

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES
Minutes**

October 12, 2009

**Regular Meeting
5:15 p.m.**

Present: Bruce Naylor
Marc Vann

Dorothy Pattison
Waseem Khan, M.D.
Audre' Washington

Also

Present: Rhonda Sherrod
Marlin Feagle
Ed Lenhart
Karl Burkhardt, Lake City Journal
Danny Garbett, First Street Music
Sue Frazee, LSHA Staff

Richard Powell
Steve Nelson, LCMC
Lynn Witt
Antonia Robinson, LC Reporter
Merrill Tunsil
Nick Harwell
Nicolas Hemes

Public: Stewart Lilker

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order by Vice-Chair Dorothy Pattison at 5:15 pm in the Meeting Room at the Administrative Complex.

ELECTION OF OFFICERS

The election process opened with Waseem Khan, M.D. entertaining a motion to nominate Marc Vann as Chairman.

Motion: Dr. Khan made the motion nominating Marc Vann as Chairman. Audre' Washington seconded the motion. All were in favor. Motion carried.

Motion: Dr. Khan made a motion to nominate Audre' Washington as Vice-Chair. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Motion: Dr. Khan made a motion to nominate Dorothy Pattison to the office of Secretary/Treasurer. Audre' Washington seconded the motion. All were in favor. Motion carried.

At this point in the meeting, Chairman Marc Vann took over.

CONSENT AGENDA

September Check Registers were presented to the Board for approval.

Motion: Audre' Washington made a motion to approve check numbers 2229-2260 from the Leasehold Fund and check numbers 1217-1245 from the Patient Care Fund. Dorothy Pattison seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the September 14, 2009 Budget Hearing, the September 14, 2009 Regular Meeting, and the September 21, 2009 Budget Hearing.

. Motion: Dr. Khan made a motion to approve the September 14th Budget Hearing minutes. Dorothy Pattison seconded the motion. All were in favor.
Motion carried.

Motion: Dr. Khan made a motion to approve the September 14th Regular Meeting minutes. Dorothy Pattison seconded the motion. All were in favor.
Motion carried.

Motion: Audre' Washington made a motion to approve the September 21st Budget Hearing minutes. Bruce Naylor seconded the motion. All were in favor.
Motion carried.

PUBLIC COMMENTS

After identifying himself, Stewart Lilker addressed the Board concerning 1) the leftover food from the Chamber Mixer/Open House and the fact that it could have been donated to a "food bank", 2) the Administrative Complex being the "home for Columbia County" and whether or not rent was being charged and 3) why there were two sets of hours as well as why the Financial Assistance Program was closed to members on Mondays, to which he requested it be open.

Bruce Naylor requested a monthly report of the usage of the Administrative Complex.

APPROVAL OF INVOICES

Shands Assistance Program

An invoice for September 2009 Shands Assistance Program in the amount of \$378,513.74 was presented to the Board even though all funds were exhausted. Richard Powell reported that the new fiscal year would begin with the October invoice because the accounting method was based on the accrual method.

UF Primary Care at Lake City SW & W

A monthly report on the number of visits at both Primary Care locations as well as the balance of start-up funds used and available was requested.

Shands Pay Request #59

Shands Pay Request #59 in the amount of \$234,208.95 was presented for approval representing various projects as explained by Ed Lenhart.

Motion: Dorothy Pattison made a motion to approve the request. Bruce Naylor seconded the motion. All were in favor. Motion carried.

UNFINISHED BUSINESS

Property Activities

Tunsil Property:

Marlin Feagle reported that he had spoken with Merrill Tunsil regarding the removal of the building on the property and it had been discussed that either the price could be reduced or they

could contribute to the removal of the building, however, the contribution to remove would not exceed \$15,000.00. Bruce Naylor questioned the demolition costs and a net cost to the Authority. No action was taken on the matter.

Report on Downtown Development Committee

Marc Vann had not attended the meeting. Upon Marc's election to Chairman of the Authority, he requested a volunteer to take his place as the Authority representative on the committee.

Motion: Audre' Washington made a motion selecting Bruce Naylor as the representative. Dorothy Pattison seconded the motion. All were in favor. Motion carried.

Hospital Update

Capital Projects:

Ed Lenhart reported on the rebuilding of the Patient/Visitor Elevators.

There were questions from the Board concerning the non smoking status of the hospital campus. Rhonda reported on smoking cessation classes that would be available.

NEW BUSINESS

Executive Director Position

Dr. Waseem Khan distributed an Executive Director job description as discussed in the previous meeting.

Motion: Dr. Khan made a motion to revisit the topic previously discussed and to advertise the position. Bruce Naylor seconded the motion for purpose of discussion. He told the Board he felt he needed to see a plan and a job scope. The Board would need to identify goals for the Director. Dr. Khan mentioned trying the Executive Director for a few months. At this point, it was decided that it would be a matter of exposing the Board to the job description.

Motion: Bruce Naylor made a motion to table this matter until the next meeting. Dr. Khan seconded the motion. All were in favor. Motion carried.

ANNOUNCEMENTS AND ADJOURNMENT

- Next Regular Meeting: Monday, November 9, 2009 at 5:15 pm.

There being no further business, the meeting adjourned at 5:57 pm.

Respectfully submitted,

Dorothy Pattison, Secretary/Treasurer

Date of Approval