

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting &
Budget Meeting**

**October 14, 2019
5:15 p.m.**

Present: Brandon Beil, Chair
Lory Chancy – Secretary/Treasurer
Stephen M. Douglas, Trustee
Jay Swisher, Trustee

Absent: Dr. Mark Thompson, Trustee

Also

Present: Dale Williams, Executive Director
Rhonda Sherrod, Shands
Linda Silecchia, Shands
Steve Davis, Shands
Mrs. Janet Creel
Sonja Markham, LSHA Staff
Cynthia Watson, LSHA Staff
Brittany Loper, Fred Koberlein's
Office
Barbara Jeffords Lemley, Citizen
Stew Lilker, Citizen

CALL TO ORDER

A Presentation was made in honor of Mrs. Janet Creel for her service as a Trustee to the Lake Shore Hospital Authority Board.

Chairman Beil called the Budget Hearing to order at 5:15 pm.

2019-2020 Budget – Final Public Hearing

Chairman Beil announced the proposed millage rate of 0.962 mills is 5.97% over the rolled back rate for 2019. The purpose of the levy is to fulfill the Authority's obligations under the Indigent Care Agreement and Lease Assignment Agreement with Lake Shore HMA, Inc.

Mr. Dale Williams explained to the Lake Shore Hospital Authority Board the Florida Department of Revenue found the Budget Adoption Ad which ran prior to the Tuesday, September 17, 2019 Final Budget Hearing to be in violation; therefore, the Final Budget Hearing was re-advertised and the final budget hearing re-held, he also went over an overview of the Budget.

Public comments by Barbara Lemley and Stew Lilker.

Motion by Mr. Jay Swisher to adopt the millage rate of 0.962 mills for the 2019-2020 fiscal year, Resolution 2019-004 (REVISED), **Second** by Mrs. Lory Chancy. All in favor. **Motion carried.**

Chairman Beil calls for Motion to adopt the tentative budgets for the 2019-20 fiscal year as follows:

	Appropriations & Reserves
Patient Care Fund – Hospital Services	\$ 8,715,785
Patient Care Fund – Clinical Services	1,220,000
Operating Fund	4,326,715
Capital Improvement Fund	<u>1,311,200</u>
Total	<u>\$15,573,700</u>

Motion by Mr. Jay Swisher to adopt the budgets for the 2019-20 fiscal year, Resolution 2019-005 (REVISED), **Second** by Mr. Stephen Douglas. All in favor. **Motion Carried.**

Chairman Beil closed the Final Budget Hearing.

AGENDA

Chairman Beil called for additions/deletions to the Agenda. There were none. Chairman Beil called for a Motion to approve the Agenda. **Motion** by Mr. Jay Swisher. **Second** by Mrs. Lory Chancy to approve adoption of the Agenda. All in favor. **Motion carried.**

INDIVIDUAL APPEARANCES

Public comments by Barbara Lemley and Stew Lilker.

CONSENT AGENDA

Chairman Beil called for additions/deletions to the Consent Agenda. There were none. Chairman Beil called for a Motion to approve the Consent Agenda. **Motion** by Mrs. Lory Chancy. **Second** by Mr. Jay Swisher to approve adoption of the Consent Agenda. All in favor. **Motion carried.**

UNFINISHED BUSINESS

Pilot Project – Eligibility Program Verification Process

Mr. Dale Williams informed the Board that once the Memorandum of Understanding between LSHA of Columbia County and HMA Lake Shore, Inc. was reviewed by legal counsel it was determined an Amendment to the Lease is needed. The Amendment will be presented to the Board at a future meeting.

Quarantine Room Project

Mr. Dale Williams informed the Board an Agreement between LSHA and the Hospital for construction of the isolation room has been prepared. The agreement has been distributed for review. The agreement will be scheduled for approval in the November, 2019 meeting.

