

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES
Minutes
Regular Meeting**

**July 14, 2014
5:15 p.m.**

Present: Waseem Khan, M.D.-Chairman
Stephen Douglas – Vice Chairman
Koby Adams
Janet Creel

Lory Chancy
Marc Vann
Tim Murphy

Also Present: Jack Berry, LSHA Staff
Steve Davis, Shands
Frank Pommert, Shands
Tony Britt, Lake City Reporter

Cynthia Watson, LSHA Staff
Courtney Bryan, LSHA Staff
Linda Silecchia, Shands
Steve Nelson, LCMC

Absent: Marlin Feagle, Attorney
Rhonda Sherrod, Shands

Public: Barbara Lemley
Paul Vann

Stewart Lilker
Eric Kreimer-CBIZ

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:15 pm by Chairman Waseem Khan, M.D. in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

C-Biz Presentation

Mr. Eric Kreimer presented the evaluation appraisals for Lake Shore Hospital Authority.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

June 2014 check registers were presented to the Board for approval.

Motion: Mr. Koby Adams made a motion to approve checks 1792 - 1860 from the Operating Fund NOW account, checks 1830 – 1849 from the Patient Care Fund - Clinical Services NOW account, and checks 1242 – 1258 from the Patient Care Fund – Hospital Services NOW account. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried. Mr. Koby Adams made a motion to add the Primary Care invoices to the Consent Agenda to approve all at one time. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the June 9, 2014 Regular Meeting.

Motion: Mr. Koby Adams made a motion to approve the minutes as written.

Mr. Tim Murphy seconded the motion. All were in favor. Motion carried.

APPROVAL OF INVOICES

Women's Center of Florida

An invoice in the amount of \$3,475.00 was presented for payment representing May-June 2014 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve payment to Women's Center of Florida. Mr. Koby Adams seconded the motion. All were in favor.

Motion carried.

Family Health Center

An invoice in the amount of \$3,550.00 for June 2014 patient visits was presented for payment.

Motion: Mr. Koby Adams made a motion to approve payment. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for May 2014 was presented for approval in the amount of \$142,430.68.

Motion: Mr. Koby Adams made a motion to approve the invoice. Mrs. Lori Chancy seconded the motion. All were in favor. Motion carried.

Lake Shore Primary Care West

An invoice in the amount of \$2,050.00 for June 2014 patient visits was presented for payment

Motion: Mr. Tim Murphy made a motion to approve the invoice. Mrs. Janet Creel seconded the motion. All were in favor. Motion carried.

Jean-Felert Cadet, MD, LLC

An invoice in the amount of \$1,350.00 was presented for payment for May-June 2014 patient visits.

Motion: Mr. Koby Adams made a motion to approve the invoice. Mr. Tim Murphy seconded the motion. All were in favor. Motion carried.

Mohammed Choudhury, M.D., P.A.

An invoice in the amount of \$250.00 for June 2014 patient visits was presented for payment.

Motion: Mr. Koby Adams made a motion to approve payment. Mr. Tim Murphy seconded the motion. All were in favor. Motion carried.

Mohammad A. Faisal, M.D., P.A.

An invoice in the amount of \$650.00 for April-June 2014 patient visits was presented for payment.

Motion: Mr. Koby Adams made a motion to approve payment. Mrs. Janet Creel seconded the motion. All were in favor. Motion carried.

Begum Internal Medicine LLC

An invoice in the amount of \$600.00 for May-June 2014 patient visits was presented for payment.

Motion: Mr. Koby Adams made a motion to approve payment. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

UNFINISHED BUSINESS

Offer to purchase property: Dr. Atta/Parcel #12066

Mr. Berry informed the Board that Dr. Atta offered \$8,000.00 for the property. There was discussion amongst the Board and the Board came to an amount of \$27,500.00 with a deed restriction to present to Dr. Atta.

Motion: Offer Dr. Atta Parcel #12066 with a deed restriction in the amount of \$27,500.00.

Mr. Marc Vann made a motion to approve the sale of the property to Dr. Atta with a deed restriction in the amount of \$27,500.00. Mr. Koby Adams seconded the motion.

All were in favor except Mrs. Lory Chancy. Motion carried.

