

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting**

**November 14, 2011
5:15 p.m.**

Present: Lory Chancy
Bruce Naylor

Stephen Douglas
Marc Vann

Also Present: Rhonda Sherrod, Shands Lake Shore
Jack Berry, LSHA Staff
Richard Powell, Accountant/Auditor
Cynthia Watson, LSHA Staff
Mr. Marlin Feagle, Attorney

Sue Frazee, LSHA Staff
Karl Burkhardt, Lake City Journal
Steve Nelson, LCMC
Linda Silecchia, Shands Lake Shore

Public: Stewart Lilker

Barbara Lemley

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:15 pm by Secretary/Treasurer Mr. Bruce Naylor in the Conference Room at the Lake Shore Hospital Authority Administrative Complex. Mr. Stewart Lilker commented on Mrs. Rhonda Sherrod's professional appearance and asked that it be noted in the minutes.

CONSENT AGENDA

October Check Registers were presented to the Board for approval.

Motion: Mr. Marc Vann made a motion to approve checks 1113-1132 from the Operating Fund NOW account, checks 1454- 1463 from the Patient Care Fund - Clinical Services NOW account, check 1053 from the Patient Care Fund - Hospital Services Money Market account, and check #1015 from the Capital Improvement Fund Money Market account. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the October 10, 2011 Regular Meeting.

Motion: Mr. Stephen Douglas made a motion to approve the minutes as written.
Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

Ms. Barbara Lemley commented on the Authority's advertisement appearing in the Chamber Guide. In addition, she questioned the number of times and the findings of the City in relation to the well drilling and stated that she was adamantly opposed to it.

APPROVAL OF INVOICE

Women's Center of Florida

An invoice in the amount of \$21,100.00 was presented for payment representing September/October 2011 patient visits.

Motion: Mr. Marc Vann made a motion to approve payment to Women's Center of Florida. Mrs. Lory Chancy seconded the motion. All were in favor.
Motion carried.

Family Health Center

An invoice in the amount of \$13,100.00 was presented for payment representing October 2011 patient visits.

Motion: Mr. Marc Vann made a motion to approve payment to Family Health Center. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for September 2011 was presented for approval in the amount of \$363,235.81.

Motion: Mr. Stephen Douglas made a motion to approve the invoice. Mr. Richard Powell explained that there would be an outstanding amount due to the fact that the entire allotment of funds had been exhausted for the previous fiscal year. A check was issued to Shands in the amount of \$278,834.05 that was applied to the month of August 2011 with a balance of \$7,045.24 applied to the month of September 2011. There was discussion as to the IGT funds and clarification of the processes involved. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

Comprehensive Women's Health

An invoice in the amount of \$1,500.00 was presented for payment for September/October 2011 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Stephen Douglas seconded the motion. All were in favor.
Motion carried.

Lake Shore Primary Care West

Two invoices totaling \$62,700.00 were presented for payment for September and October 2011 patient visits. Mr. Marc Vann questioned the line item "Additional Patient Charges" which appeared on both invoices. It was explained as days that the physicians saw specific Authority patients in the hospital. There was discussion as to the issue.

Motion: Mr. Stephen Douglas made a motion to deduct a total of \$10,100.00 charged for hospital days, bringing the total of the invoice for approval to \$52,600.00. Mr. Marc Vann seconded the motion. All were in favor.
Motion carried.

UNFINISHED BUSINESS

Audit Delivery

Mr. Richard Powell distributed the annual audit for fiscal year ending 2011, and reported there were no adverse findings. He recommended the Board Members looking them over and to come back to him with any questions or concerns they might have. He reported on the “required communication” in response to Mr. Bruce Naylor’s question about peer review.

Motion: Mr. Marc Vann made a motion to accept the audit. Mrs. Lory Chancy seconded the motion. Mr. Stephen Douglas questioned the depreciation process in regards to the Shands renovations, to which Mr. Richard Powell responded. All were in favor. Motion carried.

Approval of Bid – Irrigation Well

Mr. Jack Berry reported that eight bid proposals had been sent locally and five responses received back. He informed the Board that the low bidder met all qualifications and their bid came in at \$6,450.00, with casing at \$12.10 per foot over 175 feet, and \$12.00 per foot for drilling over 200 feet. In addition, he informed them that the electrical would run about \$500.00 and the hookup about \$1,500.00, for a total of \$8500.00 or less for the project.

Motion: Mrs. Lory Chancy made a motion to approve the low bid with Hall’s Pump and \$8,500.00 for the new irrigation system. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

NEW BUSINESS

There was none.

HOSPITAL UPDATE

Mrs. Rhonda Sherrod reported that the State had approved the renovation plans for the 3rd and 4th floor, pending the upgrades to the electrical reengineering and the HVAC upgrades, with a tentative timeline of April 2, 2012. She also reported that Mr. Jim Burns is no longer with HMA, and the new interim Chief Financial Officer is Mr. Bill Dohn.

STAFF REPORT

Mr. Jack Berry informed the Board that he had spoken to the Association of Retired Federal Employees as well as senior citizens at the Senior Services Center. In addition, he informed them of the Health Fair that the Authority had participated in at the Senior Services Center. He went on to report on the Emergency Room visits, and the number of Authority members enrolled and renewed as well as the number of Primary Care visits and prescriptions filled during the month of October.

Mrs. Lory Chancy offered positive comments in regards to the advertisement in the Chamber Guide.

ANNOUNCEMENTS AND ADJOURNMENT

- Next Regular Meeting: Monday, December 12, 2011 at 5:15 pm.

There being no further business, the meeting adjourned at 5:55 p.m.

Respectfully submitted,

Bruce Naylor, Secretary/Treasurer

Date of Approval