

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

Minutes

**Regular Meeting
December 8, 2008**

Present: Jack Berry
Marc Vann
Audre' Washington
Bruce Naylor

Also Present: Rhonda Sherrod
Marlin Feagle
Steve Nelson, LCMC
Josie Stith
Karl Burkhardt, Lake City Journal
Ed Lenhart
Lynn Witt
Curt McDonald
Tony Britt, Lake City Reporter

Public: Stewart Lilker

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order by Chairman Jack Berry at 5:18 pm in the First Floor Conference Room at Shands at Lake Shore, Inc.

CONSENT AGENDA

November Check Registers were presented to the Board for approval.

Motion: Marc Vann made a motion to approve check numbers 2023-2038 from the Leasehold Fund and check numbers 180-187 from the Patient Care Fund. Audre' Washington seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the November 10, 2008 Regular Meeting.

Motion: Marc Vann made a motion to approve the minutes. Audre' Washington seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

Mr. Stewart Lilker referred to a transcript from the October 6, 2008 meeting he had sent out via email as well as reporting that he had contacted the State concerning his status as a "media outlet". He also questioned the additional funds given to Shands for reimbursement of the Emergency Department physicians and the contract with "Apollo".

APPROVAL OF INVOICES

Shands Assistance Program

An invoice for November 2008 Shands Assistance Program in the amount of \$354,500.80 was presented for approval. Sue Frazee reported on the previously audited patient charts.

Motion: Audre' Washington made a motion to accept the invoice. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Shands Pay Request #56

A pay request in the amount of \$79,089.96 was presented for approval for various projects previously approved by the Board.

Motion: Audre' Washington made a motion to accept the pay request. Marc Vann seconded the invoice. All were in favor. Motion carried.

UF Primary Care West/Southwest

Invoices were submitted from both locations; Southwest location had 46 patient visits totaling \$4,600.00 and the West location, 35 patient visits totaling \$3,500.00. No motion was made.

UNFINISHED BUSINESS

Report on Downtown Development Committee

Marc Vann reported that there had not been a meeting last month.

Hospital Update

Capital Projects:

Ed Lenhart distributed and reviewed a Request for Funding for Level Three Fire Sprinkler. He noted that J.L. DuPree Construction Services, Inc. was the low bidder at \$339,599.00 and requested approval of the budget. Bruce Naylor had questions concerning the contingency.

Motion: Bruce Naylor made a motion to approve the request. Marc Vann seconded the motion. All were in favor. Motion carried.

Property Activities

LSHA Administrative Complex:

Curt McDonald, J.L. DuPree Construction Services, Inc. updated the Board on the progress of the Administrative complex project. Jack Berry informed the Board that previously distributed policies; *Owner Direct Materials Purchasing Policy* and *Procurement Procedure* for the Administrative Complex Renovation were governing the bids to be formally approved at this meeting. Curt reported on the bids that had been previously approved: one being for Metal Storefronts, with *Lake City Glass* being the low bidder at \$22,257.00 and the other, Elevator Shaft Masonry Labor, with *A Plus Masonry* having the low bid of \$5,670.00.

Motion: Marc Vann made a motion to accept the bid from *Lake City Glass*.
Bruce Naylor seconded the motion. All were in favor. Motion carried.

Motion: Audre' Washington made a motion to accept the bid from *A Plus Masonry*.
Bruce Naylor seconded the motion. All were in favor. Motion carried.

Bids and Bid Tabulations will be emailed out to the Board following the meeting.

Motion: Marc Vann made a motion to approve both policies. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Approval & Award of Banking Services

Due to the fact that Chairman Jack Berry and Board Member Bruce Naylor would abstain from voting on this matter, there was not a quorum. The award of banking services will appear on the Agenda in January.

ANNOUNCEMENTS AND ADJOURNMENT

- A workshop will be held in January for the purpose of planning.
- Chairman reported that the Governor had made his reappointments, Jack Berry and Bruce Naylor and appointment, Dr. Waseem Khan.
- Next Regular Meeting: Monday, January 12, 2009 at 5:15 pm.

There being no further business, the meeting adjourned at 5:47 PM.

Respectfully submitted,

Marc Vann, Secretary/Treasurer

Date of Approval