,258.00	\$ 2,696,625.01	\$ 300.00
Ad Valorem Tax - Delinquent	11,114.29	-	8,242.88	500.00
Interest Income	29,722.02	95,008.00	28,777.49	20,000.00
Miscellaneous Income	44,263.00	5,650.00	7,236.11	-
<b>Total Income</b>	<b>2,374,163.46</b>	<b>2,576,916.00</b>	<b>2,740,881.49</b>	<b>20,800.00</b>
<b>Gross Profit</b>	<b>2,374,163.46</b>	<b>2,576,916.00</b>	<b>2,740,881.49</b>	<b>20,800.00</b>
<b>Expense</b>				
Tax Collector Fees	37,261.00	36,240.00	37,250.00	-
Property Appraiser Fees	85,656.00	85,579.00	92,066.35	-
Other Expenses	35.00	723.00	722.34	-
<b>Indigent Care</b>				-
Physician Reimbursement	159,872.00	116,972.00	81,378.13	-
Indigent Care - Other	1,333,853.00	864,186.00	493,211.73	-
<b>Total Indigent Care</b>	<b>1,493,725.00</b>	<b>981,158.00</b>	<b>574,589.86</b>	-
<b>Total Expense</b>	<b>1,616,677.00</b>	<b>1,103,700.00</b>	<b>704,628.55</b>	-
<b>Net Ordinary Income</b>	<b>757,486.46</b>	<b>1,473,216.00</b>	<b>2,036,252.94</b>	-
<b>Net Income</b>	<b>757,486.46</b>	<b>1,473,216.00</b>	<b>2,036,252.94</b>	<b>20,800.00</b>
<b>Beginning Fund Balance</b>	<b>5,232,585.00</b>	<b>5,990,072.00</b>	<b>7,463,288.00</b>	<b>9,000,000.00</b>
	<b>\$ 5,990,071.46</b>	<b>\$ 7,463,288.00</b>	<b>\$ 9,499,540.94</b>	<b>\$ 9,020,800.00</b>

**LSHA PCF Clinical Services  
Proposed Budget  
October 2020 through September 2021**

	Actual Oct '17 - Sep 18	Actual Oct 18 - Sept 19	Actual Oct 19 - July 20	Proposed Oct 20 - Sept 21
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Income	\$ 12,249.00	\$ 11,271.00	\$ 76.00	\$ 10,000.00
<b>Total Income</b>	<b>12,249.00</b>	<b>11,271.00</b>	<b>76.00</b>	<b>10,000.00</b>
<b>Expense</b>				
<b>Indigent Care</b>				
CLINIC Indigent Svc. Expense	71,600.00	52,400.00	32,825.00	60,000.00
Prescription Drug Assistance	15,328.00	13,261.00	8,152.00	15,000.00
<b>Total Indigent Care</b>	<b>86,928.00</b>	<b>65,661.00</b>	<b>40,977.00</b>	<b>75,000.00</b>
<b>Total Expense</b>	<b>86,928.00</b>	<b>65,661.00</b>	<b>40,977.00</b>	<b>75,000.00</b>
<b>Net Ordinary Income</b>	<b>(74,679.00)</b>	<b>(54,390.00)</b>	<b>(40,901.00)</b>	<b>(65,000.00)</b>
<b>Net Income</b>	<b>(74,679.00)</b>	<b>(54,390.00)</b>	<b>(40,901.00)</b>	<b>(65,000.00)</b>
<b>Beginning Fund Balance</b>	<b>1,383,551.00</b>	<b>1,308,872.00</b>	<b>1,254,482.00</b>	<b>1,200,000.00</b>
<b>Ending Fund Balance</b>	<b>\$ 1,308,872.00</b>	<b>\$ 1,254,482.00</b>	<b>\$ 1,213,581.00</b>	<b>\$ 1,135,000.00</b>

**LSHA Capital Improvement Fund  
Proposed Budget  
October 2020 through September 2021**

	Actual	Actual	Actual	Proposed
	Oct '17 - Sep 18	Oct 18-Sept 19	Oct 19-July 20	Oct 20-Sept 21
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Ad Valorem Taxes	\$ 10,200.00	\$ -	\$ -	\$ -
Interest Income	5,054.78	17,940.00	-	10,000.00
<b>Total Income</b>	<b>15,254.78</b>	<b>17,940.00</b>	<b>-</b>	<b>10,000.00</b>
<b>Gross Profit</b>	<b>15,254.78</b>	<b>17,940.00</b>	<b>-</b>	<b>10,000.00</b>
<b>Expense</b>				
Grounds Maintenance	25,000.00	-	-	-
Professional Services	984.25	-	216,558.50	-
Repairs and Maintenance				
Building	22,152.70	43,542.00	-	-
	-	-	-	-
<b>Total Repairs and Maintenance</b>	<b>22,152.70</b>	<b>43,542.00</b>	<b>-</b>	<b>-</b>
Capital Outlay	95,586.00	-	-	-
<b>Total Expense</b>	<b>143,722.95</b>	<b>43,542.00</b>	<b>216,558.50</b>	<b>-</b>
<b>Net Ordinary Income</b>	<b>(128,468.17)</b>	<b>(25,602.00)</b>	<b>(216,558.50)</b>	<b>10,000.00</b>
<b>Net Income</b>	<b>(128,468.17)</b>	<b>(25,602.00)</b>	<b>(216,558.50)</b>	<b>10,000.00</b>
<b>Beginning Fund Balance</b>	<b>1,428,593.00</b>	<b>1,300,124.83</b>	<b>1,274,523.00</b>	<b>1,057,964.50</b>
<b>Ending Fund Balance</b>	<b>\$ 1,300,124.83</b>	<b>\$ 1,274,523.00</b>	<b>\$ 1,057,964.50</b>	<b>\$ 1,067,964.50</b>

September 2, 2020

TO: LSHA Trustees

FR: Dale Williams, Executive Director

RE: FY 2020-2021 Budget

Please note the following:

- 1.) The format of budget documents has changed. Included in your agenda packet for all funds is a historical summary of actual line item expenditures for fiscal years 2017-2018, 2018 -2019, and for fiscal year 2019 -2020 (current year) for the 10 months ending July 31, 2020. The line items within the budget have been changed to match the "QuickBooks" accounting system used internally by the Authority for ease of comparison.
- 2.) The budget was prepared based on current conditions, which is the provision of clinical services only. No assumptions were made regarding the future revenue and expenses of **any** operating scenario for Lake Shore Hospital. Any future decisions made by the Trustees that affect the budget will be addressed by budget amendments.
- 3.) The proposed budget does not include any wage or benefit increases, except those required by law (i.e. FRS rates )
- 4.) Budget adoption requirements have not changed; therefore, in order to insure full compliance with applicable laws a "script" has been prepared to follow. Even if the motions change, the format will remain the same.