

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting**

**May 13, 2013
5:15 p.m.**

Present: Lory Chancy
Bruce Naylor
Dr. Waseem Khan

Koby Adams
Marc Vann

Also

Present: Rhonda Sherrod, Shands
Marlin Feagle, Attorney
Steve Nelson, LCMC
Courtney Bryan, LSHA Staff
Frank Pommert, Shands
Jeff Fellers, WellFlorida Council

Sue Fraze, LSHA Staff
Jack Berry, LSHA Staff
Linda Silecchia, Shands
Stephanie Bushart, Shands
Karl Burkhardt, LC Journal

Absent: Cynthia Watson, LSHA Staff
Richard Powell, Auditor

Stephen Douglas

Public: Barbara Lemley

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:15 pm by Chairman Waseem Khan in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

CONSENT AGENDA

April 2013 Check Registers were presented to the Board for approval.

Motion: Mr. Koby Adams made a motion to approve checks 1494 - 1523 from the Operating Fund NOW account, checks 1648 - 1657 from the Patient Care Fund - Clinical Services NOW account, checks 1147 – 1153 from the Patient Care Fund – Hospital Services NOW Account, and check 1048 from the Capital Improvement Fund NOW account.
Mrs. Lory Chancy seconded the motion. All were in favor.
Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the April 8, 2013 Regular Meeting.

Motion: Mrs. Lory Chancy made a motion to approve the minutes as written.
Mr. Bruce Naylor seconded the motion. All were in favor.
Motion carried.

APPROVAL OF INVOICES

Women's Center of Florida

An invoice in the amount of \$6,950.00 was presented for payment representing March/April 2013 patient visits.

Motion: Mr. Bruce Naylor made a motion to approve payment to Women's Center of Florida. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Family Health Center

An invoice in the amount of \$3,800.00 was presented for payment representing April 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve payment to Family Health Center. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for March 2013 was presented for approval in the amount of \$151,920.56.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Koby Adams seconded the motion. All were in favor. Motion carried.

Comprehensive Women's Health

An invoice in the amount of \$600.00 was presented for payment for March/April 2013 patient visits.

Motion: Mr. Koby Adams made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Jean-Felert Cadet, MD, LLC

An invoice in the amount of \$1,000.00 was presented for payment for March/April 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Koby Adams seconded the motion. All were in favor. Motion carried.

UNFINISHED BUSINESS

Physician's Office – Franklin and Marion Avenue

Mr. Jack Berry informed Board Members that the plans were complete and the cost figure to build the physician's office was \$475,000.00 to \$500,000.00. There was no contract at this time. He also reported that in regards to the other physician's office, the modular unit, the physician requested that the Board set a number of years for maintaining the property. There were questions and comments concerning the properties. Mr. Marlin Feagle commented on the need to advertise and offer the property on a RFP or bid. There was further discussion as to how many years the commitment would be, what size office would be involved, and what type of lease would be used. Chairman Waseem Khan expressed the need for more information on the matter. The discussion turned to the need for a Master Plan as well as HMA's vision and pursuit of physician offices on the hospital campus. Mrs. Rhonda Sherrod offered input.

NEW BUSINESS

Presentation of 2011-12 Annual Audit

Mr. Jack Berry distributed the Annual Audit and reported that there had been no significant discrepancies found. Mr. Richard Powell would be available at the next meeting for any questions or concerns.

HOSPITAL UPDATE

Mrs. Rhonda Sherrod reported on the 4th Floor renovations, stating Phase II was about to begin, which would extend over the next two months. She informed Board Members that the roofing project would wrap up the first week of June and the window replacement project would begin in early July. She also shared that TLC had come back to reevaluate and update the previous plan.

STAFF REPORT

Mr. Jack Berry reported on the number of Authority members seen in the Emergency Room, the number of prescriptions filled for Authority members, as well as the number of new, renewed, and ineligible people seen in April 2013.

He went on to discuss the previously approved \$2,000,000.00 for construction on the 4th floor that was later transferred to Inter Governmental Transfer's for indigent care. He reported that the hospital had used \$652,052.00; the balance remaining was 1,347,948.00, and since indigent care costs were down a good bit, he would like to see the Board spend some of the money on refurbishing the Physical Therapy building and the Randolph building, which are desperately in need of repairs. He requested that the Board approve having a scope of necessary work along with costs and allocate some of the funds available. There was discussion on the matter.

Motion: Mrs. Lory Chancy made a motion to approve coming up with a scope of work and costs. Mr. Marc Vann seconded the motion. Mr. Koby Adams opposed the motion. Mr. Bruce Naylor was in favor of the motion. There was discussion and comments regarding the matter. Mr. Koby Adams changed his vote and approved the motion. All were in favor. Motion carried.

Mr. Berry reported that the *Meeting Rules and Procedures* had been delayed due to legislature sending a Bill to the Governor concerning public comments. After review of the Bill, the rules would need to be redone and brought back to the Board.

Sue Frazee reported on her trip to the IHS (Indigent Healthcare Solutions) Vendor Conference in San Marcos, Texas. Linda Silecchia reported on the Girl's Night Out Community Health Fair that took place on April 25, 2013.

ANNOUNCEMENTS AND ADJOURNMENT

- Regular Meeting: Monday, June 10, 2013 at 5:15 pm with a Workshop following.

There being no further business, the Regular Meeting adjourned at 6:12 p.m.

Respectfully submitted,

Lory Chancy, Secretary/Treasurer

Date of Approval