

LAKE SHORE HOSPITAL AUTHORITY

**AGENDA
FIRST BUDGET HEARING**

**September 10, 2018
5:15 p.m.**

1. Open Public Hearing

Chair announces that the proposed millage rate of 1.5000 mills is 61.34 % over the rolled back rate for 2018. The purpose of the levy is to fulfill the Authority's obligations under the Indigent Care Agreement and Lease Assignment Agreement with Lake Shore HMA, Inc.

2. Overview of budget.

3. Comments on the budget by the Authority members and staff.

4. Public input on the budget and millage rate.

5. Amendments to the proposed budget and millage rate, if any.

6. Motion: To adopt tentative millage rate of 1.5000 mills, or as amended, for the 2018-19 fiscal year.

7. Motion: To adopt tentative budgets for the 2018-2019 fiscal year as follows:

	<u>Appropriations & Reserves</u>
Patient Care Fund - Hospital Services	\$ 8,185,978
Patient Care Fund - Clinical Services	1,908,000
Operating Fund	3,879,092
Capital Improvement Fund	1,011,200
Total	<u>\$ 14,984,270</u>

8. Close Public Hearing and announce:

The Final Budget Hearing will be held Monday, September 24, 2018 at 5:15 p.m. at Lake Shore Hospital Authority, Administrative Complex, 259 NE Franklin St., Suite 102, Lake City, FL 32055.

LAKE SHORE HOSPITAL AUTHORITY
TENTATIVE BUDGET
 Fiscal Year 2018-2019
 September 10, 2018

	Reference	Patient Care Funds		Operating Fund	Capital	Total
		Hospital Services	Clinical Services		Improvement Fund	
ESTIMATED REVENUES						
Ad valorem taxes - 1.500 mills	A	\$ 3,160,978	\$ 600,000	\$ -	\$ 10,200	\$ 3,771,178
		<u>3,160,978</u>	<u>600,000</u>	<u>-</u>	<u>10,200</u>	<u>3,771,178</u>
		3,160,978	600,000	-	10,200	3,771,178
Lease income	B	-	-	544,092	-	544,092
Interest	C	25,000	8,000	35,000	1,000	69,000
Total revenues		<u>3,185,978</u>	<u>608,000</u>	<u>579,092</u>	<u>11,200</u>	<u>4,384,270</u>
ESTIMATED BEGINNING CASH						
Cash and investments		5,000,000	1,300,000	3,300,000	1,000,000	10,600,000
Total revenues and balances		<u>\$ 8,185,978</u>	<u>\$ 1,908,000</u>	<u>\$3,879,092</u>	<u>\$1,011,200</u>	<u>\$ 14,984,270</u>
APPROPRIATIONS						
Administration						
Personnel services:	D					
Salaries - 3		\$ -	\$ -	\$ 166,744	\$ -	\$ 166,744
Medical assistance plan		-	-	5,000	-	5,000
FICA		-	-	12,890	-	12,890
Retirement		-	-	13,774	-	13,774
Workers Compensation/bond		-	-	1,343	-	1,343
		<u>-</u>	<u>-</u>	<u>199,751</u>	<u>-</u>	<u>199,751</u>
Operating expenses:						
Property Appraiser fees	E	75,000	-	-	-	75,000
Tax Collector fees	E	70,000	-	-	-	70,000
Legal services	F	-	-	25,000	-	25,000
Accounting and auditing	F	-	-	20,000	-	20,000
Advertising	G	-	-	6,000	-	6,000
Office cleaning and supplies	G	-	-	14,000	-	14,000
Telephone	G	-	-	7,600	-	7,600
Security service	G	-	-	2,000	-	2,000
IT consulting	G	-	-	11,000	-	11,000
Office supplies and expenses	G	-	-	10,000	-	10,000
Lawn maintenance	G	-	-	8,000	-	8,000
Board training	-	-	-	5,000	-	5,000
Utilities	G	-	-	13,000	-	13,000
Insurance	G	-	-	10,000	-	10,000
Building maintenance	G	-	-	23,000	-	23,000
		<u>145,000</u>	<u>-</u>	<u>154,600</u>	<u>-</u>	<u>299,600</u>
Capital outlay	M	-	-	-	3,500,000	3,500,000
Total administration		<u>145,000</u>	<u>-</u>	<u>354,351</u>	<u>3,500,000</u>	<u>3,999,351</u>
Health care services						
Current expenses:						
Indigent patients care						
Shands at Lake Shore						
Emergency indigent patient services	H	3,025,000	-	-	-	3,025,000
On-call physician pay	I	160,000	-	-	-	160,000
Indigent burials		5,000	-	-	-	5,000
		<u>3,190,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,190,000</u>
Indigent patient care at clinics						
Indigent patients services	J	-	600,000	-	-	600,000
Pharmacy	K	-	50,000	-	-	50,000
Public education	L	-	-	15,100	-	15,100
		<u>-</u>	<u>650,000</u>	<u>15,100</u>	<u>-</u>	<u>665,100</u>
Total health care services		<u>3,190,000</u>	<u>650,000</u>	<u>15,100</u>	<u>-</u>	<u>3,855,100</u>
Total appropriations		<u>3,335,000</u>	<u>650,000</u>	<u>369,451</u>	<u>3,500,000</u>	<u>7,854,451</u>
Interfund transfers						
Transfer to Capital Projects Fund		(2,500,000)	-	-	-	(2,500,000)
Transfer from Hospital Svs. Fund		-	-	-	2,500,000	2,500,000
		<u>(2,500,000)</u>	<u>-</u>	<u>-</u>	<u>2,500,000</u>	<u>-</u>
ESTIMATED ENDING CASH- RESERVES N		2,350,978	1,258,000	3,509,641	11,200	7,140,019
Total appropriations and balances		<u>\$ 8,185,978</u>	<u>\$ 1,908,000</u>	<u>\$3,879,092</u>	<u>\$1,011,200</u>	<u>\$ 14,984,270</u>

