

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting**

**March 10, 2014
5:15 p.m.**

Present: Lory Chancy
Dr. Waseem Khan
Tim Murphy

Janet Creel
Stephen Douglas

Also Present: Rhonda Sherrod, Shands
Jack Berry, LSHA Staff
Steve Nelson, LCMC
Cynthia Watson, LSHA Staff
Dendy Herndon, Shands
Richard Powell, Auditor

Marlin Feagle, Attorney
Sue Frazee, LSHA Staff
Linda Silecchia, Shands
Stephanie Bushart, Shands
Tony Britt, Lake City Reporter
Jody Dupree

Absent: Courtney Bryan, LSHA Staff

Marc Vann
Koby Adams

Public: Barbara Lemley

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:17 pm by Chairman Waseem Khan in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

PUBLIC COMMENTS

There were none.

Chairman Khan introduced new Board Member Janet Creel and congratulated Board Member Lory Chancy on her reappointment.

CONSENT AGENDA

February 2014 check registers were presented to the Board for approval.

Motion: Mrs. Lory Chancy made a motion to approve checks 1715 - 1733 from the Operating Fund NOW account, checks 1771 – 1784 from the Patient Care Fund - Clinical Services NOW account, and checks 1216 - 1226 from the Patient Care Fund – Hospital Services NOW account. Mr. Tim Murphy seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the February 10, 2014 Regular Meeting.

Motion: Mrs. Lory Chancy made a motion to approve the minutes as written. Mr. Tim Murphy seconded the motion. All were in favor. Motion carried.

APPROVAL OF INVOICES

Women's Center of Florida

An invoice in the amount of \$3,300.00 was presented for payment representing January/February 2014 patient visits.

Motion: Mr. Tim Murphy made a motion to approve payment to Women's Center of Florida. Mrs. Lory Chancy seconded the motion. All were in favor.
Motion carried.

Family Health Center

Invoices in the amount of \$5,250.00 for January 2014 and \$3,950.00 for February 2014 patient visits were presented for payment.

Motion: Mr. Tim Murphy made a motion to approve payment. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for January 2014 was presented for approval in the amount of \$175,486.14.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Tim Murphy seconded the motion. All were in favor. Motion carried.

Lake Shore Primary Care West

There was no invoice.

Jean-Felert Cadet, MD, LLC

An invoice in the amount of \$2,100.00 was presented for payment for January/February 2014 patient visits.

Motion: Mr. Tim Murphy made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Mohammed Choudhury, M.D., P.A.

Invoices in the amount of \$750.00 for January 2014 and \$300.00 for February 2014 patient visits were presented for payment.

Motion: Mrs. Lory Chancy made a motion to approve payment. Mr. Tim Murphy seconded the motion. All were in favor. Motion carried.

Mohammad A. Faisal, M.D., P.A.

An invoice in the amount of \$250.00 was presented for payment for February 2014 patient visits.

Motion: Mr. Tim Murphy made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Begum Internal Medicine LLC

There was no invoice.

Columbia Construction & Maintenance, Inc.

An invoice in the amount of \$5,660.00 was presented for the Facilities Infrastructure Evaluation Report.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Tim Murphy seconded the motion. All were in favor. Motion carried.

UNFINISHED BUSINESS

Facilities Assessment Report

Mr. Jody Dupree addressed Board Members concerning the assessment he had made of the hospital facilities. He stated that the work done had been verified but that the dollar amounts associated with the work had not been verified. Mr. Jack Berry suggested that the Board study the report over the next month as he had not had a chance to study it either. Mr. Tim Murphy commented on his meeting in reference to the issue and suggested a meeting with CHS to discuss existing TLC 10 Year Plan and set guidelines for the future. There was discussion and comments. After discussion with Mrs. Rhonda Sherrod, Mr. Berry recommended the Authority's auditor, Mr. Richard Powell, do an audit and look at contracts and dollar amounts spent on projects. There was further discussion.

Motion: Mr. Tim Murphy made a motion to allow Mr. Powell to meet with appropriate representatives from CHS to review HMA payments and report back to the Board, and if necessary, consult with Mr. Dupree to verify any questions on an invoice.

Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Approval of Contract – First Southwest Company

Mr. Marlin Feagle reviewed the key points in the Financial Consultant/Broker contract. There was discussion regarding the consideration and the value of the lease.

Motion: Mrs. Lory Chancy made a motion to approve the Financial Consulting agreement with First Southwest Company subject to final legal language based on Board discussion.

Mr. Tim Murphy seconded the motion. All were in favor. Motion carried.

Approval of Contract – CBIZ Valuation Group, LLC

Mr. Feagle referred to the fixed fee versus the hourly rate named in the contract. There was discussion as to how their valuation report would be disclosed. Mr. Feagle stated that subject to final legal wording, he recommended acceptance of the contract. There was discussion regarding the information that would be requested.

Motion: Mrs. Janet Creel made a motion to hire CBIZ Evaluation Group after Mr. Feagle has made sure it's legally in the Authority's best interest. Mrs. Lory Chancy seconded the motion. There was further discussion as to how the information would be obtained by CBIZ. All were in favor. Motion carried.

NEW BUSINESS

There was no new business.

HOSPITAL UPDATE

Mrs. Rhonda Sherrod reported that the window replacement project was complete and passed inspection by AHCA. In addition, she informed Board Members that new internal medicine physician, Dr. Michael Ukaegbu, would be starting at Lake Shore Primary Care West in a couple of weeks. In closing, she reported on an upcoming orthopedic seminar on March 20th at the LSHA Administrative Complex. Mr. Stephen Douglas questioned the recent merger of HMA by CHS. She stated that there were no immediate changes and things were going very well.

STAFF REPORT

Mr. Jack Berry opened by commending Sue Frazee for her diligent work in obtaining a safety grant in the amount of \$4436.00 and presented her with a plaque. He reported on the numbers of members active in the program, as well as new members and renewals. Additionally, he reported on the number of Emergency Room visits by Authority members, primary care visits and members using the pharmacies for generic prescriptions for the month of February 2014. He commended Cynthia Watson for her hard work in deterring ER visits. He noted the First Quarter Financial Report and the Audit, as well as the fact that everything was on target so far this year. In reference to the audit, he directed any questions to Mr. Richard Powell and reported that there were no findings. In closing, he reported on the new road coming into the hospital and that funding had been requested from the State.

ANNOUNCEMENTS AND ADJOURNMENT

Mr. Stephen Douglas questioned the budget previously reported on and requested a better budget process by allocating the budget quarterly.

Mrs. Lory Chancy questioned the line item *Indigent Burials* appearing on the budget.

Mr. Tim Murphy questioned what funds CBIZ and First Southwest would be paid from. Mr. Powell responded by telling him Capital Improvement Fund.

- Regular Meeting: April 14, 2014 at 5:15 p.m.

There being no further business, the Regular Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Lory Chancy, Secretary/Treasurer

Date of Approval