

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting**

**June 13, 2011
5:15 p.m.**

Present: Marc Vann
Bruce Naylor
Audre' Washington

Lory Chancy
Stephen Douglas
Koby Adams

Also Present: Marlin Feagle, Attorney
Cynthia Watson, LSHA Staff
Jack Berry, LSHA Staff
Richard Powell, Accountant/Auditor
Jim Burns, Shands Lake Shore
Steve Nelson, LCMC

Rhonda Sherrod, Shands Lake Shore
Sue Frazee, LSHA Staff
Karl Burkhardt, Lake City Journal
Antonia Robinson, Lake City Reporter
Zachary Bielling, Shands Lake Shore
Linda Silecchia, Shands Lake Shore

Public: Stewart Lilker
Barbara Lemley

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:15 pm by Chairman Koby Adams in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

CONSENT AGENDA

May Check Registers were presented to the Board for approval.

Motion: Mrs. Audre' Washington made a motion to approve checks 2753-2759 from the Peoples State Bank Operating Fund, checks 1001-1010 from the Columbia Bank Operating Fund, checks 1404- 1413 from the Patient Care Fund-Clinical Services, checks 1046 – 1048 from the Patient Care Fund-Hospital Services, checks 1011-1012 from the Capital Improvement Fund Money Market account, and check 1023 from the Capital Improvement Fund NOW account. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the May 9, 2011 Regular Meeting.

Motion: Mrs. Audre' Washington made a motion to approve the minutes as written. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

Ms. Barbara Lemley identified herself and read a letter from Mr. Jack Berry concerning a Public Records request she had made from the Authority. She pointed out the Shands Tobacco Free policy and questioned Mr. Berry concerning his use of tobacco products. In closing, she referred to Mr. Berry's employment application and how the information on it was verified.

Mr. Stewart Lilker identified himself and addressed Ms. Lemley's concerns over Mr. Berry's disregard of his written requests for information. He read a list of questions that he had previously submitted. Mrs. Audre' Washington expressed her concern over the lack of response to Mr. Lilker's request for information. There were comments from other Board Members.

Mrs. Saundra Reeves, former member of the LSHA Financial Assistance Program, identified herself and questioned the discrimination she felt from Mr. Jack Berry in regards to her health care. Mr. Berry responded to her concerns and directed her to put her complaints in writing.

APPROVAL OF INVOICE

Women's Center of Florida

An invoice in the amount of \$21,100.00 was presented for payment representing April/May 2011 patient visits.

Motion: Mrs. Audre' Washington made a motion to approve payment to Women's Center of Florida. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

UF Primary Care West

An invoice in the amount of \$12,200.00 for the month of April 2011 was presented for payment.

Motion: Mrs. Lory Chancy made a motion to approve payment to Florida Clinical Practice Association. Mrs. Audre' Washington seconded the motion. All were in favor. Motion carried.

Mr. Stephen Douglas questioned the Nurse visit charges of \$50.00.

Family Health Center

An invoice in the amount of \$10,200.00 was presented for payment representing May 2011 patient visits.

Motion: Mrs. Audre' Washington made a motion to approve payment to the Family Health Center. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Mr. Marc Vann questioned the volume of patients being seen at Women's Center of Florida. Mr. Bruce Naylor requested trend reports on the various Primary Care facilities.

Shands Assistance Program

An invoice for Shands Assistance Program for April 2011 was presented for payment in the amount of \$322,951.91. Mrs. Audre' Washington questioned the reimbursement of \$9,678.34 for Century Ambulance.

Motion: Mrs. Audre' Washington made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Comprehensive Women's Health

An invoice in the amount of \$1,400.00 was presented for payment for April/May 2011 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

There was none.

