

**LAKE SHORE HOSPITAL AUTHORITY  
BOARD OF TRUSTEES**

**Minutes  
Regular Meeting  
November 12, 2013  
Following Budget Hearing**

**CALL TO ORDER**

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order by Chairman Waseem Khan at 5:22 PM immediately following the Budget Hearing.

**PUBLIC COMMENTS**

There were none.

**CONSENT AGENDA**

October Check Registers were presented to the Board for approval.

Motion: Mr. Stephen Douglas made a motion to approve checks 1625 – 1646 from the Operating Fund NOW account, checks 1714– 1725 from the Patient Care Fund - Clinical Services NOW account, and checks 1196 – 1205 from the Patient Care Fund – Hospital Services NOW account. Mr. Koby Adams seconded the motion. All were in favor.  
Motion carried.

**APPROVAL OF MINUTES**

Minutes from the Regular Meeting held on October 14, 2013 were reviewed.

Motion: Mrs. Lory Chancy made a motion to approve the minutes as written.  
Mr. Koby Adams seconded the motion. All were in favor.  
Motion carried.

**APPROVAL OF INVOICES**

**Women's Center of Florida**

An invoice in the amount of \$7,900.00 was submitted for September– October 2013 patient visits.

Motion: Mr. Koby Adams made a motion to approve the invoice.  
Mr. Marc Vann seconded the motion. All were in favor.  
Motion carried.

**Family Health Center**

There was no invoice this month.

**Shands Assistance Program**

After review of September 2013 patient charts, an invoice from Shands Lake Shore Assistance Program was presented in the amount of \$185,689.36.

Motion: Mr. Koby Adams made a motion to approve the invoice.  
Mrs. Marc Vann seconded the motion. All were in favor.  
Motion carried.

Lake Shore Primary Care West

An invoice was submitted in the amount of \$1,150.00 for September 2013 patient visits.

Motion: Mr. Marc Vann made a motion to approve payment. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Jean – Felert Cadet, MD, LLC

An invoice in the amount of \$2,050.00 was presented for September - October 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Koby Adams seconded the invoice. All were in favor. Motion carried.

Mohammed Choudhury, MD, PA

An invoice in the amount of \$400.00 was presented for October 2013 patient visits.

Motion: Mr. Marc Vann made a motion to approve payment. Mr. Koby Adams seconded the motion. All were in favor. Motion carried.

Mohammad A Faisal, MD, PA

An invoice in the amount of \$400.00 was presented for September – October 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve payment. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

Begum Internal Medicine LLC

An invoice in the amount of \$100.00 was presented for September 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve payment. Mr. Koby Adams seconded the motion. All were in favor. Motion carried.

Mr. Stephen Douglas requested information and a copy of the contract be sent out in regards to Dr. Begum.

Comprehensive Women's Health

An invoice in the amount of \$250.00 was submitted for September - October 2013 patient visits.

Motion: Mr. Marc Vann made a motion to approve the invoice. Mrs. Lory Chancy seconded the invoice. All were in favor. Motion carried.

**NEW BUSINESS**

Approval of Letter Of Agreement/State Medicaid Funding Agreement

A copy of the Letter of Agreement in the amount of \$2,400,000.00 was distributed for review and approval by the Board. There were questions and brief discussion.

Motion: Mr. Koby Adams made a motion to approve the Letter of Agreement. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

**UNFINISHED BUSINESS**

There was none.

### **HOSPITAL UPDATE**

Mrs. Rhonda Sherrod reported that they were wrapping up the 4<sup>th</sup> Floor renovation project several weeks ahead of schedule. In addition, she reported that the window replacement project was in full swing. Mr. Frank Pommert reported on the progress at the Medical Office buildings.

### **STAFF REPORT**

Mr. Jack Berry reported on the numbers of members active in the program, as well as new members and renewals. Additionally, he reported on the number of Emergency Room visits by Authority members, primary care visits and members using the pharmacies for generic prescriptions for the month of October 2013. In addition, he reported on the savings, in the amount of \$414,100.00, generated at the Primary Care facilities since the contract renegotiations.

He referred Board Members to the “end of the year” report in their binders. Mr. Richard Powell explained that the numbers were based on unaudited financial records but gave highlights of the report and stated that it looked like a “positive financial year”. Mr. Stephen Douglas had questions concerning the positive variance in the budget. There was discussion among the Board Members.

Mr. Berry informed Board Members that there were a couple items he would like declared “surplus property”; the old Gestetner copier and an iPhone 3.

Motion: Mr. Koby Adams made a motion to declare these items surplus.

Mrs. Lory Chancy seconded the motion. All were in favor.

Motion carried.

Mr. Berry stated that in regards to the sale of the hospital, he had reviewed the law and the first thing that must be done is to set a public hearing to receive input on whether or not to sell the hospital, the second step is to set a date for the hearing and advertise fifteen (15) days prior to hearing. In the meantime, a Request for Proposal for valuation of the hospital and the land can be sent out. There was discussion regarding the issue. It was decided that the Public Hearing would be set for January 13, 2014 before the Regular Meeting.

Motion: Mr. Marc Vann made a motion to begin the process of the RFP.

Mr. Koby Adams seconded the motion. All were in favor except

Mrs. Lory Chancy, who was opposed. Motion carried.

There was discussion regarding the valuation and the process for obtaining.

Mr. Berry informed Board Members that an RFP had been sent out for a General Contractor; twelve (12) responding, and six (6) submitting packets. He asked the Board to let him meet with the three lowest bidders; Anglin Construction Company, Columbia Construction & Maintenance, and BBI Construction Management, Inc., and he would report back to them.

Motion: Mr. Marc Vann made a motion to allow Mr. Berry to meet with the three lowest bidders and come back with a recommendation next month. Mr. Koby Adams seconded the motion. There was discussion regarding the estimated hours for the position. All were in favor.  
Motion carried.

In closing, Mr. Berry informed Board Members that the Authority would be hosting a AHCA Navigator on Thursday, November 14<sup>th</sup> at 10:30 and 2:30 pm. There would be a brief presentation and a question and answer time. Mr. Koby Adams expressed concern with the Navigator situation.

**ANNOUNCEMENTS AND ADIOURNMENT**

- Next Regular Meeting: Monday, December 9, 2013 at 5:15 p.m.

There being no further business, the meeting adjourned at 6:19 p.m.

Respectfully submitted,

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Loretta Chancy, Secretary/Treasurer

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Date of Approval