NEW BUSINESS

Set Maximum Millage Rate: Richard Powell

Mr. Richard Powell spoke to the board about the Millage rate and said that under the "TRIM" law there are steps the board must take before August 1, 2014. The Board must present the property appraiser the maximum Millage that will be levied for the year and the date for the first public hearing. The steps are that the Authority holds a workshop, a public hearing, advertise, and then hold a FINAL hearing. The action requested is to set the Maximum Millage under the lease of HMA/Shands, the Authority is required to have a Millage of 1.5 mills or provide the equivalent funds. Mr. Powell stated that in recent years the Authority has provided equivalent funds and that it's established during the budget process. The current millage is .962 and approximately \$1 million dollars of reserved funds have been added to that. Mr. Powell requested that the workshop will be on August 11, 2014 before the Board meeting starts. The first budget hearing is requested to be on September 15, 2014 at 5:15 and the FINAL budget hearing will be September 23, 2014.

Motion: Mrs. Lory Chancy made a motion to set the Millage rate at 1.5 with the understanding that they can adjust it lower at any time within the meetings. Mr. Tim Murphy seconded the motion. Discussion: Mr. Stephen Douglas stated that he would like an outline of the steps. All were in favor except Mr. Koby Adams. Motion carried.

Motion: Mr. Marc Vann made a motion to set the budget workshop on August 11, 2014 at 5:15, the first budget public hearing on September 15, 2014 at 5:15, and the final budget hearing on September 23, 2014 at 5:15. Mrs. Lory Chancy seconded the motion. Discussion: Mr. Stephen Douglas stated that he would like to see 3-5 years of the budget on a line item basis by the budget workshop meeting to compare to 2011-2013. All were in favor. Motion carried.

HOSPITAL UPDATE

Mr. Frank Pommert informed Board Members of two open house opportunities. On July 15, 2014 from 4:30-6:00pm there will be a demonstration of the Robotic technology/surgery capability held in the cafeteria at Shands Lake Shore. Dr. Polmerski, Dr. Gonzales, and Dr. Valenzuela will be attending. The next open house will be on August 19, 2014 at Lake Shore Primary Care West from 4:30-6:00pm. The board members will have an opportunity to meet Dr. Michael Ukaegbu, M.D., Inez Nichols, ARNP, and Jennifer Scott, ARNP.

STAFF REPORT

Mr. Jack Berry informed the Board that they needed to complete the evaluation forms for the Executive Director position and return back to Attorney Marlin Feagle by the end of the month. He informed the Board that he received an email from former employee Susan Frazee withdrawing her termination appeal. He suggested that the Authority hire a payroll company "Paychex" that will take care of payroll, and taxes costing the Authority \$41.00 a week. He also suggested that the Authority hire a part-time Bookkeeper at \$15.00/hr to work 1-3 days a week. She would be an independent contractor & the Board would not have to pay any taxes on her. Mr. Berry stated that this would be temporary and he didn't want to advertise a position until the Authority gets through the hospital sale process.

Motion: Mr. Koby Adams made a motion to approve hiring a pay-roll company and a part-time Bookkeeper. Mrs. Lori Chancy seconded the motion. All were in favor except Mr. Stephen Douglas. Motion carried.

Mr. Berry informed the Board that he received an email from Barbara Peterson with the First Amendment Corporation that he needs to release his credit report upon his hire date with LSHA per Barbara Lemley's public records request. Mr. Berry stated that under the FAIR credit reporting act and the federal rules states that when a pre-employment background check is done it must be destroyed immediately once hired. In his case, it was not destroyed and he informed the Board that they will be in violation of federal statutes if they release it.

Discussion: The Board decided to wait to discuss it with Marlin Feagle. The Board agreed with Attorney Marlin Feagle's advice to not respond/release the report without a court order (per Jack). If the Board receives a court order, the judge can release it and the Board will not be held liable.

BOARD MEMBER COMMENTS

There were no comments.

ANNOUNCEMENTS AND ADJOURNMENT

- Regular Meeting: August 11, 2014 at 5:15 p.m.
(Budget Workshop)

There being no further business, the Regular Meeting adjourned at 6:35 p.m.

Respectfully submitted,

Lory Chancy, Secretary/Treasurer

Date of Approval