

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting**

**February 13, 2012
5:15 p.m.**

Present: Koby Adams
Stephen Douglas
Marc Vann
Lory Chancy
Bruce Naylor
Dr. Waseem Khan

Also Present: Rhonda Sherrod, Shands
Richard Powell, Accountant/Auditor
Cynthia Watson, LSHA Staff
Jack Berry, LSHA Staff
Stephanie Bushart, Shands, Market CFO
Sue Frazee, LSHA Staff
Steve Nelson, LCMC
Linda Silecchia, Shands
Mr. Marlin Feagle, Attorney

Public: Barbara Lemley

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:15 pm by Chairman Koby Adams in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

CONSENT AGENDA

December 2011 Check Registers were presented to the Board for approval.

Motion: Mr. Marc Vann made a motion to approve checks 1155-1176 from the Operating Fund NOW account, checks 1475- 1484 from the Patient Care Fund - Clinical Services NOW account, check #1020 from the Patient Care Fund - Hospital Services NOW account, checks 1055-1057 and checks 1084-1100 from the Patient Care Fund – Hospital Services Money Market account, and check #1016 from the Capital Improvement Fund Money Market account. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

January 2012 Check Registers were presented to the Board for approval.

Motion: Mr. Bruce Naylor made a motion to approve checks #1177-1201 from the Operating Fund NOW account, checks #1485-1493 from the Patient Care Fund – Clinical Services NOW account, checks #1022-1038 from the Patient Care Fund – Hospital Services NOW account, and check #1034 from the Capital Improvement Fund NOW account. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the December 12, 2011 Regular Meeting.

Motion: Mrs. Lory Chancy made a motion to approve the minutes as written.

Dr. Waseem Khan seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

Ms. Barbara Lemley questioned the need for the advertisement placed by the Authority in the 2012 Health and Wellness Guide. She expressed her concern and stated she felt it was a waste of taxpayer money.

APPROVAL OF INVOICE

January 2012 Invoices

Due to the fact that the January 2012 Regular Meeting was cancelled, there was a verbal approval of the following invoices:

Women's Center of Florida	November – December 2011	\$19,900.00
Comprehensive Women's Health	November – December 2011	\$ 1,200.00
Family Health Center	December 2011	\$15,900.00

Motion: Dr. Waseem Khan made a motion to approve the invoices as presented.

Mr. Stephen Douglas seconded the motion. All were in favor.

Motion carried.

Women's Center of Florida

An invoice in the amount of \$16,700.00 was presented for payment representing December/January 2012 patient visits.

Motion: Mr. Marc Vann made a motion to approve payment to Women's Center of Florida. Mr. Stephen Douglas seconded the motion. All were in favor.

Motion carried.

Family Health Center

An invoice in the amount of \$11,600.00 was presented for payment representing January 2012 patient visits.

Motion: Mr. Bruce Naylor made a motion to approve payment to Family Health Center. Mrs. Lory Chancy seconded the motion. All were in favor.

Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for November 2011 was presented for approval in the amount of \$252,973.19

Motion: Mr. Stephen Douglas made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

An invoice for Shands Assistance Program for December 2011 was presented for approval in the amount of \$178,898.98.

Motion: Mr. Stephen Douglas made a motion to approve the invoice. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Comprehensive Women's Health

An invoice in the amount of \$1,500.00 was presented for payment for December/January 2012 patient visits.

Motion: Mr. Stephen Douglas made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Lake Shore Primary Care West

An invoice in the amount of \$20,300.00 was presented for payment for December 2011 patient visits.

Motion: Mr. Bruce Naylor made a motion to approve the invoice. Dr. Waseem Khan seconded the motion. All were in favor. Motion carried.

An invoice in the amount of \$10,050.00 was presented for payment for January 2012 patient visits.

Motion: Dr. Waseem Khan made a motion to approve the invoice. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

UNFINISHED BUSINESS

Approval of 2012 Eligibility Guidelines

Mr. Jack Berry presented the topic of the new eligibility guidelines following review of the actual document by the Board of Trustees.