NEW BUSINESS

Election of Officers

Chairman Beil introduced Ms. Brittany Loper, Attorney. Ms. Loper opened the floor for Election of Officers. Mr. Jay Swisher nominated our current chair, Brandon Beil, continue as Chair for another year. Ms. Loper called for other nominations, there are none, nominations closed, Ms. Loper called for a Motion. **Motion** by Mr. Jay Swisher to nominate Brandon Beil for Chair. **Second** by Mrs. Lory Chancy. All in favor. **Motion carried.**

Ms. Loper opened the floor for Election of Vice-Chair. Mr. Brandon Beil nominates Mr. Jay Swisher as Vice-Chair. Ms. Loper called for other nominations, there are none, nominations closed, Ms. Loper called for a Motion. **Motion** by Mr. Brandon Beil to nominate Mr. Jay Swisher for Vice- Chair. **Second** by Mr. Stephen Douglas. All in favor. **Motion carried.**

Ms. Loper opened the floor for Election of Secretary/Treasurer. Mr. Brandon Beil nominates Mrs. Lory Chancy as Secretary/Treasurer. Ms. Loper called for other nominations, there are none, nominations closed, Ms. Loper called for a Motion. **Motion** by Mr. Brandon Beil to nominate Mrs. Lory Chancy for Secretary/Treasurer. **Second** by Mr. Jay Swisher. All in favor. **Motion carried.**

Approval of 2020 Meeting Schedule

Mr. Dale Williams informs the Board the 2020 Meeting Schedule is in their packets and the schedule needs to be approved. **Motion** by Mr. Jay Swisher to approve the 2020 Meeting Schedule, **Second** by Mrs. Lory Chancy. All in favor. **Motion Carried.**

Approval of Surplus Property Resolution (2019-006)

Lake Shore Hospital Authority approved disposing of a surplus copier during the September 9, 2019 meeting. Legal counsel requested a Resolution regarding this action. **Motion** by Mrs. Lory Chancy to approve Surplus Property Disposal Resolution (2019-006), **Second** by Mr. Jay Swisher. All in favor. **Motion Carried.**

Approval of Network Operations Company Contract

The Contract for IT services was awarded to the Network Operations Company. Mr. Williams asked for approval of the Contract. Chairman Beil asks for a Motion for to approve. **Motion** by Mr. Jay Swisher to approve the Network Operations Company Contract, **Second** by Mr. Stephen Douglas. All in favor. **Motion Carried.**

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October 14, 2019

Approval of Recognition Policy Resolution (2019-007)

Mr. Dale Williams explained the Recognition Policy and asked the Board to adopt this policy. **Motion** by Mr. Jay Swisher to approve the Recognition Policy Resolution (2019-007), **Second** by Mr. Stephen Douglas. All in favor. **Motion Carried.**

Discussion and possible action 2020 Community Information Guide

Mr. Dale Williams explained the ad for the 2020 Community Info Guide. Discussion. **Motion** by Mr. Jay Swisher to approve the \$995.00 fee for a full page ad in the 2020 Community Information Guide, **Second** by Mr. Stephen Douglas. All in favor. **Motion Carried.**

Roof O Project

Mr. Dale Williams asks the Board for approval to pay Invoice #18144-09 in the amount of \$10,429.50. **Motion** by Mr. Jay Swisher to approve invoice #18144-09, in the amount of \$10,429.50, **Second** by Mr. Stephen Douglas. All in favor. **Motion Carried.**

HOSPITAL UPDATE

The luncheon held for Breast Cancer Awareness had a good turnout; The next Weight Loss Class will be held on December 19th at Lake Shore Hospital Authority; Mrs. Rhonda Sherrod announced September indigent care numbers.

STAFF REPORT

Cynthia Watson announced staff report is in the trustee packets.

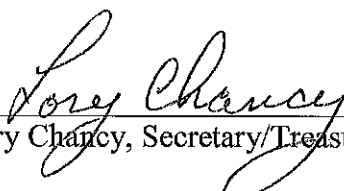
BOARD MEMBER COMMENTS

Comments by Mrs. Lory Chancy, Mr. Jay Swisher, Mr. Stephen Douglas and Mr. Dale Williams.

Chairman Beil called for a Motion to adjourn meeting.

Meeting adjourned.

