LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES
Minutes
Regular Meeting

January 10, 2011
5:15 p.m.

Present:	Koby Adams	Lory Chancey
	Marc Vann	Audre' Washington
	Stephen Douglas	
Also Present:	Rhonda Sherrod, Shands	Marlin Feagle
	Jim Burns, Shands	Teresa White, Shands
	Steve Nelson, LCMC	Karl Burkhardt, Lake City Journal
	Antonia Robinson, Lake City Reporter	Cynthia Watson, LSHA Staff
	Sue Fraze, LSHA Staff	Sheila Thomas, LSHA Staff
	Jack Berry, LSHA Staff	
Public:	Stewart Lilker	Barbara Lemley

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:17 pm by Chairman Koby Adams in the Conference Room at the Administrative Complex.

CONSENT AGENDA

December Check Registers were presented to the Board for approval.

Motion: Mrs. Audre' Washington made a motion to approve check numbers 2638-2661 from the Operating Fund, check numbers 1360-1366 from the Patient Care Clinical Services Fund, checks 1021-1035 from the Patient Care Hospital Services Fund, and check 1022 the Capital Improvement Fund. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the December 13, 2010 Regular Meeting.

Motion: Mr. Marc Vann made a motion to approve the minutes as written Mrs. Audre' Washington seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

Ms. Barbara Lemley read a letter submitted in her absence at the December 13, 2010 Regular meeting. She also read the response from Mr. Koby Adams, Chairman. She distributed and summarized a copy of House Bill 999, Section 8A. She stated that she felt the Authority was not fulfilling their obligation and requested that they look further into the matter.

Mr. Stewart Lilker addressed the board concerning the Wi-Fi in the Administrative Complex.

He questioned the amount of money approved for advertising in the Chamber of Commerce guide. In closing, he discussed a memo sent out to the board by Mr. Jack Berry, the evaluations done on the Authority Manager position and how they were handled, requested that the Board honor the original employment contract, and the time keeping records of the Manager.

APPROVAL OF INVOICES

UF Primary Care(s)

An invoice was presented for November 2010 LSHA Member visits totaling $23,350.00. Mr. Stephen Douglas asked for clarification on the adjustments made to the totals presented.

Motion: Mrs. Lory Chancey made a motion to approve the November invoice. Mr. Stephen Douglas seconded the invoice. All were in favor. Motion carried.

Family Health Center

An invoice was presented for December 2010 LSHA Member visits in the amount of $14,200.00.

Motion: Mr. Marc Vann made a motion to approve the December invoice. Mrs. Audre' Washington seconded the invoice. All were in favor. Motion carried.

UNFINISHED BUSINESS

Shands Lake Shore: New Outpatient Treatment Rate

Mr. Marlin Feagle, Attorney, reported that there was no draft language available to modify the Agreement. He discussed outpatient Medicaid rates and what was determined to be a more efficient and fair way of billing. It was determined that a rate would be set at six (6) month intervals; 26.08% outpatient rate for 2010 and 26.69% beginning January 1, 2011.

Motion: Mr. Marc Vann made a motion to approve and accept the plan and have the Lease changed accordingly. Mrs. Lory Chancey seconded the motion. All were in favor. Motion carried.

Authority Manager Position – Board Member Recommendation

Mr. Marlin Feagle noted that Mr. Bruce Naylor was out due to illness however, in his absence, Mr. Feagle reported there was no recommendation, but there was a suggestion. They suggested a Manager's Evaluation Form be prepared and sent out in lieu of the previous evaluation that was sent out. The new evaluation form will come back to the Board for their review and approval in February and then sent out to individual Board Members, returned to the Attorney or CPA, and brought back to the Board in March to review and approve. At that time, or at a designated Workshop, discussion regarding the contract would take place.

Motion: Mr. Marc Vann made a motion to approve Mr. Bruce Naylor's suggestion as to how to proceed with the evaluation process. Mr. Stephen Douglas seconded the motion. Mrs. Lory Chancey questioned why the form could not be put together by the next meeting to speed up the process. Mr. Marlin Feagle explained that would not allow for any interaction among the Board Members. There was discussion regarding the issue. All were in favor of the motion. Motion carried.

Mrs. Audre' Washington questioned where the previous completed evaluation forms were at this point and did all Board Members do an evaluation. She also questioned the meeting of the Review Committee for the Authority Manager recommendation and how it was handled.

NEW BUSINESS

There was nothing to report.

STAFF REPORT

Mr. Jack Berry, Authority Manager, reported that he had received a telephone call from Dr. Whit Curry, UF Florida College of Medicine, requesting an increase to $125.00 per patient visit, allowing them to continue to keep the UF Primary Care West open beyond June 2011. Mr. Berry reported that it would be a $75,000.00 - $100,000.00 annual increase for the Family Practice. He asked for direction from the Board. There was discussion as to where the funds would come from. The issue was tabled until the February meeting so further discussions on "clinical expenditures" can take place.

Mr. Berry reported that the stop signs should be changed out on January 24th. He informed Board Members that the AHCA will review hospital plans on January 14th and renovations will move rapidly. He asked for guidance involving fraud cases and whether they should be handled in a criminal manner or the member terminated and the funds reimbursed to the program. It was decided that termination and reimbursement would be the first choice.

He also informed the Board that the new computer software would be installed on Thursday, January 13th. He will be working with Mr. Richard Powell to update the Purchasing and Procurement Policies and will have ready for the February meeting. In addition, he would like to have the Eligibility Requirements updated for the Financial Assistance Program, to bring to the February meeting. Mr. Berry reported the three (3) physicians had approached him in regards to handling indigent inpatients at the hospital. He was working on negotiations with them and would continue, coming back to the Board in February. He explained the Physician on Call process to Mr. Stephen Douglas. Mrs. Audre' Washington questioned the procedure used for fraud cases in the Financial Assistance Program. Mrs. Lory Chancey questioned Mrs. Rhonda Sherrod, Shands CEO, as to what type hospital employees punched a clock and what type did not.

ANNOUNCEMENTS AND ADJOURNMENT

- Next Regular Meeting: Monday, February 14, 2011 at 5:15 pm.
- Workshop set for Monday, March 28, 2011 at 5:15 pm.

There being no further business, the meeting adjourned at 6:28 p.m.

Respectfully submitted,

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Bruce Naylor, Secretary/Treasurer Date of Approval