

LAKE SHORE HOSPITAL AUTHORITY

**AGENDA
FIRST BUDGET HEARING**

**September 9, 2019
5:15 p.m.**

1. Open Public Hearing

Chair announces that the proposed millage rate of 1.500 mills is 65.23 % over the rolled back rate for 2019. The purpose of the levy is to fulfill the Authority's obligations under the Indigent Care Agreement and Lease Assignment Agreement with Lake Shore HMA, Inc.

2. Overview of budget.

3. Comments on the budget by the Authority members and staff.

4. Public Input on the budget and millage rate.

5. Amendments to the proposed budget and millage rate, if any.

6. Motion: To adopt tentative millage rate of 1.500 mills for the 2019-20 fiscal year. (Or as amended)

7. Motion: To adopt tentative budgets for the 2019-2020 fiscal year as follows:

	<u>Appropriations & Reserves</u>
Patient Care Fund - Hospital Services	\$ 10,194,570
Patient Care Fund - Clinical Services	1,220,000
Operating Fund	4,326,715
Capital Improvement Fund	1,311,200
Total	<u>\$ 17,052,485</u>

8. Close Public Hearing and announce:

The Final Budget Hearing will be held Tuesday, September 17, 2019 at 5:15 p.m. at Lake Shore Hospital Authority, Administrative Complex, 259 NE Franklin St., Suite 102, Lake City, FL 32055.

LAKE SHORE HOSPITAL AUTHORITY
PROPOSED BUDGET
Fiscal Year 2019-2020
September 9, 2019

Reference	Patient Care Funds		Operating Fund	Capital	Total
	Hospital Services	Clinical Services		Improvement Fund	
ESTIMATED REVENUES					
Ad valorem taxes - 1.500 mills	A	\$ 4,094,570	\$ -	\$ 10,200	\$ 3,781,378
		4,094,570	-	10,200	3,781,378
		4,094,570	-	10,200	4,104,770
Lease Income	B	-	556,715	-	556,715
Interest	C	100,000	20,000	70,000	1,000
Total revenues		4,194,570	20,000	626,715	11,200
ESTIMATED BEGINNING CASH					
Cash and Investments		6,000,000	1,200,000	3,700,000	1,300,000
Total revenues and balances		\$ 10,194,570	\$ 1,220,000	\$ 4,326,715	\$ 1,311,200
APPROPRIATIONS					
Administration					
Personnel services:					
Salaries - 3	D	\$ -	\$ -	\$ 171,610	\$ -
Medical assistance plan		-	-	5,000	-
FICA		-	-	13,129	-
Retirement		-	-	12,216	-
Workers Compensation/bond		-	-	1,343	-
		-	-	203,298	-
Operating expenses:					
Property Appraiser fees	E	75,000	-	-	75,000
Tax Collector fees	E	70,000	-	-	70,000
Legal services	F	-	-	33,000	-
Accounting and auditing	F	-	-	20,000	-
Advertising	G	-	-	5,000	-
Office cleaning and supplies	G	-	-	8,000	-
Telephone	G	-	-	7,000	-
Security service	G	-	-	2,000	-
IT consulting	G	-	-	12,000	-
Office supplies and expenses	G	-	-	12,000	-
Lawn maintenance	G	-	-	10,000	-
Board training	-	-	-	5,000	-
Utilities	G	-	-	15,000	-
Insurance	G	-	-	23,000	-
Building maintenance	G	-	-	10,000	-
Sales tax		-	-	33,542	-
		145,000	-	195,542	-
Capital outlay	M	-	-	5,000,000	5,000,000
Total administration		145,000	-	398,840	5,000,000
Health care services					
Current expenses:					
Indigent patients care					
Shands at Lake Shore					
Emergency indigent patient services	H	3,050,000	-	-	3,050,000
On-call physician pay	I	160,000	-	-	160,000
Indigent burials		5,000	-	-	5,000
		3,215,000	-	-	3,215,000
Indigent patient care at clinics					
Indigent patients services	J	-	300,000	-	550,000
Pharmacy	K	-	50,000	-	50,000
Public education	L	-	-	15,100	-
		-	350,000	15,100	-
Total health care services		3,215,000	350,000	15,100	-
Total appropriations		3,360,000	350,000	413,940	5,000,000
Interfund transfers					
Transfer to Capital Projects Fund		(3,800,000)	-	-	(3,800,000)
Transfer from Hospital Svs. Fund		-	-	3,800,000	3,800,000
		(3,800,000)	-	-	3,800,000
ESTIMATED ENDING CASH		3,034,570	870,000	3,912,775	111,200
Total appropriations and balances		\$ 10,194,570	\$ 1,220,000	\$ 4,326,715	\$ 1,311,200