Respectfully submitted,



Lory Chancy, Secretary/Treasurer

11/13/19

Date of Approval

**LAKE SHORE HOSPITAL AUTHORITY
RESOLUTION NO. 2019-004 (REVISED)**

WHEREAS, the Appropriations and Reserves Budget of \$15,573,700; and

WHEREAS, in order to adequately fund the Appropriations and Reserves Budget It is necessary to adopt the millage rate of 0.962 mills, which is 5.97% over the rolled back rate of 0.9078 for the 2019-2020 budget year.

NOW, THEREFORE, BE IT RESOLVED by the **BOARD OF TRUSTEES OF LAKE SHORE HOSPITAL AUTHORITY** that the Board shall and does hereby adopt and set the millage rate of 0.962 mills to be levied for property taxes for its Patient Care and Improvements Funds for the 2019-2020 budget year.

Upon Motion duly made, seconded and carried, the foregoing Resolution was adopted at a meeting of the **BOARD OF TRUSTEES OF LAKE SHORE HOSPITAL AUTHORITY** on October 14, 2019 This final millage resolution being adopted prior to the final budget resolution.

**BOARD OF TRUSTEES OF
LAKE SHORE HOSPITAL AUTHORITY**

By: 
Brandon Beil, Chairman

ATTEST: 
Loretta Chancy, Secretary/Treasurer

**LAKE SHORE HOSPITAL AUTHORITY
RESOLUTION NO. 2019-005 (REVISED)**


WHEREAS, the **BOARD OF TRUSTEES OF LAKE SHORE HOSPITAL AUTHORITY** has tentatively adopted its 2019-2020 Appropriations and Reserves Budget of \$15,573,700.

NOW, THEREFORE, BE IT RESOLVED by the **BOARD OF TRUSTEES OF LAKE SHORE HOSPITAL AUTHORITY** that the Board shall and does hereby adopt its 2019-2020 Operating Funds Appropriations and Reserves Budget in the amount of \$15,573,700.

Upon Motion duly made, seconded and carried, the foregoing Resolution was adopted at a meeting of the **BOARD OF TRUSTEES OF LAKE SHORE HOSPITAL AUTHORITY** on October 14, 2019. This budget resolution being adopted by a separate vote from the millage levy resolution in accordance with Florida law; and the final millage resolution being adopted prior to this final budget resolution.

**BOARD OF TRUSTEES OF
LAKE SHORE HOSPITAL AUTHORITY**

By: 
Brandon Beil, Chairman

ATTEST: 
Loretta Chancy, Secretary/Treasurer

FLK/mc
09/18/2019

LAKE SHORE HOSPITAL AUTHORITY RESOLUTION 2019-006

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE LAKE SHORE HOSPITAL AUTHORITY OF COLUMBIA COUNTY, FLORIDA DECLARING CERTAIN PROPERTY TO BE SURPLUS TO ITS NEEDS AND DISPOSED OF PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS AND REQUIREMENTS OF FLORIDA LAW AND UPON DISPOSAL AUTHORIZING THE REMOVAL OF SUCH PROPERTY FROM THE FIXED ASSETS OF THE AUTHORITY.

WHEREAS, the Lake Shore Hospital Authority (“LSHA”) owns a Lanier photocopier (the “Property”); and

WHEREAS, and the LSHA administration has determined that no useful purpose is served by the Property and further requests that the Board of Trustees finds such Property to be surplus to the needs of the LSHA; and

WHEREAS, the Board of Trustees finds that the Property is surplus to the needs of the LSHA; and

WHEREAS, the Board of Trustees finds that best interests of the LSHA are served by lawfully disposing of the Property; and

WHEREAS, the Board of Trustees finds that upon disposal of the Property, the Property shall be removed from the fixed assets of the LSHA.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LAKE SHORE HOSPITAL AUTHORITY OF COLUMBIA COUNTY, FLORIDA AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this Resolution.

Section 2. The LSHA administration is hereby authorized to lawfully dispose of the Property and upon disposal of the Property remove the Property from the fixed assets of the LSHA.

Section 3. This resolution shall be effective immediately.

