

**LAKE SHORE HOSPITAL AUTHORITY  
BOARD OF TRUSTEES**

**Minutes**

**Regular Meeting  
November 10, 2008**

**Present:** Jack Berry  
Dr. Robin Hall  
Marc Vann  
Dorothy Pattison  
Audre' Washington

**Also Present:** Rhonda Sherrod  
Marlin Feagle  
Lynn Witt  
Curt McDonald  
Jeff Simmons, FPL  
Tony Britt, Lake City Reporter  
Karl Burkhardt, Lake City Journal  
Ed Lenhart  
Richard Powell  
Steve Nelson, LCMC  
Jody DuPree  
Harvey Campbell  
Photographer, LC Reporter

**Public:** Stewart Lilker

**CALL TO ORDER**

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order by Chairman Jack Berry at 5:20 pm in the First Floor Conference Room at Shands at Lake Shore, Inc. The Chairman opened with a public apology to the Board and the members of the public that he may have offended at the last Regular Meeting on October 6, 2008.

**PRESENTATION**

Harvey Campbell informed the Board that they were in the planning stages of the 150<sup>th</sup> Anniversary celebration of Lake City. He summarized the events that will take place and noted the previously distributed Sponsorship Participation Program. The Board will discuss and decide whether or not this falls under the guidelines and Statutes and will get back to him after the next meeting.

**CONSENT AGENDA**

October Check Registers were presented to the Board for approval. Chairman Jack Berry gave explanations for the checks written in connection with the Administrative Complex.

Motion: Dr. Robin Hall made a motion to approve check numbers 1998-2022 from the Leasehold Fund and check numbers 171-179 from the Patient Care Fund.  
Dorothy Pattison seconded the motion. All were in favor. Motion carried.

**APPROVAL OF MINUTES**

Minutes were reviewed from the October 6, 2008 Regular Meeting.

Motion: Marc Vann made a motion to approve the minutes. Audre' Washington seconded the motion. All were in favor. Motion carried.

### **PUBLIC COMMENTS**

Mr. Stewart Lilker informed the Chairman that his apology was not acceptable to him and asked respectfully that he resign. The Chairman responded by telling Mr. Lilker that he would not resign. Audre' Washington addressed Stewart Lilker in response to his offensiveness and activities in prior meetings and specifically the October 6<sup>th</sup> meeting. Stewart Lilker questioned the fees charged for Public Records, as well as the lack of mention of Indigent Care on the LSHA and Shands at Lake Shore websites. Marc Vann commented on an email sent out to LSHA employee, Sue Frazee, warning her of disciplinary action in regards to the Public Records requests. He also inquired as to what positive contributions Mr. Lilker has made to the community. The Chairman questioned Mr. Lilker as to whether or not he held a business license as a media outlet in Columbia County, if not, until he possessed one, he would not be recognized as such.

### **APPROVAL OF INVOICES**

#### **Shands Assistance Program**

An invoice for October 2008 Shands Assistance Program in the amount of \$387,677.71 was presented for approval. Sue Frazee reported that the number of patients was up around 600 this month.

Motion: Dorothy Pattison made a motion to accept the invoice. Marc Vann seconded the motion. All were in favor. Motion carried.

#### **UF Primary Care West/Southwest**

Invoices were presented for August, September, and October 2008 patient visits at both locations.

Motion: Dr. Robin Hall made a motion to approve \$2,300.00 for the West location and \$15,200.00 for the Southwest location. Dorothy Pattison seconded the motion. All were in favor. Motion carried.

#### **Powell & Jones, CPA**

An invoice was submitted from Powell & Jones, CPA in the amount of \$9,985.00 for accounting services for October 2007 through October 2008.

Motion: Audre' Washington made a motion to approve the payment. Dorothy Pattison seconded the motion. Audre' commended Richard Powell for the good work done for the Board. All were in favor. Motion carried.