Motion: Mr. Marc Vann made a motion to approve the 2012 LSHA Eligibility Guidelines and Procedures. Mrs. Lory Chancy seconded the motion. Mr. Stephen Douglas questioned when it would go into effect. All were in favor. Motion carried.

NEW BUSINESS

Proposal from Family Health Center

Mr. Jack Berry informed Board Members that the Family Health Center had opened a Dental Clinic and that there had been an offer to see the LSHA members at the same rate as paid for medical visits. He proposed funding for emergency situations. There was discussion regarding the issue.

Motion: Mr. Marc Vann made a motion to drop the issue. Mr. Bruce Naylor seconded the motion. Mrs. Lory Chancy stated that she disagreed and requested further investigation into the matter. All were in favor except Mrs. Lory Chancy. Motion carried.

Request for Funding: CCSS, Inc./Lifestyle Enrichment Center

Mr. Jack Berry presented a request for funding for a self-activated sliding glass door for the entrance at the Lifestyle Enrichment Center. There was discussion and comments regarding the matter.

Motion: Mrs. Lory Chancy made a motion to approve the whole cost involved with installing the automatic door at the CCSS, Inc. Mr. Stephen Douglas seconded the motion. There was further discussion. Mr. Bruce Naylor recommended a funding policy. All were in favor except Mr. Marc Vann, Dr. Waseem Khan, and Mr. Stephen Douglas. Motion fails.

Approval of Proposal for Banking Services 2012-2103

Mr. Jack Berry reported that proposals had been sent out to six (6) financial institutions and three (3) bid proposals were returned; Columbia Bank, TD Bank, and First Federal Bank of Florida. After review by Mr. Richard Powell, he recommended that the funds stay with Columbia Bank due to the fact that they offered fixed interest rates rather than variable rates.

Motion: Mr. Bruce Naylor made a motion to accept the proposal from Columbia Bank.
Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

Property Purchase

Mr. Jack Berry reported that the appraisal of Parcel #12064 (generator shop) had come in at \$160,000.00 and \$175,000.00 was the asking price for the property. Mr. Berry recommended buying the property to clean up the area. There was discussion regarding the Authority properties and the need for more. He informed the Board that there were physicians who were interested in the property to which the Board requested a Letter of Intent from the physicians. Mr. Marc Vann reported on his discussions regarding the Authority's land use and referred to the concept of a Master Plan, previously discussed. There was further discussion on a Master Plan. Mrs. Rhonda Sherrod, Shands Market CEO, reported that HMA/Shands Joint Venture Board was receptive to having Authority input as to long term planning. She made reference to the TLC project and stated that it would need to be factored into the planning.

Motion: Mr. Marc Vann made a motion to table this agenda item. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

HOSPITAL UPDATE

Mrs. Rhonda Sherrod reported on the investment of the MAKOpasty. She introduced Stephanie Bushart, Market CFO, for Shands Lake City, Live Oak, and Starke. She also reported that February was Heart Month and invited everyone to the Lunch and Learn on February 23rd at the Lifestyle Enrichment Center.

STAFF REPORT

Mr. Jack Berry opened with birthday wishes for Rhonda Sherrod and reported on the Health Fair at Richardson Community Center. He went on to report on the Emergency Room visits, and the number of Authority members enrolled and renewed as well as the number of Primary Care visits and prescriptions filled during the month of January. He informed the Board that the Columbia County Economic Development Council would like to lease the west of the LSHA Administrative Complex on a month to month basis for \$1,000.00 per month.

Motion: Mr. Marc Vann made a motion to approve the lease. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Mr. Jack Berry reported that the Franklin Street project was due to start on Monday, February 20th.

ANNOUNCEMENTS AND ADJOURNMENT

- Next Regular Meeting: Monday, March 12, 2012 at 5:15 pm.

There being no further business, the meeting adjourned at 6:38 p.m.

Respectfully submitted,

Bruce Naylor, Secretary/Treasurer

Date of Approval