

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting**

**July 11, 2011
5:15 p.m.**

Present: Marc Vann
Bruce Naylor
Audre' Washington
Dr. Waseem Khan

Lory Chancy
Stephen Douglas
Koby Adams

Also Present: Marlin Feagle, Attorney
Cynthia Watson, LSHA Staff
Jack Berry, LSHA Staff
Richard Powell, Accountant/Auditor
Jim Burns, Shands Lake Shore
Steve Nelson, LCMC
Courtney Bryan, LSHA Staff

Rhonda Sherrod, Shands Lake Shore
Sue Frazee, LSHA Staff
Karl Burkhardt, Lake City Journal
Antonia Robinson, Lake City Reporter
Zachary Bielling, Shands Lake Shore
Linda Silecchia, Shands Lake Shore

Public: Stewart Lilker
Barbara Lemley

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:15 pm by Chairman Koby Adams in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

CONSENT AGENDA

June Check Registers were presented to the Board for approval.

Motion: Mr. Marc Vann made a motion to approve checks 1011-1043 from the Columbia Bank Operating Fund account, checks 1414- 1424 from the Patient Care Fund-Clinical Services account, checks 1001– 1016 from the Patient Care Fund-Hospital Services account, and checks 1024 - 1025 from the Capital Improvement Fund NOW account. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the June 13, 2011 Regular Meeting.

Motion: Mrs. Audre' Washington made a motion to approve the minutes as written. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

Mr. Stewart Lilker identified himself and inquired about a list of questions he had previously submitted to the Authority office. Mr. Jack Berry and Mr. Marlin Feagle responded to his questions. In closing, he questioned whether Mr. Berry has the authority, without permission from the Board of Trustees, to lobby City Council members regarding the road work to be done in the area.

Ms. Barbara Lemley identified herself and again questioned Mr. Berry concerning his use of tobacco in the LSHA Administrative Complex. Mr. Berry responded to her question.

BUDGET DISCUSSION

Mr. Richard Powell, Accountant/Auditor, distributed a handout entitled *LSHA Ad Valorem Millage Options - 2011-2012 Fiscal Year*. He gave an overview of the tax roll and recommended that the Board establish a maximum millage of 1.5 mills that could be reduced, but not increased. Mr. Powell suggested that budget hearings be held on September 12, 2011 and September 19, 2011 at 5:15 pm.

Motion: Mr. Marc Vann made a motion to set the maximum millage rate at 1.5 mills and set the dates as suggested. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

APPROVAL OF INVOICE

Women's Center of Florida

An invoice in the amount of \$25,600.00 was presented for payment representing May/June 2011 patient visits.

Motion: Mr. Bruce Naylor made a motion to approve payment to Women's Center of Florida. Mrs. Audre' Washington seconded the motion. All were in favor. Motion carried.

Family Health Center

An invoice in the amount of \$14,900.00 was presented for payment representing June 2011 patient visits.

Motion: Mrs. Audre' Washington made a motion to approve payment to the Family Health Center. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for May 2011 was presented for approval in the amount of \$211,501.49

Motion: Mr. Marc Vann made a motion to approve the invoice. Mrs. Audre' Washington seconded the motion. All were in favor. Motion carried.

Shands Lake Shore HMA Regional Medical Group

An invoice in the amount of \$16,431.04 for December 2010 through May 2011 physician charges and anesthesia charges was presented for payment.

Motion: Mr. Marc Vann made a motion to approve payment. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Comprehensive Women's Health

An invoice in the amount of \$1,300.00 was presented for payment for May/June 2011 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

UNFINISHED BUSINESS

Mr. Stephen Douglas requested signatures on the invoices presented for Clinical Services.

NEW BUSINESS

There was none.

HOSPITAL UPDATE

Mrs. Rhonda Sherrod reported they were scheduling for the Lake Shore Primary Care West and the first physician, Dr. Karamitsos, would begin July 18th with the second one, Dr. Begum, starting August 22nd. She also reported that they were nearing completion of the first phase of renovation and two weeks into the second phase. Mrs. Sherrod responded to Mr. Lilker's question regarding the process for the renovation plans. In closing, she reported there was a new general surgeon, Dr. Edwin Gonzales, joining the surgery practice on August 1st. Mr. Marc Vann questioned the lack of Medicaid reimbursement on the Shands invoice to the Authority over the past few months.

STAFF REPORT

Mr. Jack Berry opened with the introduction of Mrs. Courtney Bryan, Secretary/Receptionist for the Lake Shore Hospital Authority. He responded to Mr. Lilker's questions by reporting the number of new and renewed members in the Financial Assistance Program year to date. Mr. Berry discussed the Employee Parking Lot bids distributed to the Board Members. Bids were received from the following for the parking lot portion:

C.A. Boone Construction, Inc.	\$19,300.00
Register Custom Service	\$17,450.00
J.L. Dupree Construction Services, Inc.	\$17,036.00

Bids were received from the following for the fence portion of the parking lot:

Fence Masters	\$13,500.00
North Florida Fence Company	\$12,800.00

Total expenditure for the project is \$29,836.00. The permit has been applied for at this point. Mr. Stephen Douglas questioned the arrangement with the hospital in regards to the parking lot. Mr. Berry reported that it would be added to the lease and the parcels would be taken off the Authority's General Liability policy.

Motion: Mr. Marc Vann made a motion to approve the bid from J.L. Dupree Construction Services, Inc. in the amount of \$17,036.00 for the Employee Parking Lot. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Motion: Mr. Marc Vann made a motion to approve the bid from North Florida Fence for \$12,800.00. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Mr. Berry reported that vandals had broken a window on the old Vanguard Building on Marion Avenue. J. L. Dupree Construction Services had done the repair and had submitted a bid to board up the rest of the windows at a cost of \$657.25.

Motion: Mr. Marc Vann made a motion to approve the J.L. Dupree Construction Services bid. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

In closing, Mr. Berry reported that the employee evaluations had been completed and were on file in the office. He questioned Board Members on whether or not they would like to evaluate him again, to which they declined.

Mrs. Audre' Washington addressed the Board concerning the Authority's participation in the *National Night Out* to take place on Tuesday, August 2, 2011.

ANNOUNCEMENTS AND ADJOURNMENT

- Next Regular Meeting/Budget Workshop: Monday, August 8, 2011 at 5:15 pm.

There being no further business, the meeting adjourned at 5:50 p.m.

Respectfully submitted,

Bruce Naylor, Secretary/Treasurer

Date of Approval