**LAKE SHORE HOSPITAL AUTHORITY
BUDGETARY FUNDS
TENTATIVE BUDGET EXPLANATIONS
Fiscal Year 2019- 20
September 9, 2019**

<u>Reference</u>										
A	Ad valorem Taxes -	<p>Under the terms of the lease with Shands HMA, the Authority is required to levy or otherwise provide equivalent funds equal to 1.500 mills for indigent care at the Hospital and Clinics. Due to availability of unused funds in the current year, the indigent care funds will be provided as follows:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Ad valorem taxes</td> <td style="text-align: right;">\$ 4,094,570</td> </tr> <tr> <td>Projected Reserves:</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Hospital Services Fund</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Funds equivalent to 1.500 mills</td> <td style="text-align: right;"><u>\$ 4,094,570</u></td> </tr> </table>	Ad valorem taxes	\$ 4,094,570	Projected Reserves:		Hospital Services Fund	-	Funds equivalent to 1.500 mills	<u>\$ 4,094,570</u>
Ad valorem taxes	\$ 4,094,570									
Projected Reserves:										
Hospital Services Fund	-									
Funds equivalent to 1.500 mills	<u>\$ 4,094,570</u>									
B	Lease income -	Regular: 12 monthly payments of \$46,393 from Hospital tenant. .								
C	Interest -	Estimated interest to be earned on funds based upon anticipated rates.								
D	Personnel Services -	. Continuation of taxable health insurance incentive for all employees ,equalized to County rate (\$233) Salary increase of 3% for all employees.								

**LAKE SHORE HOSPITAL AUTHORITY
PERSONNEL SERVICES
FISCAL YEAR 2017-18**

	Executive Director	Administrative Assistant	Financial Assistance Counselor	Total
Salary	\$ 71,350 (Maximum)	\$ 50,130	\$ 50,130	\$ 171,610
Medical assistance plan	-	2,500	2,500	5,000
FICA	5,459	3,835	3,835	13,129
Retirement	3,724	4,246	4,246	12,216
Bond	313	313	313	939
Workers' Comp.	200	102	102	404
	<u>\$ 81,046</u>	<u>\$ 61,126</u>	<u>\$ 61,126</u>	<u>\$ 203,298</u>
 Total hourly rate	 <u>\$ 77.92</u>	 <u>\$ 29.39</u>	 <u>\$ 29.39</u>	

E	Property Appraiser & Tax Collector fees -	Pursuant to <i>Florida Statutes</i> for ad valorem tax services.
F	Legal, accounting and auditing services	Budgeted at current usage levels. Paid in accordance with existing contracts (no rate increases)
G	Administrative Complex expense	<ol style="list-style-type: none"> 1. Office cleaning-based on current usage 2. Telephone-based on current and anticipated usage 3. Security-current monitoring cost of system 4. IT consulting-maintenance of computer network 5. Office supplies expense-based upon current and projected usage 6. Lawn maintenance-based on current contract. 7. Utilities-based on current usage. 8. Insurance-based upon current rates. 9. Building maintenance-based on current usage.
H	Indigent care, hospital	Obligation under Indigent Care Agreement at Shands Lake Shore Hospital, at current reimbursement rates. Same as current year.
I	On-call physician pay	Authority administered on-call compensation for physicians at Shands at Lake Shore
J	Indigent care; primary care facilities	Funding for clinical sites based upon current and estimated usage rates.
K	Pharmacy	Funding for limited pharmacy program, based upon current and anticipated usage for clinics.
L	Public education	Authority sponsored public education program in support of healthcare services sponsored by LSHA
M	Capital outlay	Roof replacement project to be completed; appropriation subject to change based on actual specifications and bids.

