

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES
Minutes**

**November 9, 2009
Regular Meeting
5:15 p.m.**

Present: Dorothy Pattison
Waseem Khan, M.D.
Audre' Washington

Marc Vann
Lory Chancy

Also Present: Rhonda Sherrod
Marlin Feagle
Lynn Witt
Mrs. Joyce Tunsil
Sue Frazee, LSHA Staff

Richard Powell
Ed Lenhart
Karl Burkhardt, Lake City Journal
Josie Stith, LSHA Staff

Public: Stewart Lilker

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order by Chairman Marc Vann at 5:15 pm in the Meeting Room at the Administrative Complex. He welcomed New Board Member, Lory Chancy, who gave the Board some background on herself.

CONSENT AGENDA

October Check Registers were presented to the Board for approval.

Motion: Audre' Washington made a motion to approve check numbers 2261- 2291 from the Leasehold Fund and check numbers 1246 - 1248 from the Patient Care Fund. Dr. Waseem Khan seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the October 12, 2009 Regular Meeting.

Motion: Dr. Khan made a motion to approve the minutes. Dorothy Pattison seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

After identifying himself, Stewart Lilker addressed the Board concerning 1) the availability of the minutes before the Board Meeting, as well as any other information available by e-mail, 2) the ADA requirements in relation to parking for the handicapped at the West end of the Administrative Complex, 3) the statistics for the Financial Assistance Program with the new office hours, and finally, 4) the County purchasing property owned by the Authority.

APPROVAL OF INVOICES

Shands Assistance Program

An invoice for October 2009 Shands Assistance Program in the amount of \$138,640.56 was presented to the Board.

Motion: Audre' Washington made a motion to accept the October invoice. Dr. Khan seconded the invoice. All were in favor. Motion carried.

UF Primary Care at Lake City SW & W

Sue Frazee reported on the audits done at the Primary Care locations covering the months of June through September 2009, as well as the balance used and the funds still available through September. There was some discussion on the tracking of Authority members that continue to use the Emergency Room versus going to the Primary Care facilities.

UNFINISHED BUSINESS

Property Activities

Administrative Complex:

Chairman Marc Vann opened the discussion of guidelines for using the Administrative Complex by letting Board Members know that Ed Lenhart had sent him an e-mail with valuable suggestions and from there some suggested guidelines were presented for the Board to think on and come back to the next meeting prepared to discuss. A report was also presented detailing what organizations had used the building in the month of October. There was some discussion among the Board as to what their expectations were for the building usage. Chairman requested permission for he and Sue Frazee to determine who would use the building until a policy had been set in place.

Chairman Marc gave an unofficial report on the final budget for the Administrative Complex. The initial budgeted amount was \$1,185,000 and after all change orders were in and the parking lot and curbing were done, it was determined the project came in \$62,000 under budget. It was noted that Mr. Jack Berry, previous Chairman, and DuPree Construction had done a good job of watching the money and completing the project under budget.

Tunsil Property:

Marlin Feagle updated the Board on activities concerning the property and informed the Board the initial contract offer of \$98,000 was now \$78,000 with the Authority being totally responsible for raising and removing the building. Mrs. Joyce Tunsil addressed the Board concerning the asbestos issue. There was discussion as to what property was currently owned and the intentions of the Authority now and in the future.

Motion: Dr. Khan made a motion to hold off on the purchase of the Tunsil property. Dorothy Pattison seconded the motion. All were in favor. Motion carried.

Report on Downtown Development Committee

There had not been a meeting to report on.

Hospital Update

Capital Projects:

Ed Lenhart reported on the progress of the various pending projects. Once projects are completed, he will come back to the Board with final budgets.

Authority Staffing

Chairman Marc informed Board Members of a letter of resignation from Josie Stith, Administrative Assistant. He went on to discuss the RFP that had been sent out prior to hiring for the position and referred them to the rankings from those interviews. He questioned Marlin Feagle as to whether or not they could move to the second ranked candidate considering the time element. Marlin felt it would be legally permissible.

Motion: Dorothy Pattison made a motion to start with the #2 ranked candidate, offer the job, with the salary in the \$30,000-\$40,000 range. Dr. Waseem Khan seconded the motion. All were in favor. Motion carried.

Chairman Marc addressed Dr. Khan regarding the Executive Director position and the discussions from the previous meeting. There were comments regarding the need for the position as well as the need for direction for the Board.

Motion: Dr. Khan made a motion to pursue hiring an Executive Director. Lory Chancy seconded the motion. Dorothy Pattison opposed the motion as well as Marc Vann, Chairman. Marlin Feagle was unsure as to whether Marc's vote was valid or not. Board Member Audre' Washington had left the meeting earlier.

Motion: Dr. Khan made a motion to advertise the position of Executive Director. It was not seconded due to the validity of the first motion. At this point, Marlin Feagle did research in the Charter and in the LSHA Bylaws and determined that the Chairman should be included in the quorum but could not vote unless there was a tie. It was decided that the issue would come back on the agenda when there was a full Board present.

NEW BUSINESS

ACHA State Medicaid Agreement

Richard Powell informed the Board of the 2009-2010 Upper Limit Program Agreement between the State, the Authority, and Shands and explained how the program worked. He reported the current amount to be \$2,221,077 and that it would be sent in quarterly installments.

Motion: Dorothy Pattison made a motion to approve the agreement. Lory Chancy seconded the motion. All were in favor. Motion carried.

ANNOUNCEMENTS AND ADJOURNMENT

- Marlin Feagle and Richard Powell will meet with Lory Chancy to go over Authority history, policies, and funds.
- Rhonda Sherrod announced new surgeon, Dr. Keith Chisholm, joining the Shands team on November 16th.

- Next Regular Meeting: Monday, December 14, 2009 at 5:15 pm.

There being no further business, the meeting adjourned.

Respectfully submitted,

Dorothy Pattison, Secretary/Treasurer

Date of Approval