

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting**

**March 11, 2013
5:15 p.m.**

Present: Lory Chancy
Bruce Naylor
Marc Vann
Stephen Douglas
Dr. Waseem Khan

Also Present: Rhonda Sherrod, Shands
Marlin Feagle, Attorney
Steve Nelson, LCMC
Linda Silecchia, Shands
Cynthia Watson, LSHA Staff
Sue Frazee, LSHA Staff
Jack Berry, LSHA Staff
Frank Pommett, Shands
Jeff Feller, WellFlorida Council

Absent: Koby Adams
Richard Powell, Auditor
Courtney Bryan, LSHA Staff

Public: Barbara Lemley
L.J. Johnson
Stewart Lilker

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:16 pm by Chairman Waseem Khan in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

CONSENT AGENDA

February 2013 Check Registers were presented to the Board for approval.

Motion: Mrs. Lory Chancy made a motion to approve checks 1461 - 1478 from the Operating Fund NOW account, checks 1626 - 1636 from the Patient Care Fund - Clinical Services NOW account, checks 1073 -1078 from the Patient Care Fund - Hospital Services Money Market account, checks 1137 – 1141 from the Patient Care Fund – Hospital Services NOW Account, and check 1047 from the Capital Improvement Fund NOW account. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the February 11, 2013 Regular Meeting.

Motion: Mr. Stephen Douglas made a motion to approve the minutes as written. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

APPROVAL OF INVOICES

Women's Center of Florida

An invoice in the amount of \$6,200.00 was presented for payment representing January/February 2013 patient visits.

Motion: Mr. Bruce Naylor made a motion to approve payment to Women's Center of Florida. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Family Health Center

An invoice in the amount of \$4,275.00 was presented for payment representing February 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve payment to Family Health Center. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for January 2013 was presented for approval in the amount of \$180,455.69.

Motion: Mr. Marc Vann made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Mrs. Lory Chancy commented on the fact that the Century Ambulance charges were down due to patients receiving more a comprehensive type of treatment.

Comprehensive Women's Health

An invoice in the amount of \$950.00 was presented for payment for January/February 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Lake Shore Primary Care West

An invoice in the amount of \$1,450.00 for February 2013 patient visits was presented for payment.

Motion: Mr. Marc Vann made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Jean-Felert Cadet, MD, LLC

An invoice in the amount of \$1,750.00 was presented for payment for January/February 2013 patient visits.

Motion: Mr. Bruce Naylor made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Mr. Bruce Naylor questioned rational for auditing patient charts.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

Approval of 2013 Amended and Restated Bylaws

Mr. Jack Berry presented a draft of the 2013 Amended and Restated Bylaws to Board Members. Mr. Marlin Feagle explained that the Charter dictated a number of things that could not be changed in the Bylaws. Due to the fact that the Bylaws had been totally redone and there was not a black lined version, Mr. Feagle reviewed the document. Mr. Bruce Naylor questioned a provision for updating policies and procedures. There was some discussion.

Motion: Mrs. Lory Chancy made a motion to approve the 2013 Amended and Restated Bylaws as presented. Mr. Marc Vann seconded the motion. Mr. Stephen Douglas questioned whether all was being done to secure new Board Members for vacant positions. All were in favor.
Motion carried.

Policies and dates of last revision will be brought to the Board at the next meeting.

Sponsorship Request – Haven Hospice

Mr. Jack Berry presented the request from Haven Hospice to participate in the F.A.M. Fest. The Board agreed not to participate.

HOSPITAL UPDATE

Mrs. Rhonda Sherrod reported that the 4th Floor construction had begun. She also informed the Board that the roof system replacement and replacement of ninety-two (92) patient windows had been approved by HMA. In closing, she informed the Board of the Women's Health Fair on April 25, 2013 at the Garden Club in Lake City.

STAFF REPORT

Mr. Jack Berry reported on the number of Authority members seen in the Emergency Room, the number of prescriptions filled for Authority members, as well as the number of new, renewed, and ineligible people seen in February 2013. He informed Board Members that the Authority had partnered with the City of Lake City to do landscaping on Franklin Street at a cost of \$950.00. He went on to discuss and present the Access Road study detailing each option; Option 1, with many drawbacks and the least expensive at a cost of \$292,818.75; Option 2, the most desirable route at a cost of \$958,817.25; and Option 3, where the residential area may be a problem, at a cost of \$423,527.00. The costs presented excluded any land purchases that might become necessary. There were questions and discussion concerning the issue.

Motion: Mrs. Lory Chancy made a motion to go with Option 2. Mr. Marc Vann seconded the motion. There was further discussion. All were in favor. Motion carried.

In closing, Mr. Berry presented drawings of the proposed physician's office on the corner of Franklin Street and Marion Avenue. Plans and costs should be available by the next Regular Meeting.

Mr. L. J. Johnson, member of the public and committee member of the Transportation for the Disadvantaged requested time to address an issue of finances. Mr. Berry will meet with him following the meeting.

ANNOUNCEMENTS AND ADJOURNMENT

- Regular Meeting: Monday, April 8, 2013 at 5:15 pm

There being no further business, the Regular Meeting adjourned at 6:08 p.m. and the Workshop began.

Respectfully submitted,

Lory Chancy, Secretary/Treasurer

Date of Approval