

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES
Minutes**

**July 13, 2009
Workshop 4:00 p.m.
Regular Meeting 5:15 p.m.**

Present: Jack Berry
Bruce Naylor
Dr. Robin Hall

Dorothy Pattison
Marc Vann
Dr. Waseem Khan (mtg.)
Audre' Washington (mtg.)

Also

Present: Rhonda Sherrod
Marlin Feagle
Jeff Hudson
Lynn Witt
Karl Burkhardt, Lake City Journal
Dr. Joseph Charles (mtg.)
Jeff Simmons, FPL

Richard Powell
Steve Nelson, LCMC
Ed Lenhart
Curt McDonald
Barbara Sparks
Josie Stith
Marcus Craig, FPL Services

Public: None present

CALL TO ORDER

The Workshop entitled "Planning for the Future" held by the Lake Shore Hospital Authority Board of Trustees was called to order by Chairman Jack Berry at 4:10 pm in the First Floor Conference Room at Shands at Lake Shore, Inc.

Before the workshop began, Jeff Simmons, Florida Power & Light, addressed the Board and informed them of *Performance Contracting* in relation to items addressed in the TLC report. He introduced Marcus Craig, FPL Services, who gave a brief explanation of the program; describing it as a facility improvement program funded through energy savings and set up by Florida Statute 49145. There was discussion as to the benefits of the program and there were some questions.

WORKSHOP DISCUSSION

Chairman Jack Berry informed Board Members that he would be attending a Strategic Planning meeting with Shands on July 21, 2009 and has been asked what the vision for the next 5, 10, 15, and 20 years is with Shands and requested their input. There was discussion regarding the lease issues, necessary services to be provided by Shands, and changing the image of Shands. Dr. Robin Hall directed Board Members to the 2007-2012 Strategic Plan and the relevance of it regarding the issues at hand. It will appear on a future agenda for reaffirmation.

The Regular Meeting was called to order at 5:18 pm following the Workshop.

CONSENT AGENDA

June Check Registers were presented to the Board for approval.

Motion: Marc Vann made a motion to approve check numbers 2152-2169 from the Leasehold Fund and check numbers 1103-1130 from the Patient Care Fund. Audre' Washington seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the June 8, 2009 Regular Meeting.

Motion: Audre' Washington made a motion to approve the minutes. Dr. Robin Hall seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

There were none.

APPROVAL OF INVOICES

Shands Assistance Program

An invoice for June 2009 Shands Assistance Program in the amount of \$220,614.71 was presented for approval. Sue Frazee reported on the auditing of patient charts and the activities of the Financial Assistance Program.

Motion: Dorothy Pattison made a motion to accept the invoice. Bruce Naylor seconded the motion. All were in favor. Motion carried.

UF Primary Care at Lake City Southwest & West

Chairman Jack Berry informed Board Members that handouts were included in their binders with the numbers of patients being seen by payor mix during April and May at both Primary Care locations.

State Medicaid Agreement

An invoice in the amount of \$637,640.00 was presented for approval for the 3rd and 4th quarter payment to the State. This payment will complete the obligation according to the agreement.

Motion: Dorothy Pattison made a motion to approve the payment and Dr. Waseem Khan seconded the motion. All were in favor. Motion carried.

Shands Pay Request #58

A pay request in the amount of \$122,464.83 was presented for approval for projects in progress after review by Richard Powell's office.

Motion: Marc Vann made a motion to approve Pay Request #58 and Audre' Washington seconded the motion. All were in favor. Motion carried.

Payment due to Shands

Richard Powell explained to Board Members that due to participation in the State Medicaid Program and not all monies being spent, there was a balance due to Shands in the amount of \$758,800.68.

Motion: Dr. Robin Hall made a motion to pay Shands the money due to them. Dorothy Pattison seconded the motion. All were in favor. Motion carried.

NEW BUSINESS

Budget Process 2009-2010

Richard Powell discussed the taxable value of property this year versus the prior year and informed Board Members that the millage rate could be 1) kept the same, 2) at the rolled back rate, 3) or increased.

Motion: Dr. Robin Hall made a motion to adopt a roll back rate of 2.153 mills. Dr. Waseem Khan seconded the motion. All were in favor. Motion carried.

Richard went on to suggest August 10, 2009 at 4:30 pm for a Budget Workshop and due to the fact that there were no volunteers, Chairman Jack Berry will work with Richard and Sue Frazee to develop the proposed budget. The first Public Hearing will be set for September 14, 2009 at 5:15 pm prior to the Regular Meeting and the Final Public Hearing on September 21, 2009 at 5:15 pm.

Approval of Administrative Assistant

Chairman informed Board Members that after advertising, receipt of fifty-one (51) resumes, interviewing of those who met criteria, Josie Stith was recommended for hiring at the starting salary of \$37,500.00.

Motion: Dr. Robin Hall made a motion to offer the position to Josie Stith subject to credit check and drug testing, as recommended by Bruce Naylor. Dorothy Pattison seconded the motion. All were in favor. Motion carried.

Approval and Award of CD

CD rates were presented in the form of a Bid Tabulation for one (1) Certificate of Deposit in the amount of \$515,000.00 from the Leasehold Fund.

Motion: Marc Vann made a motion to approve Columbia Bank for twelve (12) months at 2.25%. Dorothy Pattison seconded the motion. All were in favor except Chairman Jack Berry and Bruce Naylor who abstained from voting. Motion carried.

Approval of Camera for Financial Assistance Program

A quote for a new camera in the amount of \$2,495.00 less \$300.00 trade for the previous one, issued from Dowling Douglas was presented for Board approval. A new camera was necessary due to the fact the other was no longer supported and the new model was much enhanced.

Motion: Dr. Waseem Khan made a motion to approve purchase of the new camera at a purchase price of \$2,195.00. Bruce Naylor seconded the motion. All were in favor. Motion carried.

UNFINISHED BUSINESS

Property Activities

LSHA Administrative Complex:

Curt McDonald reported that at this point they were still shooting for the August 1st deadline. Chairman Jack Berry reported that the next meeting was scheduled to be held in the new building.

Report on Downtown Development Committee

Marc Vann brought the new signs at the north and south end of downtown to everyone's attention.

Hospital Update

Capital Projects:

Ed Lenhart reported that the Fire Sprinkler project was complete and they were in the process of closing out the project and the rebuilding of the Patient Visitor Elevators would begin on Monday, taking about twelve weeks per car.

Dr. Joseph Charles addressed the Board, officially withdrew his previous proposal and thanked them for their time.

Dr. Robin Hall addressed the Board, told them how much she enjoyed serving with them and for her county, but this was her last meeting due to her term ending on August 1, 2009.

Audre' Washington expressed her concern over Dr. Charles withdrawal.

ANNOUNCEMENTS AND ADJOURNMENT

- Budget Workshop: August 10, 2009 at 4:30 pm at the new Administrative Complex.
- Next Regular Meeting: Monday, August 10, 2009 at 5:15 pm. following Workshop.

There being no further business, the meeting adjourned at 6:01 pm.

Respectfully submitted,

Marc Vann, Secretary/Treasurer

Date of Approval