

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES
Minutes
Regular Meeting
With Budget Workshop
Following**

**August 13, 2012
5:15 p.m.**

Present: Lory Chancy
Marc Vann
Dr. Waseem Khan

Koby Adams
Stephen Douglas

Also Present: Rhonda Sherrod, Shands
Cynthia Watson, LSHA Staff
Marlin Feagle, Attorney
Linda Silecchia, Shands
Stephanie Bushart, Shands

Sue Frazee, LSHA Staff
Jack Berry, LSHA Staff
Richard Powell, Auditor
Steve Nelson, LCMC
Karl Burkhardt, Lake City Journal
Hannah Brown, Lake City Reporter

Public: Barbara Lemley
Stewart Lilker

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:15 pm by Chairman Koby Adams in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

CONSENT AGENDA

July 2012 Check Registers were presented to the Board for approval.

Motion: Mrs. Lory Chancy made a motion to approve checks 1314 - 1336 from the Operating Fund NOW account, checks 1548 - 1557 from the Patient Care Fund - Clinical Services NOW account, checks 1095 - 1102 from the Patient Care Fund – Hospital Services NOW account, and check 1041 from the Capital Improvement Fund NOW Market account. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the July 9, 2012 Regular Meeting.

Motion: Mrs. Lory Chancy made a motion to approve the minutes as written. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

APPROVAL OF INVOICES

Women's Center of Florida

An invoice in the amount of \$13,300.00 was presented for payment representing June/July 2012 patient visits.

Motion: Mrs. Stephen Douglas made a motion to approve payment to Women's Center of Florida. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Family Health Center

An invoice in the amount of \$5,175.00 was presented for payment representing July 2012 patient visits.

Motion: Dr. Waseem Khan made a motion to approve payment to Family Health Center. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for June 2012 was presented for approval in the amount of \$194,484.03.

Motion: Mr. Marc Vann made a motion to approve the invoice. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Comprehensive Women's Health

An invoice in the amount of \$650.00 was presented for payment for June/July 2012 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Dr. Waseem Khan seconded the motion. All were in favor. Motion carried.

Lake Shore Primary Care West

Invoices in the amount of \$4,000.00 for June 2012 and \$4,300.00 for July 2012 were presented for payment.

Motion: Mrs. Lory Chancy made a motion to approve the invoices. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Jean-Felert Cadet, MD, LLC

An invoice in the amount of \$1,700.00 was presented for payment for June/July 2012 patient visits.

Motion: Mr. Stephen Douglas made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

UNFINISHED BUSINESS

Mr. Marlin Feagle distributed copies of the Executive Director's evaluations done by the Board of Trustees as well as a summary of the evaluations. He informed the Board Members that the rating was 83-84% favorable rating, higher than the previous year. Mr. Stephen Douglas questioned the process.

Motion: Mr. Marc Vann made a motion to approve the evaluation. Dr. Waseem Khan seconded the motion. All were in favor. Motion carried.

NEW BUSINESS

A Letter of Agreement with AHCA in the amount of \$2,571,995.00 was presented for approval. Mr. Marlin Feagle and Mr. Richard Powell explained the process.

Motion: Dr. Waseem Khan made a motion to approve the Letter of Agreement. Mrs. Lory Chancy seconded the agreement. All were in favor. Motion carried.

HOSPITAL UPDATE

Mrs. Rhonda Sherrod reported that they had closed on the house on Laguna Drive on Friday. She also informed the Board that they had the final plan for the 3rd floor ICU step down and the 4th floor construction projects. She hoped to have the plans back after minor revisions, to present to the Board at the next meeting.

STAFF REPORT

Mr. Jack Berry reported on the number of Authority members seen in the Emergency Room, the number of prescriptions filled for Authority members, as well as the number of new, renewed, and ineligible people seen in July 2012. He talked about the paving being done downtown including the entrance to the Emergency Room. He informed Board Members that the October 8th meeting set for Columbia Day and the November 12th meeting set for Veteran's Day, and a holiday for the Authority office, could be rescheduled if desired, but would require adequate time for advertising.

Mr. Berry discussed the moisture problem with the hospital floors and informed the Board that the problem could be repaired for \$28,900.00. He recommended the Board contributing the money. There was discussion regarding the issue. Mr. Marc Vann requested a letter from the City in regards to the matter as well as a second quote and Mrs. Lory Chancy requested that they check the second drain line.

Chairman Koby Adams announced the Budget Hearing on Monday, September 10, 2012 and the Final Budget Hearing on Monday, September 17, 2012. The Regular Meeting of the Lake Shore Hospital Authority adjourned at 5:40 pm and the Budget Workshop began.

BUDGET WORKSHOP

Mr. Jack Berry reviewed all funds in the upcoming 2012-2013 budget. He informed the Board that he would like to raise the "Receptionist" position by \$2,937.00, to the maximum dollars (\$25,000) for that position. He also requested input from the Board as far as pay raises overall. There were questions and discussion regarding the budget, specifically the payroll increase and the surveillance system.

Motion: Dr. Waseem Khan made a motion to add a 3% raise for all employees to the upcoming budget. Mrs. Lory Chancy seconded the motion. There was discussion regarding the motion. Dr. Khan amended his motion to add a 3% raise for two employees; Frazee and Watson. Mrs. Chancy seconded the amended motion. Mr. Stephen Douglas questioned the process. Chairman took roll call. Mrs. Chancy and Dr. Khan were in favor. Mr. Douglas, Mr. Vann and Chairman Adams were not in favor. The motion was not agreed upon.

Chairman Adams requested a budget of .962 mills to be submitted at the Budget Hearing in addition to the 1.5 mills budget. There were questions and discussion regarding the budget and the reserve funds. Mr. Richard Powell informed the Board that they could adopt an Investment Policy.

ANNOUNCEMENTS AND ADJOURNMENT

- Budget Hearing: Monday, September 10, 2012 at 5:15 pm
- Regular Meeting: Monday, September 10, 2012 following the Budget Hearing
- Final Budget Hearing: Monday, September 17, 2012 at 5:15 pm

There being no further business, the meeting adjourned at 6:08 p.m.

Respectfully submitted,

Bruce Naylor, Secretary/Treasurer

Date of Approval