

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

Minutes

**Regular Meeting
January 12, 2009**

Present: Jack Berry
Dr. Robin Hall
Bruce Naylor

Dorothy Pattison
Audre' Washington
Dr. Waseem Khan

Also Present: Rhonda Sherrod
Marlin Feagle
Barbara Sparks
Curt McDonald
Tony Britt, Lake City Reporter
Karl Burkhardt, Lake City Journal

Ed Lenhart
Josie Stith
Steve Gordon, LCMC
Jody DuPree
Hugh Giebeig, CCHD

Public: Stewart Lilker

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order by Chairman Jack Berry at 5:18 pm in the First Floor Conference Room at Shands at Lake Shore, Inc.

CONSENT AGENDA

December Check Registers were presented to the Board for approval.

Motion: Dorothy Pattison made a motion to approve check numbers 2039-2061 from the Leasehold Fund and check numbers 188-223 from the Patient Care Fund.
Dr. Robin Hall seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the December 8, 2008 Regular Meeting.

Motion: Audre' Washington made a motion to approve the minutes. Bruce Naylor seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

Mr. Stewart Lilker addressed the Board concerning the Facilities Condition Assessment Report. Chairman responded by informing him that a workshop would be scheduled to discuss the issues.

APPROVAL OF INVOICES

Shands Assistance Program

An invoice for December 2008 Shands Assistance Program in the amount of \$430,295.31 was presented for approval. There was discussion regarding the number of patients seen in the ER. A report will be given regarding indigent patient visits to determine the usage of the Primary Care practices. The issue of advertising the Primary Care practices was also discussed.

Motion: Dr. Robin Hall made a motion to accept the invoice. Dorothy Pattison seconded the motion. All were in favor.

UF Primary Care West/Southwest

Invoices were included in Board binders for December 2008 patient visits at both locations. No action was necessary.

Feagle & Feagle, Attorneys, P.A.

An invoice was submitted from Marlin Feagle in the amount of \$2,925.00 for legal services.

Motion: Audre' Washington made a motion to approve the payment. Dr. Robin Hall seconded the motion. All were in favor. Motion carried.

UNFINISHED BUSINESS

Update on Mobile Dental Clinic

Hugh Giebeig, Columbia County Health Department, reported that things were going well with the Mobile Dental bus. He also explained the process and informed the Board of the number of encounters with the children. Board Members had several questions that led to discussion about a site built clinic.

Property Activities

LSHA Administrative Complex:

Jody DuPree distributed, explained, and reviewed the budget for the Admin. Complex. He informed the Board that the budget did not include the site work for the parking lot across the street because the permit had not yet been obtained from SRWMD. He also reminded them of the anticipated \$50,000.00 savings from sales tax exemption.

Admin Complex Approval of Bids:

Elevator – Three bids went out, two were received back. Jody recommended Thyssen Krupp with a bid of \$39,807.00.

Motion: Bruce Naylor made a motion to approve the low bid. Audre' Washington seconded the motion. All were in favor. Motion carried.

HVAC – Jody reported that three bids had come in and Glenn I. Jones was the low bidder and was recommended with a bid of \$52,794.00.

Motion: Dr. Robin Hall made a motion to approve the Glenn I. Jones bid. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Electrical – Jody reported four bids coming in with A-1 Electric having the low bid and also recommending them. Dr. Hall questioned the extreme difference in bids.

Motion: Dr. Robin Hall made a motion to approve A-1 Electric as the low bidder with a bid of \$53,125.00. Dorothy Pattison seconded the motion. All were in favor. Motion carried.

Jody discussed the contingencies because of the unknowns in the building. Dr. Robin inquired as to the completion date of the project; Jody informed the Board that it should be complete in about seven months.

Report on Downtown Development Committee

Marc Vann was absent so there was no report given.

Hospital Update

Capital Projects:

Ed Lenhart distributed and reviewed spreadsheets on options available for the Main Lobby Floor Covering Replacement. He discussed the product to be used as well as the Moisture Control System and the warranty to be offered. Ed recommended going with the low bidder and to ask the manufacturer to give a written warranty. He requested the full amount of \$38,983.00, instead of the previously approved amount of \$30,000.00.

Motion: Bruce Naylor made the motion to approve the bid and request. Dorothy Pattison seconded the motion. All were in favor. Motion carried.

Facility Condition Assessment:

Chairman Jack informed the board that a Workshop was necessary to discuss and plan in regards to the Assessment. It was decided that it would be held in conjunction with the next Regular Meeting: February 9, 2008 from 3:00 pm to 5:00 pm. Ed Lenhart will invite a representative from TLC Engineering to be present.

Approval and Award of Banking Services

Since there was not a quorum at the previous meeting, this item of business was brought forward. RFP's for Banking Services of the Patient Care Funds were sent out and two were received back in. There was discussion regarding the variable rate

Motion: Dr. Robin Hall made a motion to approve Columbia Bank at a fixed rate of 2.5% APY for a two year period. Dorothy Pattison seconded the motion. Chairman Jack and Bruce Naylor abstained from voting. All others were in favor. Motion carried.

Lake City 150th Anniversary Sponsorship

Audrey Washington informed Board Members that she was chairing a subcommittee for this event but was not sure if this was something the Authority could do. Marlin Feagle told the Board that it should be directly related to the Authority's mission and it should be stated in the records. This issue dies for lack of a motion.

NEW BUSINESS

Approval and Award of Certificate of Deposits

RFP's for CD rates were sent out and a recap was presented to the Board. There was some discussion regarding the rates.

Motion: Dr. Waseem Khan made a motion approving the rate of 2.86% for twelve months with Columbia Bank. Dorothy Pattison seconded the motion. Chairman Jack and Bruce Naylor abstained from voting. All others were in favor. Motion carried.

Audre' Washington requested a copy of the Authority's mission statement to give to the City Manager.

LCCC Scholarship Sponsorship

Copies of a letter from the LCCC Foundation were distributed in Board binders. Marlin Feagle declared conflict on this issue. There was discussion regarding the issue and it was requested that Marlin do research into the Authority offering a scholarship in exchange for service.

Chairman thanked Tony Britt, Lake City Reporter, for the article written on the Facilities Condition Assessment.

ANNOUNCEMENTS AND ADJOURNMENT

- Workshop: Monday, February 9, 2009, 3:00 to 5:00 pm.
- Next Regular Meeting: Monday, February 9, 2009 at 5:15 pm.

There being no further business, the meeting adjourned at 6:27 PM.

Respectfully submitted,

Marc Vann, Secretary/Treasurer

Date of Approval