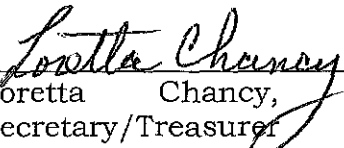
PASSED AND ADOPTED at a meeting of the Board of Trustees of the Lake Shore Hospital Authority of Columbia County, Florida this 14th day of October 2019.


**LAKE SHORE HOSPITAL
AUTHORITY**

By: 
Brandon Beil, Chairman

ATTEST

APPROVED AS TO FORM AND
LEGALITY:

By: 
Loretta Chancy,
Secretary/Treasurer

By: 
Frederick L. Koberlein, Jr.,
Authority Attorney

FLK/mc
10/4/2019

LAKE SHORE HOSPITAL AUTHORITY RESOLUTION NO. 2019-007

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE LAKE SHORE HOSPITAL AUTHORITY OF COLUMBIA COUNTY, FLORIDA AUTHORIZING AND ADOPTING A RECOGNITION POLICY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Lake Shore Hospital Authority ("LSHA") benefits from the services and efforts of individuals and groups who further the reach and effectiveness of the LSHA in performing its mission; and

WHEREAS, Trustees, employees, health care providers, pharmacies, and others perform and render valuable assistance to the LSHA; and

WHEREAS, the LSHA Board of Trustees desires to adopt a policy to honor and recognize selected individuals and groups and show appreciation for their services and contributions to the LSHA; and

WHEREAS, the referenced policy will apply to all individuals and groups that are approved by the LSHA Board of Trustees as having met the purpose of the policy; and

WHEREAS, the LSHA Board of Trustees finds that it is in the best interests of the LSHA to adopt a policy as described herein and a copy of such is attached hereto as "Exhibit A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LAKE SHORE HOSPITAL AUTHORITY OF COLUMBIA COUNTY, FLORIDA AS FOLLOWS:

Section 1. The above recitals are all true and accurate and are incorporated herein and made a part of this Resolution.

Section 2. A recognition policy is hereby adopted.

Section 3. This resolution shall be effective immediately.

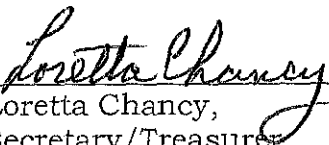
PASSED AND ADOPTED at a meeting of the Board of Trustees of the Lake Shore Hospital Authority of Columbia County, Florida this 14th day of October, 2019.


**LAKE SHORE HOSPITAL
AUTHORITY**

By: 
Brandon Beil, Chairman

ATTEST

APPROVED AS TO FORM AND
LEGALITY:

By: 
Loretta Chancy,
Secretary/Treasurer

By: 
Frederick L. Koberlein, Jr.,
Authority Attorney

LAKE SHORE HOSPITAL AUTHORITY

RECOGNITION POLICY

PURPOSE

The Lake Shore Hospital Authority ("Authority") benefits from the services and efforts of individuals and groups who further the reach and effectiveness of the Authority in performing its mission. Trustees, employees, health care providers, pharmacies, and others perform and render valuable assistance to the Authority. Therefore, it is the policy of the Authority to honor and recognize selected individuals and groups in appreciation for their services and contributions to the Authority.

SCOPE

This Policy applies to all individuals and groups approved by the Authority's Board of Trustees as having met the purpose of this Policy.

RECOGNITION

The form of recognition may include, but is not limited to, any one or a combination of the following forms:

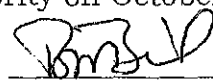
1. Letters of appreciation.
2. A formal Resolution adopted by the Board of Trustees.
3. Name and contribution on engraved plaque displayed in the office of the Authority.

IMPLEMENTATION

Recognition shall be a legitimate Authority purpose. The Executive Director will ensure that individuals and groups approved for recognition by the Authority are recognized in the manner approved by the Authority's Board of Trustees. Funds for items normally associated with recognition shall be included in the annual budget approved by the Authority.

DATE AND ACTION TAKEN

Adopted by the Lake Shore Hospital Authority on October 14, 2019.



Brandon Beil, Chairman