

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting**

**July 15, 2013
5:15 p.m.**

Present: Lory Chancy
Dr. Waseem Khan

Koby Adams
Stephen Douglas

Also Present:

Rhonda Sherrod, Shands	Courtney Bryan, LSHA Staff
Marlin Feagle, Attorney	Jack Berry, LSHA Staff
Steve Nelson, LCMC	Linda Silecchia, Shands
Cynthia Watson, LSHA Staff	Jeff Fellers, WellFlorida Council
Mark Landers, CCHD	Stephanie Bushart, Shands
Frank Pommert, Shands	Herbert Sellers, Century Ambulance
Karl Burkhardt, Lake City Journal	Amanda Williamson, Lake City Reporter
Richard Powell, Auditor	

Absent: Sue Frazee, LSHA Staff

Public: Barbara Lemley

Stewart Lilker

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:15 pm by Chairman Waseem Khan in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

CONSENT AGENDA

June 2013 check registers were presented to the Board for approval.

Motion: Mr. Koby Adams made a motion to approve checks 1544 - 1566 from the Operating Fund NOW account, checks 1668 - 1678 from the Patient Care Fund - Clinical Services NOW account, check 1080 from the Patient Care Fund – Hospital Services Money Market account and checks 1161 – 1168 from the Patient Care Fund – Hospital Services NOW account. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the May 13, 2013 Regular Meeting and the Workshop following.

Motion: Mr. Koby Adams made a motion to approve the minutes as written. Mrs. Lory Chancy seconded the motion. Mr. Stephen Douglas asked for correction on what Mr. Marlin Feagle was reading from the Lease Agreement.

Mr. Feagle clarified for the minutes that he had read from Article III, Section 3.1 entitled *Management, Operation, Maintenance, and Repair of the Hospital Facilities* as well as Article VI, Section 6.3, *Leasehold Additions*. All were in favor. Motion carried.

APPROVAL OF INVOICES

Women's Center of Florida

An invoice in the amount of \$8,400.00 was presented for payment representing May/June 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve payment to Women's Center of Florida. Mr. Koby Adams seconded the motion. All were in favor. Motion carried.

Family Health Center

An invoice in the amount of \$2,200.00 was presented for payment representing June 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve payment to Family Health Center. Mr. Koby Adams seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for May 2013 was presented for approval in the amount of \$237,336.56.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Koby Adams seconded the motion. All were in favor. Motion carried.

Comprehensive Women's Health

An invoice in the amount of \$200.00 was presented for payment for May/June 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Koby Adams seconded the motion. All were in favor. Motion carried.

Lake Shore Primary Care West

An invoice in the amount of \$1,350.00 for May 2013 patient visits was presented for payment.

Motion: Mr. Koby Adams made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Jean-Felert Cadet, MD, LLC

An invoice in the amount of \$1,700.00 was presented for payment for May/June 2013 patient visits.

Motion: Mr. Koby Adams made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Mohammed Choudhury, M.D., P.A.

An invoice in the amount of \$400.00 was presented for payment for February through June 2013 patient visits.

Motion: Mr. Koby Adams made a motion to approve the invoice.
Mrs. Lory Chancy seconded the motion. All were in favor.
Motion carried.

Mohammad A. Faisal, M.D., P.A.

An invoice in the amount of \$1,150.00 was presented for payment for February through June 2013.

Motion: Mr. Koby Adams made a motion to approve the invoice. Mrs.
Lory Chancy seconded the motion. All were in favor.
Motion carried.

UNFINISHED BUSINESS

Strategic Plan Presentation & Approval

Mr. Jeff Fellers, WellFlorida Council, recapped the previous events and opened the floor for questions. There were questions from several Board Members concerning the wording, to which Mr. Marlin Feagle responded.

Motion: Mrs. Lory Chancy made a motion to approve the 2013-2016
Strategic Plan. Mr. Koby Adams seconded the motion. All
were in favor. Motion carried.

NEW BUSINESS

Community Needs Assessment Report

Mr. Mark Landers addressed the Board concerning the Community Health Improvement Plan (CHIP). He reported that after two years of collaborative work, goals had been identified and it would be used as a roadmap to improve health locally. He expressed appreciation for the Authority's participation in the Plan. There were questions from the Board.