### **UNFINISHED BUSINESS**

#### **Property Activities**

##### *LSHA Administrative Complex:*

Curt McDonald, J.L. DuPree Construction Services, Inc., updated the Board on the progress of the Administrative complex project. Chairman thanked Jody DuPree for the use of his fence at the Complex. Jody informed the Board that the final scope of the interior was ready and the preliminary budget should be ready next week for the Board to review. Dr. Robin Hall commented on the use of the space and is hoping that the hospital will take advantage of it.

##### *Stamper Property:*

Marlin Feagle updated the Board of the environmental progress on the property. He reported that an additional assessment of \$9,700.00 would be necessary. He asked for direction from the Board as to whether to go back to Geovac, the original company, for additional analysis. The *Brownfield* policy was discussed and how it could be used with this property. Marc Vann suggested getting further into the Master Plan to determine if the property would be needed.

Chairman inquired as to Marc Vann's progress in talking to the owner of Vanguard Generator Shop. He reported that the owner had an issue with relocating.

Report on Downtown Development Committee

Marc Vann reported that final approval had been given to the Downtown Plan '09. He informed them that they were forming an Architectural Review Committee and would like a LSHA Board Member to serve on the committee. It was the consensus that Marc would take the position.

Hospital Update

Rhonda Sherrod discussed the fact that Indigent Care funds were remaining and they would like to request reimbursement in the amount of \$28,250.00 monthly, totaling \$339,000.00, for the past fiscal year, for what has been paid to the Emergency Room physicians, known as "Apollo". Richard Powell has reviewed the contract and confirmed that the reimbursement would meet the requirements. There was discussion on the remaining funds left in the budget.

Motion: Marc Vann made the motion approving reimbursement to Shands at Lake Shore. Dorothy Pattison seconded the motion. All were in favor. Motion carried.

*Capital Projects:*

Ed Lenhart reported the progress on three projects; the visitor elevators, the fire sprinkler project for the third floor, and the floor covering in the Main Lobby. He informed Board Members that there were problems related to moisture and the floor would need to be replaced. Ed requested funding in the amount of \$30,000.00 based on past estimates, but will put the job out for bid.

Motion: Dr. Robin Hall made a motion to approve up to \$30,000.00 for floor covering replacement. Dorothy Pattison seconded the motion. Marc Vann abstained from voting. All others were in favor. Motion carried.

*Facility Condition Assessment:*

Ed Lenhart had previously distributed several documents from TLC Engineering concerning the Facilities Condition Assessment. The Chairman has suggested giving Board Members an opportunity to review the spreadsheets (Appendix A) and the narrative so it can be discussed at the next meeting. Following discussions, a 10 year plan of action can be put in place. There was some discussion regarding the accuracy of the numbers.

**NEW BUSINESS**

Approval of Banking Services RFP

Richard Powell distributed and reviewed a copy of the Request for Proposal.

Motion: Marc Vann made a motion to approve the RFP. Audrey Washington seconded the motion. All were in favor. Motion carried.

Approval of Engineering Contract

A new contract with Freeman Design Group for the Administrative Complex was presented for Board approval. Jody DuPree informed the Board that they were only paying for "time on task" which would allow for substantial savings. Marlin Feagle confirmed that this would not exceed the legally approved amount.

Motion: Dr. Robin Hall made the motion to approve the contract. Dorothy Pattison seconded the motion. All were in favor. Motion carried.

Election of New Officers

Dr. Robin Hall addressed the Board and discussed “succession planning”. There was discussion regarding the duties of the officers and how the progression could take place.

Motion: Audre’ Washington made a motion to keep the leadership as it is with Mr. Jack Berry as Chairman, Mrs. Dorothy Pattison as Vice-Chair, and Marc Vann as Secretary/Treasurer. Dr. Robin Hall seconded the motion. There was some discussion concerning offices. All were in favor. Motion carried.

**ANNOUNCEMENTS AND ADJOURNMENT**

- Next Regular Meeting: Monday, December 8, 2008 at 5:15 pm.

There being no further business, the meeting adjourned at 6:43 PM.

Respectfully submitted,

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Marc Vann, Secretary/Treasurer

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Date of Approval