HOSPITAL UPDATE

Mrs. Rhonda Sherrod reported that they were on track for the acquisition of the UF Primary Care on July 1, 2011. She also informed the Board that the renovations on the First Floor are on target, with Phase 1 ending in a couple of weeks. She spoke of **100** years of service to the community and the celebration to take place in the fall. In closing, she discussed the conversations among the Authority attorney and CPA concerning the IGT (inter-government transfer) of funds to the State level. She explained that they had been discussing the possibility of more funds sent in to draw down dollars that would offset the Medicaid cuts. Mr. Richard Powell discussed the concept of the program and informed the Board that HMA would formulate the agreements to present to Mr. Marlin Feagle for review at the July meeting. The Board directed Mr. Feagle to proceed in working with the HMA staff on the agreements. There was discussion as to the limits of the program. Mr. Feagle asked the Board to have HMA's consultant provide an opinion letter to the Board explaining the process.

STAFF REPORT

Mr. Jack Berry reported that \$733.60 had been recovered from a prior fraud case detected by Mrs. Cynthia Watson.

He requested a 5% pay increase for two employees to help offset the 3% employee contribution to their retirement funded with the \$150,000 in unbudgeted funds. There was discussion as to the costs to the Authority and the annual reviews.

Motion: Mrs. Audrey Washington made a motion to give the two employees a 5% pay increase. Mrs. Lory Chancy seconded the motion. There were comments concerning the employee's contribution to their own retirement by Mr. Marc Vann. There were comments in regards to their annual review and the presentation of the request for the increase. Mrs. Lory Chancy stated that she was in favor of the increase. Mr. Bruce Naylor stated that he would support using the review process with a recommendation to the Board at the July meeting, making the increase retroactive to July 1st. All were in favor except Mr. Marc Vann, Mr. Bruce Naylor, and Mr. Stephen Douglas, who opposed the motion.

Motion: Mr. Bruce Naylor made a motion to conduct annual reviews and increase the employees retroactive to July 1st. Mrs. Lory Chancy seconded the motion. Mr. Vann questioned the validity of the process and asked Mr. Feagle to come back with an answer. All were in favor. Motion carried.

Mr. Berry reported the WellFlorida Council Needs Survey Committee would be meeting tomorrow at 9:00 am in the Authority building.

He discussed the parking issue at the hospital due to employee's parking in the main lot and proposed turning the vacant lot (Parcels 12072 & 12073) on the next block into an employee parking lot. The estimated cost would be \$35,000 with the hospital to provide the lighting through FPL. Three bids will be obtained for chain link fence and driveways. He went on to say that a \$9,500 six (6) passenger transport vehicle had been donated for the purpose of transporting employees from the parking lot to the hospital. There was discussion as to the parking issue and the permitting.

Motion: Mr. Marc Vann made a motion to proceed with the parking lot.

Mrs. Lory Chancy seconded the motion. Bid prices will be brought to the next meeting. All were in favor. Motion carried.

Mr. Berry reported that Century Ambulance had approached him in regards to parking their ambulance on Authority property. There was discussion on the issue and it was decided that there would be no action on the matter. Mr. Vann suggested incorporating the employee parking lot into the HMA Lease for liability purposes.

Mr. Berry informed the Board that due to Sheila Thomas' resignation, the Secretary/Receptionist was being advertised; 135 resumes had been received with about 20 interviews to take place.

He reported that starting the first of May, LSHA member's visits to the ER were being tracked for the purpose of excessiveness and to reroute them to the Primary Care facilities.

He reported on the tree he had had cut down at a cost of \$650.00, as well as inspecting all trees on the Authority's vacant lots before hurricane season.

In closing, he informed Board members that Parcel #13120-001 was unintentionally left off the Lease Agreement. It was decided that this parcel as well as the parcels used for the employee parking lot would be added to the Lease Agreement at the same time. Mr. Stephen Douglas had questions concerning the named property and regarding the Workshop with the City of Lake City.

ANNOUNCEMENTS AND ADJOURNMENT

- Next Regular Meeting: Monday, July 11, 2011 at 5:15 pm.

There being no further business, the meeting adjourned at 6:28 p.m.

Respectfully submitted,

Bruce Naylor, Secretary/Treasurer

Date of Approval