

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting**

**May 10, 2010
5:15 p.m.**

Present: Marc Vann
Lory Chancy
Bruce Naylor

Waseem Khan, M.D.
Audre' Washington
Koby Adams

Also Present: Rhonda Sherrod
Jack Berry, LSHA Staff
Karl Burkhardt, Lake City Journal
Tony Britt, Lake City Reporter
Steve Nelson, LCMC

Marlin Feagle
Sue Frazee, LSHA Staff
Cynthia Watson, LSHA Staff
Dorothy Pattison

Public: Stewart Lilker
Barbara Lemley

Jerry Morgan
Hugh Moore

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:15pm by Chairman Marc Vann in the Conference Room at the Lake Shore Hospital Authority Administrative Complex. Chairman welcomed Mr. Jack Berry to the Hospital Authority as the new Authority Manager.

PRESENTATION

Chairman presented past Board Member Mrs. Dorothy Pattison with a plaque and words of appreciation for her time served on the Board of Trustees.

CONSENT AGENDA

April Check Registers were presented to the Board for approval.

Motion: Mrs. Audre' Washington made a motion to approve checks 2435 - 2459 from the Leasehold Fund, checks 1288 - 1289 from the Patient Care Fund, and check 1012 from the Capital Improvement Fund. Mr. Koby Adams seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the April 12, 2010 Regular Meeting.

Motion: Mr. Koby Adams made a motion to approve the minutes as written. Mrs. Audre' Washington seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

Mr. Stewart Lilker questioned whether Mrs. Frazee had been issued a 1099 for many of the years she worked for the Authority. Mr. Jack Berry replied that she had, but he corrected it when he became Chairman. Mr. Lilker also questioned whether there would be any upcoming workshops; inquiring because he felt individual meetings with Board Members was wrong. In addition, he questioned whether or not Apollo was still the medical group taking care of the Emergency Room. He then requested from the Authority any evidence used to pay Shands \$320,000.00 for reimbursement to Apollo. And finally, Mr. Lilker requested all documents that are available to the Board be made available to him as well.

Mr. Jerry Morgan and Mr. Hugh Moore, Free Masons in Columbia County, introduced themselves and gave history of the Masons giving land to the county for the hospital. They requested recognition for donating the land. Chairman Marc Vann instructed them to research the deed at the Courthouse and he was sure that they would receive recognition.

APPROVAL OF INVOICES

Shands Assistance Program

An invoice for April 2010 Shands Assistance Program in the amount of \$201,161.34 was presented to the Board.

Motion: Mr. Bruce Naylor made a motion to accept the April invoice.
Mr. Koby Adams seconded the motion. All were in favor.
Motion carried.

STAFF REPORT

Mr. Jack Berry, Authority Manager, presented a synopsis of the Financial Assistance Program since 2002. He discussed fraud cases and questioned how the Board would like to handle them. He informed the Board that UF Primary Care patient numbers would be forthcoming. Mr. Berry reported that all hospital projects had been completed and they were waiting on final billings on the pipe replacement project. He also informed them that he and Mr. Ed Lenhart were working on the TLC report and prioritizing items, hoping to be complete in the next month. Mr. Berry presented the new Prescription Drug Program set up through several of the local pharmacies for the Authority members. He requested that the Board approve the retention of a labor lawyer for the purpose of consultation in writing a personnel policy manual. He presented a proposal from Mr. Bill Andrews, GrayRobinson Attorneys, P.A., in the amount of \$300.00 per hour.

Motion: Mr. Koby Adams made a motion to retain Mr. Bill Andrews, Attorney, for the purpose of reviewing the personnel policies put together by Mr. Jack Berry and Mrs. Sue Frazee; not to exceed \$3,000.00, pending further approval from the Board. Mrs. Lory Chancy seconded the motion. All were in favor.
Motion carried.

In closing, Mr. Jack Berry brought to the attention of the Board, a public sale on an abandoned home on a parcel of land that they previously had interest in. Mr. Marlin Feagle offered his opinion and there was discussion. It was decided that Mr. Jack Berry could make contact and negotiate.

He reported that effective immediately the Financial Assistance Program would be available Monday through Friday, 8:30AM – 4:30PM, office hours 8:00AM - 5:00PM. He announced the Community CPR Training on Thursday, May 20, 2010 from 2:00PM – 4:30PM in the upstairs classroom at the LSHA Administrative Complex. Finally, Jack mentioned the need for sending out a Request for Proposal for Banking Services on the working account. Chairman Marc discussed the possibility of a satellite office for the Authority as well as a part time receptionist for the existing office, all based on the number of members being seen through the Financial Assistance Program. As the new budget year approaches, he has asked for dollar figures in relation to these matters. He reported on the progress of the lease discussions.

UNFINISHED BUSINESS

Health Care Benefit

Mrs. Audre' Washington questioned what had taken place with the healthcare benefit for Mrs. Cynthia Watson. Chairman Marc responded by informing her that they were awaiting the return of Mr. Richard Powell, CPA, to determine if reimbursement for her existing health insurance would be permissible.

She also questioned whether Ms. Barbara Lemley had received the information she had requested on the Florida Retirement System.

NEW BUSINESS

Recap of Certificate of Deposit RFP's

Chairman Marc reported on the rates that were received from Columbia Bank and First Federal Bank of Florida for four (4) Certificates of Deposit totaling \$965,000.00.

Motion: Mrs. Lory Chancy made a motion to go with Columbia Bank for twelve (12) months at a rate of 1.75%. Dr. Waseem Khan seconded the motion. All were in favor except Mr. Bruce Naylor who abstained from voting due to conflict. Motion carried.

ANNOUNCEMENTS AND ADJOURNMENT

- Next Regular Meeting: Monday, June 14, 2010 at 5:15 pm.

There being no further business, the meeting adjourned at 6:15 p.m.

Respectfully submitted,

Waseem Khan, Secretary/Treasurer

Date of Approval