

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting
January 13, 2014
Following Public Hearing**

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order by Chairman Waseem Khan at 5:22 PM following the Public Hearing.

PUBLIC COMMENTS

Ms. Barbara Lemley addressed the Board and inquired as to what C.H.A.P. is and why there was no mention of it on the LSHA's website if they were involved in it. Chairman Khan dismissed her question due to the fact it was not a comment.

CONSENT AGENDA

December Check Registers were presented to the Board for approval.

Motion: Mr. Koby Adams made a motion to approve checks 1668 – 1686 from the Operating Fund NOW account, checks 1745– 1757 from the Patient Care Fund - Clinical Services NOW account, check 1101 from the Patient Care Fund – Hospital Services Money Market account, and checks 1206 – 1214 from the Patient Care Fund – Hospital Services NOW Account. Mr. Koby Adams seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes from the Regular Meeting held on December 9, 2013 were reviewed.

Motion: Mr. Koby Adams made a motion to approve the minutes as written. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

APPROVAL OF INVOICES

Women's Center of Florida

An invoice in the amount of \$2,700.00 was submitted for November – December 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Tim Murphy seconded the motion. All were in favor. Motion carried.

Family Health Center

An invoice in the amount of \$3,850.00 was submitted for December 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Koby Adams seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

After review of November 2013 patient charts, an invoice from Shands Lake Shore Assistance Program was presented in the amount of \$158,647.06.

Motion: Mr. Marc Vann made a motion to approve the invoice.

Mr. Koby Adams seconded the motion. All were in favor.

Motion carried.

Lake Shore Primary Care West

There was not an invoice.

Jean – Felert Cadet, MD, LLC

An invoice in the amount of \$1,750.00 was presented for November - December 2013 patient visits.

Motion: Mr. Koby Adams made a motion to approve the invoice. Mrs. Lory

Chancy seconded the invoice. All were in favor. Motion carried.

Mohammed Choudhury, MD, PA

An invoice in the amount of \$550.00 was presented for December 2013 patient visits.

Motion: Mr. Marc Vann made a motion to approve payment. Mr. Tim

Murphy seconded the motion. There was a question regarding the deduction taken. All were in favor. Motion carried.

Mohammad A Faisal, MD, PA

An invoice in the amount of \$100.00 was presented for November – December 2013 patient visits.

Motion: Mr. Koby Adams made a motion to approve payment. Mrs. Lory

Chancy seconded the motion. All were in favor. Motion carried.

Begum Internal Medicine LLC

An invoice in the amount of \$450.00 was presented for November - December 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve payment. Mr. Tim

Murphy seconded the motion. All were in favor. Motion carried.

Comprehensive Women's Health

A final invoice in the amount of \$450.00 was submitted for October - December 2013 patient visits.

Motion: Mr. Marc Vann made a motion to approve the invoice. Mrs. Koby

Adams seconded the invoice. All were in favor. Motion carried.

UNFINISHED BUSINESS

Approval of Contract: Columbia Construction & Maintenance

Mr. Jack Berry presented the contract for General Contractor/Consultant with Columbia Construction & Maintenance, Inc.

Motion: Mr. Koby Adams made a motion to approve the contract as presented.

Mrs. Lory Chancy seconded the motion. Mr. Marc Vann clarified the fact that *any* action taken under the contract would require Board approval. Mr. Tim Murphy questioned the insurances required and noted in the contract. All were in favor. Motion carried.

Approval of Clinical Care Agreement

Mr. Jack Berry presented a new contract for the primary care facilities that would automatically renew unless voided by either party.

Motion: Mrs. Lory Chancy made a motion to approve the new agreement.

Mr. Koby Adams seconded the motion. All were in favor.

Motion carried.

NEW BUSINESS

Presentation: Sale Process of Hospital Facilities

Mr. Jack Berry introduced Mr. Bruce Kelley, Senior Vice-President, First Southwest; the leading company in the nation in this area. He gave some history on the company and went on to discuss how the sale process would work. He emphasized knowing your objectives and knowing your worth. There were questions from the Board. There was discussion as to whether the sale of the hospital was in the best interest of the public.

Motion:

HOSPITAL UPDATE

Mrs. Rhonda Sherrod reported that they were wrapping up the 4th Floor renovation project several weeks ahead of schedule. In addition, she reported that the window replacement project was in full swing. Mr. Frank Pommett reported on the progress at the Medical Office buildings.

STAFF REPORT

Mr. Jack Berry reported on the numbers of members active in the program, as well as new members and renewals. Additionally, he reported on the number of Emergency Room visits by Authority members, primary care visits and members using the pharmacies for generic prescriptions for the month of October 2013. In addition, he reported on the savings, in the amount of \$414,100.00, generated at the Primary Care facilities since the contract renegotiations.

He referred Board Members to the "end of the year" report in their binders. Mr. Richard Powell explained that the numbers were based on unaudited financial records but gave highlights of the report and stated that it looked like a "positive financial year". Mr. Stephen Douglas had questions concerning the positive variance in the budget. There was discussion among the Board Members.

Mr. Berry informed Board Members that there were a couple items he would like declared "surplus property"; the old Gestetner copier and an iPhone 3.

Motion: Mr. Koby Adams made a motion to declare these items surplus.

Mrs. Lory Chancy seconded the motion. All were in favor.

Motion carried.

Mr. Berry stated that in regards to the sale of the hospital, he had reviewed the law and the first thing that must be done is to set a public hearing to receive input on whether or not to sell the hospital, the second step is to set a date for the hearing and advertise fifteen (15) days prior to hearing. In the meantime, a Request for Proposal for valuation of the hospital and the land can be sent out. There was discussion regarding the issue. It was decided that the Public Hearing would be set for January 13, 2014 before the Regular Meeting.

Motion: Mr. Marc Vann made a motion to begin the process of the RFP.

Mr. Koby Adams seconded the motion. All were in favor except Mrs. Lory Chancy, who was opposed. Motion carried.

There was discussion regarding the valuation and the process for obtaining. Mr. Berry informed Board Members that an RFP had been sent out for a General Contractor; twelve (12) responding, and six (6) submitting packets. He asked the Board to let him meet with the three lowest bidders; Anglin Construction Company, Columbia Construction & Maintenance, and BBI Construction Management, Inc., and he would report back to them.

Motion: Mr. Marc Vann made a motion to allow Mr. Berry to meet with the three lowest bidders and come back with a recommendation next month. Mr. Koby Adams seconded the motion. There was discussion regarding the estimated hours for the position. All were in favor. Motion carried.

In closing, Mr. Berry informed Board Members that the Authority would be hosting a AHCA Navigator on Thursday, November 14th at 10:30 and 2:30 pm. There would be a brief presentation and a question and answer time. Mr. Koby Adams expressed concern with the Navigator situation.

ANNOUNCEMENTS AND ADJOURNMENT

- Next Regular Meeting: Monday, December 9, 2013 at 5:15 p.m.

There being no further business, the meeting adjourned at 6:19 p.m.

Respectfully submitted,

Loretta Chancy, Secretary/Treasurer

Date of Approval