

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

Minutes

**Regular Meeting
March 10, 2008**

Present:	Jack Berry	Bruce Naylor
	Dorothy Pattison	Marc Vann
	Dr. Mohammad Faisal	Dr. Robin Hall
	Audre' Washington	

Also Present:	Marlin Feagle	Lynn Witt
	Rhonda Sherrod	Ed Lenhart
	Dewayne Roark	Neerav Jadeja
	Josie Stith	Barbara Sparks
	Steve Nelson	Karen Landin
	Karl Burkhardt, Lake City Journal	

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order by Chairman Jack Berry at 5:15 PM in the First Floor Conference Room at Shands at Lake Shore, Inc.

CONSENT AGENDA

Jack Berry explained the use of the Consent Agenda and the invoice from Office Depot for the fireproof file in the amount of \$899.98. There was discussion as to what would the Board Members would like to appear on the agenda in the future. It was decided that the Consent Agenda would consist of items under \$5,000.00 with a copy of the invoice attached.

Motion: Bruce Naylor made a motion to approve the Consent Agenda. Marc Vann seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

After review of the minutes from the February 11, 2008 Regular Meeting, Audre' Washington asked for clarification of the Request for Funding for the Health Fairs. Marlin Feagle explained that it was to be at the Board's discretion.

Motion: Dorothy Pattison made a motion to approve the minutes. Dr. Robin Hall seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF INVOICES

Shands Assistance Program

After review of February 2008 patient charts by Dr. Faisal, an invoice from Shands at Lake Shore Assistance Program was presented in the amount of \$88,142.70.

Motion: Bruce Naylor made a motion to approve the invoice and Dorothy Pattison seconded the motion. All were in favor. Motion carried.

Jack Berry questioned the charges in relation to the Fast Track program. Rhonda Sherrod explained and presented a breakdown of patient charges and confirmed that the 30% charge of the total patient charge was all the Authority would be billed for.

NEW BUSINESS

Board Training Budget

There was discussion in regards to the Estes Park Conference and what was budgeted for Board Training. Audre' Washington will be attending the conference and not the Forum so it is not necessary to approve a budget amendment.

UNFINISHED BUSINESS

Update on Property Activities

Jack noted the demolition of the Hacker building and Leonard's Frame Service. Marlin reported that rent was due on the Hacker property, a letter had been sent to the owner, and he asked for direction from the Board as to whether to proceed by taking action.

Motion: Dr. Robin Hall made a motion stating that Marlin will send a letter on behalf of the LSHA requesting \$1,500.00 for three months of rent, as agreed.. Audre' Washington seconded the motion. All were in favor. Motion carried.

Marlin reported regarding the property in which Chan Prevatt had purchased and removed the home, which he had neglected to clean up the property. A letter had been sent with no response from Mr. Prevatt and since then the property has been cleared by Register's Custom Services.

Motion: Dr. Robin Hall made a motion to pass along the cost on the invoice and if they do not pay, Marlin will file a lawsuit. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Report on Downtown and Neighborhood Dev. Committee

Marc Vann reported that committees are still meeting and coming up with suggestions for June when recommendations will be made.

Hospital Update

Fast Track Patients:

Rhonda Sherrod had reported earlier in the meeting.

Capital Projects:

Ed Lenhart reported on the progress of various projects.

Facility Condition Assessment:

Jack reported that there had been a planning meeting with Shands and it was recommended by Brad Pollack that a Facility Condition Assessment be done. Ed reviewed the *Request for Proposal* that was sent out to four (4) engineering firms, focusing on the objectives. Fee proposals are due in by March 28th. There was some discussion in which Ed reported to the Board that this will be a good tool for capital planning. Once received, proposals will be sent out to Board Members for review.

Approval of Website Design

Rhonda reported that Shands Marketing and Public Relations could not support the website. Prices were presented as had been gathered previously. There was discussion as to the need of a website.

Motion: Bruce Naylor made a motion to contract with Terry Gray, DirectionWorks, for \$800.00 for website design. Dr. Robin Hall seconded the motion. All were in favor. Motion carried.

Update on Property Activities (cont'd)

Jack reported that he had spoken with Mr. Keaton and he was requesting \$300,000.00 for his property that had been appraised for \$256,000.00. There was discussion and it was decided that Jack would go back to him and let him know that \$256,000.00 is firm.

Jack also reported that a Medical Examiner was interested in coming to town and he was talking with the committee about leasing a building that belongs to the Authority. In addition, the lease on the "clinic" building was finished, after being adjusted slightly. Marlin will furnish them with a copy of the Lease. Jack presented a proposal from J.L. DuPree Construction, in the amount of \$2,329.18 for some necessary maintenance work that needed to be done in preparation for leasing to LCCC.

There was discussion regarding a date for a Workshop.

ANNOUNCEMENTS AND ADJOURNMENT

- Workshop: Tuesday, March 25, 2008 at 5:15 PM at Shands at Lake Shore.
- Regular Meeting: Monday, April 14, 2008 at 5:15 PM.
- Jack Berry will audit patient charts for March.
- Estes Park Conference: Sunday, April 27 – Thursday, May 1, 2008
The Ritz Carlton, Grande Lakes, Orlando, FL

There being no further business, the meeting adjourned at 6:25 PM.

Respectfully submitted,

Marc Vann, Secretary/Treasurer

Date of Approval