

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting**

**October 10, 2011
5:15 p.m.**

Present: Lory Chancy
Dr. Waseem Khan
Marc Vann
Stephen Douglas
Bruce Naylor

Also Present: Marlin Feagle, Attorney
Sue Frazee, LSHA Staff
Karl Burkhardt, Lake City Journal
Antonio Robinson, Lake City Reporter
Zachary Bielling, Shands Lake Shore
Courtney Bryan, LSHA Staff
Rhonda Sherrod, Shands Lake Shore
Jack Berry, LSHA Staff
Richard Powell, Accountant/Auditor
Jim Burns, Shands Lake Shore
Steve Nelson, LCMC

Public: Stewart Lilker
Barbara Lemley

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:15 pm by Vice - Chairman Waseem Khan in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

CONSENT AGENDA

September Check Registers were presented to the Board for approval.

Motion: Mr. Marc Vann made a motion to approve checks 1083-1112 from the Operating Fund NOW account, checks 1444- 1453 from the Patient Care Fund - Clinical Services NOW account, and checks 1050- 1052 from the Patient Care Fund - Hospital Services Money Market account. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the September 12, 2011 Regular Meeting, the September 12, 2011 Budget Hearing, the September 19, 2011 Final Budget Hearing, and the September 26, 2011 Final Budget Hearing.

Motion: Mr. Stephen Douglas made a motion to approve the minutes as written from the September 12th Regular Meeting. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

Motion: Mr. Bruce Naylor made a motion to approve the minutes as written from the September 12th Budget Hearing. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

Motion: Mr. Marc Vann made a motion to approve the minutes as written from the September 19th Final Budget Hearing. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Motion: Mr. Bruce Naylor made a motion to approve the minutes as written from the September 26th Final Budget Hearing. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

Ms. Barbara Lemley questioned the fact that Mr. Berry did not use the Authority parking lot and continued to park on Davis Street.

Mr. Stewart Lilker identified himself and questioned the funding for the Shands renovations as well as the procurement policies.

APPROVAL OF INVOICE

Family Health Center

An invoice in the amount of \$15,400.00 was presented for payment representing September 2011 patient visits.

Motion: Mr. Marc Vann made a motion to approve payment to the Family Health Center. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Women's Center of Florida

An invoice in the amount of \$20,200.00 was presented for payment representing August/September 2011 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve payment to Women's Center of Florida. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for August 2011 was presented for approval in the amount of \$271,788.81.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Comprehensive Women's Health

An invoice in the amount of \$2,000.00 was presented for payment for August/September 2011 patient visits.

Motion: Mr. Bruce Naylor made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Lake Shore Primary Care West

An invoice in the amount of \$20,300.00 was presented for payment for August 2011 patient visits.

Motion: Mr. Bruce Naylor made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

Approval of Classroom Furniture Quote

A quote for tables, chairs and chair caddies for the upstairs classroom was presented for approval. The total amount of the quote was \$9,071.07 and if approved, the purchase would be funded from the Capital Improvement Fund.

Motion: Mrs. Lory Chancy made a motion to approve the quote. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Approval to Request Bids for Irrigation Well

Mr. Jack Berry explained the need and requested approval to solicit bids for an irrigation well for the Administrative Complex. He will bring bids to the next meeting for Board approval. Mr. Stephen Douglas requested the information regarding water usage over the past twenty-four months.

Indigent Care Program

Mr. Jack Berry discussed the current state of the Financial Assistance Program and recommended appointing a committee to research various factors and guidelines that needed revision, such as the qualifications, the services offered, and the length of the eligibility period. It was decided that the committee members would be Dr. Waseem Khan, Mrs. Rhonda Sherrod, Mrs. Sue Frazee, and Mr. Jack Berry.

Motion: Mrs. Lory Chancy made a motion to approve a committee made up of Dr. Waseem Khan, Mrs. Rhonda Sherrod, Mrs. Sue Frazee, and Mr. Jack Berry, established for the purpose of "fact finding" and making a presentation to the Board. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

HOSPITAL UPDATE

Mrs. Rhonda Sherrod reported on the hospital renovations and reminded those present about the Open House to take place on October 20, 2011. She also informed the Board that physician recruitment efforts were continuing.

STAFF REPORT

Mr. Jack Berry informed the Board that a grant application for the Blue Cross Blue Shield Foundation Impact Grant had been made. He went on to report on the Emergency Room visits, and the number of Authority members enrolled and renewed as well as the number of Primary Care visits and prescriptions filled during the month of September.

ELECTION OF OFFICERS

Mr. Jack Berry announced that all current officers were willing to hold office for another year.

Motion: Mr. Marc Vann made a motion to re-elect Mr. Koby Adams for another term as Chairman. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Motion: Mr. Marc Vann made a motion to re-elect Dr. Waseem Khan for another term as Vice-Chairman. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Motion: Mr. Marc Vann made a motion to re-elect Mr. Bruce Naylor for another term as Secretary/Treasurer. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

ANNOUNCEMENTS AND ADJOURNMENT

- Next Regular Meeting: Monday, November 14, 2011 at 5:15 pm.

There being no further business, the meeting adjourned at 5:59 p.m.

Respectfully submitted,

Bruce Naylor, Secretary/Treasurer

Date of Approval