

LAKE SHORE HOSPITAL AUTHORITY

**AGENDA
FIRST BUDGET HEARING**

September 10, 2012
5:15 p.m.

1. Open Public Hearing

Chair announces that the proposed millage rate of 1.500 mills is 49.45% over the rolled back rate for 2012. The purpose of the levy is to fulfill the Authority's obligations under the Indigent Care Agreement and Lease Assignment Agreement with Lake Shore HMA, Inc. (1.500 mills).

2. Overview of budget.

3. Comments on the budget by the Authority members and staff.

4. Public input on the budget and millage rate.

5. Amendments to the proposed budget.

6. **Motion:** To adopt tentative millage rate of .962 mills (or as amended) for the 2012-13 fiscal year.

7. **Motion:** To adopt tentative budgets for the 2012-2013 fiscal year as follows:

	Appropriations & Reserves
Patient Care Fund - Hospital Services	\$ 2,637,370
Patient Care Fund - Clinical Services	1,555,000
Operating Fund	3,899,070
Capital Improvement Fund	524,673
Total	<u>\$ 8,616,113</u>

8. Close Public Hearing and announce:

The Final Budget Hearing will be held Monday, September 17, 2012 at 5:15 p.m. at Lake Shore Hospital Authority, Administrative Complex, 259 NE Franklin St., Suite 102, Lake City, FL 32055.

**LAKE SHORE HOSPITAL AUTHORITY
PROPOSED BUDGET
FISCAL YEAR 2012-13
SEPTEMBER 10, 2012**

	Reference	Patient Care Funds		Operating Fund	Capital Improvement Fund	Total
		Hospital Services	Clinical Services			
ESTIMATED REVENUES						
Ad valorem taxes - .962 mills	A	\$ 1,354,370	\$ 750,000	\$ -	\$ 14,673	\$ 2,119,043
		-	-	-	-	-
		<u>1,354,370</u>	<u>750,000</u>	<u>-</u>	<u>14,673</u>	<u>2,119,043</u>
Transfers from Other Funds		<u>1,175,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,175,000</u>
	A	<u>2,529,370</u>	<u>750,000</u>	<u>-</u>	<u>14,673</u>	<u>3,294,043</u>
Lease income	B	-	-	479,070	-	479,070
Interest	C	5,000	5,000	20,000	10,000	40,000
Total revenues		<u>2,534,370</u>	<u>755,000</u>	<u>499,070</u>	<u>24,673</u>	<u>3,813,113</u>
ESTIMATED BEGINNING CASH						
Cash and investments		<u>100,000</u>	<u>800,000</u>	<u>3,400,000</u>	<u>500,000</u>	<u>4,800,000</u>
Total revenues and balances		<u>\$ 2,634,370</u>	<u>\$ 1,555,000</u>	<u>\$ 3,899,070</u>	<u>\$ 524,673</u>	<u>\$ 8,613,113</u>
APPROPRIATIONS						
Administration						
Personal services:						
Salaries - 4	D	\$ -	\$ -	\$ 176,715	\$ -	\$ 176,715
FICA		-	-	13,519	-	13,519
Retirement		-	-	13,014	-	13,014
Health insurance		-	-	21,096	-	21,096
Workers Compensation		-	-	1,456	-	1,456
		<u>-</u>	<u>-</u>	<u>225,800</u>	<u>-</u>	<u>225,800</u>
Operating expenses:						
Property Appraiser fees	E	105,000	-	-	-	105,000
Tax Collector fees	E	72,000	-	-	-	72,000
Legal services	F	-	-	24,000	-	24,000
Accounting and auditing	F	-	-	22,000	-	22,000
Office cleaning and supplies	G	-	-	11,000	-	11,000
Telephone	G	-	-	7,000	-	7,000
Security service	G	-	-	1,200	-	1,200
IT consulting	G	-	-	5,000	-	5,000
Office supplies and expenses	G	-	-	12,000	-	12,000
Lawn maintenance	G	-	-	8,100	-	8,100
Board training	-	-	-	5,000	-	5,000
Utilities	G	-	-	10,000	-	10,000
Insurance	G	-	-	29,000	-	29,000
Building maintenance	G	-	-	25,000	-	25,000
		<u>177,000</u>	<u>-</u>	<u>159,300</u>	<u>-</u>	<u>336,300</u>
Capital outlay- equipment	M	-	-	22,000	-	22,000
Total administration		<u>177,000</u>	<u>-</u>	<u>407,100</u>	<u>-</u>	<u>584,100</u>
Health care services						
Current expenses:						
Indigent patients care						
Shands at Lake Shore						
Emergency indigent patient services	H	2,200,000	-	-	-	2,200,000
On-call physician pay	I	160,000	-	-	-	160,000
		<u>2,360,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,360,000</u>
Indigent patient care at clinics						
Indigent patients services	J	-	650,000	-	-	650,000
Pharmacy	K	-	100,000	-	-	100,000
Public education	L	-	-	10,000	-	10,000
		<u>-</u>	<u>750,000</u>	<u>10,000</u>	<u>-</u>	<u>760,000</u>
Total health care services		<u>2,360,000</u>	<u>750,000</u>	<u>10,000</u>	<u>-</u>	<u>3,120,000</u>
Transfer to Hospital Services Fund		-	-	675,000	500,000	1,175,000
Total appropriations		<u>2,537,000</u>	<u>750,000</u>	<u>1,092,100</u>	<u>500,000</u>	<u>4,879,100</u>
ESTIMATED ENDING CASH						
		<u>97,370</u>	<u>805,000</u>	<u>2,806,970</u>	<u>24,673</u>	<u>3,734,013</u>
Total appropriations and balances		<u>\$ 2,634,370</u>	<u>\$ 1,555,000</u>	<u>\$ 3,899,070</u>	<u>\$ 524,673</u>	<u>\$ 8,613,113</u>