**LAKE SHORE HOSPITAL AUTHORITY
BUDGETARY FUNDS
TENTATIVE BUDGET EXPLANATIONS
Fiscal Year 2018- 19
September 10, 2018**

<u>Reference</u>										
A	Ad valorem Taxes -	<p>Under the terms of the lease with Shands HMA, the Authority is required to levy or otherwise provide equivalent funds equal to 1.500 mills for indigent care at the Hospital and Clinics. The indigent care funds will be provided as follows:</p> <table border="0" style="margin-left: 40px;"> <tr> <td>Ad valorem taxes 1.500 mills</td> <td style="text-align: right;">\$ 3,771,178</td> </tr> <tr> <td>Projected Reserves:</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Hospital Services Fund</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Funds equivalent to 1.500 mills</td> <td style="text-align: right;"><u>\$ 3,771,178</u></td> </tr> </table>	Ad valorem taxes 1.500 mills	\$ 3,771,178	Projected Reserves:		Hospital Services Fund	-	Funds equivalent to 1.500 mills	<u>\$ 3,771,178</u>
Ad valorem taxes 1.500 mills	\$ 3,771,178									
Projected Reserves:										
Hospital Services Fund	-									
Funds equivalent to 1.500 mills	<u>\$ 3,771,178</u>									
B	Lease income -	Regular: 12 monthly payments of \$45,341 from Hospital tenant.								
C	Interest -	Estimated interest to be earned on funds based upon anticipated rates.								
D	Personnel Services -	. Continuation of taxable health insurance incentive for all employees. Salary increase of 0% for all employees.								

**LAKE SHORE HOSPITAL AUTHORITY
PERSONNEL SERVICES
FISCAL YEAR 2017-18**

	Executive Director	Administrative Assistant	Financial Assistance Counselor	Total
Salary	\$ 71,350 (Maximum)	\$ 48,444	\$ 46,950	\$ 166,744
Medical assistance plan	-	2,500	2,500	5,000
FICA	5,459	3,706	3,725	12,890
Retirement	5,894	4,002	3,878	13,774
Bond	313	313	313	939
Workers' Comp.	200	102	102	404
	<u>\$ 83,216</u>	<u>\$ 59,067</u>	<u>\$ 57,468</u>	<u>\$ 199,751</u>
Total hourly rate	<u>\$ 57.15</u>	<u>\$ 28.40</u>	<u>\$ 27.63</u>	

E	Property Appraiser & Tax Collector fees -	Pursuant to <i>Florida Statutes</i> for ad valorem tax services.								
F	Legal, accounting and auditing services	Budgeted at current usage levels. Paid in accordance with existing contracts (no rate increases)								
G	Administrative Complex expense	<ol style="list-style-type: none"> 1. Office cleaning--based on current usage 2. Telephone-based on current and anticipated usage 3. Security-current monitoring cost of system 4. IT consulting-maintenance of computer network 5. Office supplies expense-based upon current and projected usage 6. Lawn maintenance-based on current contract. 7. Utilities-based on current usage. 8. Insurance-based upon current rates. 9. Building maintenance-based on current usage. 								
H	Indigent care, hospital	Obligation under Indigent Care Agreement at Shands Lake Shore Hospital, at current reimbursement rates. Increase of \$315,000.								
I	On-call physician pay	Authority administered on-call compensation for physicians at Shands at Lake Shore								
J	Indigent care; primary care facilities	Funding for clinical sites based upon current and estimated usage rates.								
K	Pharmacy	Funding for limited pharmacy program, based upon current and anticipated usage for clinics.								
L	Public education	<p>Authority sponsored public education program in support of healthcare services sponsored by LSHA:</p> <table border="0" style="margin-left: 40px;"> <tr> <td>Sponsor Shands Women's Health Lectures</td> <td style="text-align: right;">\$ 3,000</td> </tr> <tr> <td>Lake City Reporter Community Information Guide</td> <td style="text-align: right;">1,000</td> </tr> <tr> <td>Other health outreach projects</td> <td style="text-align: right;"><u>11,100</u></td> </tr> <tr> <td></td> <td style="text-align: right;"><u>\$15,100</u></td> </tr> </table>	Sponsor Shands Women's Health Lectures	\$ 3,000	Lake City Reporter Community Information Guide	1,000	Other health outreach projects	<u>11,100</u>		<u>\$15,100</u>
Sponsor Shands Women's Health Lectures	\$ 3,000									
Lake City Reporter Community Information Guide	1,000									
Other health outreach projects	<u>11,100</u>									
	<u>\$15,100</u>									
M	Capital outlay	Roof replacement project to be completed; appropriation subject to change based on actual specifications and bids.								

N Estimated ending cash

Authority restricted reserves:	
Legal liability	\$ 400,000
Cashflow/Contingency	1,000,000
Millage "buy back"	1,200,000
Lease negotiations	2,000,000
Equipment replacement reserve (depreciation)	2,000,000
Unrestricted	<u>540,019</u>
	<u>\$ 7,140,019</u>