LAKE SHORE HOSPITAL AUTHORITY
PROPOSED BUDGET
 Fiscal Year 2019-2020
 September 9, 2019

	Reference	Patient Care Funds		Operating Fund	Capital Improvement Fund	Total
		Hospital Services	Clinical Services			
ESTIMATED REVENUES						
Ad valorem taxes - 0.963 mills	A	\$ 2,628,714	\$ -	\$ -	\$ 10,200	\$ 3,781,378
		<u>2,628,714</u>	<u>-</u>	<u>-</u>	<u>10,200</u>	<u>3,781,378</u>
		2,628,714	-	-	10,200	2,638,914
Lease Income	B	-	-	556,715	-	556,715
Interest	C	100,000	20,000	70,000	1,000	191,000
Total revenues		<u>2,728,714</u>	<u>20,000</u>	<u>626,715</u>	<u>11,200</u>	<u>3,386,629</u>
ESTIMATED BEGINNING CASH						
Cash and Investments		6,000,000	1,200,000	3,700,000	1,300,000	12,200,000
Total revenues and balances		<u>\$ 8,728,714</u>	<u>\$ 1,220,000</u>	<u>\$4,326,715</u>	<u>\$1,311,200</u>	<u>\$ 15,586,629</u>
APPROPRIATIONS						
Administration						
Personnel services:						
Salaries - 3	D	\$ -	\$ -	\$ 171,610	\$ -	\$ 171,610
Medical assistance plan		-	-	5,000	-	5,000
FICA		-	-	13,129	-	13,129
Retirement		-	-	12,216	-	13,774
Workers Compensation/bond		-	-	1,343	-	203,513
		<u>-</u>	<u>-</u>	<u>203,298</u>	<u>-</u>	<u>203,298</u>
Operating expenses:						
Property Appraiser fees	E	75,000	-	-	-	75,000
Tax Collector fees	E	70,000	-	-	-	70,000
Legal services	F	-	-	33,000	-	33,000
Accounting and auditing	F	-	-	20,000	-	20,000
Advertising	G	-	-	5,000	-	-
Office cleaning and supplies	G	-	-	8,000	-	8,000
Telephone	G	-	-	7,000	-	7,000
Security service	G	-	-	2,000	-	2,000
IT consulting	G	-	-	12,000	-	12,000
Office supplies and expenses	G	-	-	12,000	-	12,000
Lawn maintenance	G	-	-	10,000	-	10,000
Board training	-	-	-	5,000	-	5,000
Utilities	G	-	-	15,000	-	15,000
Insurance	G	-	-	23,000	-	23,000
Building maintenance	G	-	-	10,000	-	25,000
Sales tax		-	-	33,542	-	33,542
		<u>145,000</u>	<u>-</u>	<u>195,542</u>	<u>-</u>	<u>340,542</u>
Capital outlay	M	-	-	-	5,000,000	5,000,000
Total administration		<u>145,000</u>	<u>-</u>	<u>398,840</u>	<u>5,000,000</u>	<u>5,543,840</u>
Health care services						
Current expenses:						
Indigent patients care						
Shands at Lake Shore						
Emergency indigent patient services	H	3,050,000	-	-	-	3,050,000
On-call physician pay	I	160,000	-	-	-	160,000
Indigent burials		5,000	-	-	-	5,000
		<u>3,215,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,215,000</u>
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Indigent patients services	J	-	300,000	-	-	550,000
Pharmacy	K	-	50,000	-	-	50,000
Public education	L	-	-	15,100	-	15,100
		<u>-</u>	<u>350,000</u>	<u>15,100</u>	<u>-</u>	<u>615,100</u>
Total health care services		<u>3,215,000</u>	<u>350,000</u>	<u>15,100</u>	<u>-</u>	<u>3,830,100</u>
Total appropriations		<u>3,360,000</u>	<u>350,000</u>	<u>413,940</u>	<u>5,000,000</u>	<u>9,123,940</u>
Interfund transfers						
Transfer to Capital Projects Fund		(3,800,000)	-	-	-	(3,800,000)
Transfer from Hospital Svs. Fund		-	-	-	3,800,000	3,800,000
		<u>(3,800,000)</u>	<u>-</u>	<u>-</u>	<u>3,800,000</u>	<u>-</u>
ESTIMATED ENDING CASH		<u>1,568,714</u>	<u>870,000</u>	<u>3,912,775</u>	<u>111,200</u>	<u>7,928,545</u>
Total appropriations and balances		<u>\$ 8,728,714</u>	<u>\$ 1,220,000</u>	<u>\$4,326,715</u>	<u>\$1,311,200</u>	<u>\$ 15,586,629</u>

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