**LAKE SHORE HOSPITAL AUTHORITY
BUDGETARY FUNDS
PROPOSED BUDGET EXPLANATIONS
Fiscal Year 2012 - 13
September 10, 2012**

<u>Reference</u>		
A	Ad valorem Taxes -	Value of 1.5 mills required to be levied under lease. Approximately \$113,350 less revenue than would be generated by current year tax roll.
B	Lease income -	Regular: 12 monthly payments of \$39,923 from Hospital tenant. No CPI increase due to tax roll not increasing.
C	Interest -	Estimated interest to be earned on funds based upon anticipated rates.
D	Personal Services -	No salary adjustment for employees. Increase in retirement per state law change.

	<u>Executive Director</u>	<u>Administrative Director</u>	<u>Financial Analyst</u>	<u>Receptionist/ Secretary</u>	<u>Total</u>
Salary	\$ 76,125	\$ 45,990	\$ 32,760	\$ 21,840	\$ 176,715
Health insurance	5,274	5,274	5,274	5,274	21,096
FICA	5,824	3,518	2,506	1,671	13,519
Retirement	7,355	2,587	1,843	1,229	13,014
Bond	313	313	313	313	1,252
Workers' Comp.	51	51	51	51	204
	<u>\$ 94,942</u>	<u>\$ 57,733</u>	<u>\$ 42,747</u>	<u>\$ 30,378</u>	<u>\$ 225,800</u>

E	Property Appraiser & Tax Collector fees -	Pursuant to <i>Florida Statutes</i> for ad valorem tax services.												
F	Legal, accounting and auditing services	Budgeted at current usage levels. Paid in accordance with existing contracts (no rate increases)												
G	Administrative Complex expenses	<ol style="list-style-type: none"> 1. Office cleaning- - based on current usage 2. Telephone - based on current and anticipated usage. 3. Security - current monitoring cost of system. 4. IT consulting - maintenance of computer network. 5. Office supplies expense - based on current and projected usage. 6. Lawn maintenance - based on current contract. 7. Utilities - based on current usage. 8. Insurance - based upon current rates. 9. Building maintenance - based on current usage. 												
H	Indigent care, hospital -	Obligation under Indigent Care Agreement at Lake Shore Hospital, at current reimbursement rates. Reduction for current year of \$220,000 (9.4%) to reflect tax revenue reduction and increase in clinical services.												
I	On-call physician pay -	Authority administered on-call compensation for physicians at Shands at Lake Shore.												
J	Indigent care; primary care facilities	Funding for five clinical sites based upon current usage rates.												
K	Pharmacy -	Funding for limited pharmacy program, based upon current and anticipated usage for five clinics.												
L	Public education -	Authority sponsored public education program in support of healthcare services sponsored by LSHA.												
M	Capital outlay	Request for following capital outlay:												
		<table border="0" style="margin-left: auto;"> <tr> <td style="padding-right: 20px;">Copier</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">10,000</td> </tr> <tr> <td>Security system</td> <td></td> <td style="text-align: right;">6,500</td> </tr> <tr> <td>Computer equipment</td> <td></td> <td style="text-align: right;">5,500</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">\$ 22,000</td> </tr> </table>	Copier	\$	10,000	Security system		6,500	Computer equipment		5,500			\$ 22,000
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All items will be acquired in accordance with Authority purchasing policy.