Executive Director Evaluations

Mr. Marlin Feagle had previously reviewed and then submitted to the Board the original evaluations for their review. He reported that the average score was 84.

Motion: Mrs. Lory Chancy made a motion to approve the evaluations.
Mr. Stephen Douglas seconded the motion. All were in favor.
Motion carried.

Mr. Jack Berry asked that the Board renegotiate his contract this year as there would be a few changes to be made.

Millage Update

Mr. Richard Powell distributed and reviewed a handout entitled *Ad Valorem Millage Options* and informed the Board that the maximum millage rate to be levied and the date of the first Public Hearing must be decided upon and approved. He announced tentative dates as September 10, 2013 and September 16, 2013.

Motion: Mrs. Lory Chancy made a motion to establish the millage rate at 1.5 mills for the 2013 -2014 budget year. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Mrs. Chancy questioned the dates of the Budget Hearings, specifically the final hearing. It was decided that the Final Hearing would be held on Monday, September 23, 2013.

HOSPITAL UPDATE

Mrs. Rhonda Sherrod reported on the meeting with Mr. Berry to prioritize the Facilities Assessment Report. Mrs. Sherrod reported that a new Orthopedic Surgeon, Dr. Richard Valenzuela, had been recruited as well as a Plastic and Reconstructive Surgeon, Dr. Melinda Keener, both to start in August; in addition to a new UF Jacksonville Cardiologist, Dr. Siva Suryadevara, who has already started practicing.

Mr. Jack Berry summarized the Priority List and gave the Board options for taking action;

- 1) LSHA complete the work and pay the costs from the Capital Improvement Fund.
- 2) LSHA to enter into cost share agreement with Shands Lake Shore with a timeline for completion. LSHA would inspect.
- 3) LSHA do the work, pay the costs, and withhold funds from the 1.5 mills generated in 2013 – 2014.
- 4) LSHA to explore the possibility of taking those two buildings off of the Lease Agreement and return control to the Authority. Mrs. Sherrod explained to the Board Members why this option could be explored.

There was discussion regarding the Lease Agreement, the *TLC Facilities Report*, the work and costs involved, as well as a timeline. Mr. Feagle offered his opinions. Mr. Berry suggested tabling the discussion until the next meeting and Mrs. Sherrod and Mr. Berry would come back to the Board with a proposal. There was further discussion as to the timeframe and the options available. It was decided that there would be a Special Meeting to discuss this issue further.

Motion: Mr. Koby Adams made a motion to hold a Special Meeting on Monday, July 29, 2013 at 5:15 PM. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

STAFF REPORT

Mr. Jack Berry reported on the number of Authority members seen in the Emergency Room, the number of prescriptions filled for Authority members, as well as the number of new, renewed, and ineligible people seen in June 2013. He also gave some history as to the decline in the number of active members on the program. Mr. Berry referred Board members to the bid consolidation for removal of the building on Marion Avenue. Results were as follows:

Norris Containers	\$5,700.00 (leaving asphalt and slab)
Dale's Excavation, Inc.	\$7,000.00
Register Investments LLC	\$8,500.00

Motion: Mr. Stephen Douglas made a motion to award Norris Containers with the removing of the building on the corner of Marion and Franklin Street at the cost of \$5,700.00. Mrs. Lory Chancy seconded the motion. There was brief discussion. All were in favor. Motion carried.

Mr. Berry discussed the storm water problem under the hospital and reported that he had spoken with someone and would be getting back with him to pin down an absolute dollar figure and then he would like to approach the City of Lake City again to work the problem out. He suggests that the Authority split the cost with the City and if they are not agreeable, the LSHA would send notification that they will “plug-up” the storm water drains. There was discussion as to an easement.

Motion: Mr. Koby Adams made a motion to authorize Mr. Berry to make the proposal to the City of Lake City. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

ANNOUNCEMENTS AND ADJOURNMENT

- Special Meeting: Monday, July 29, 2013 at 5:15 pm.
- Regular Meeting: Monday, August 12, 2013 at 5:15 pm.
- Budget Hearing: Tuesday, September 10, 2013 at 5:15 pm.
- Final Budget Hearing: Monday, September 23, 2013 at 5:15 pm.

There being no further business, the Regular Meeting adjourned.

Respectfully submitted,

Lory Chancy, Secretary/Treasurer

Date of Approval