

**LAKE SHORE HOSPITAL AUTHORITY  
BOARD OF TRUSTEES**

**Minutes  
Regular Meeting**

**August 12, 2013  
5:15 p.m.**

**Present:** Lory Chancy  
Dr. Waseem Khan  
Marc Vann  
Koby Adams  
Stephen Douglas

**Also Present:** Rhonda Sherrod, Shands  
Jack Berry, LSHA Staff  
Steve Nelson, LCMC  
Cynthia Watson, LSHA Staff  
Frank Pommert, Shands  
Richard Powell, Auditor  
Chris Wilson, IHS  
Joseph Ludwig, W.P. Consultants & Design Group, Inc.  
Jim Harris, Thomas, Miller & Partners, PLLC  
Marlin Feagle, Attorney  
Sue Frazee, LSHA Staff  
Linda Silecchia, Shands  
Stephanie Bushart, Shands  
Dendy Herndon, Shands  
Robert Baird, IHS

**Absent:** Courtney Bryan, LSHA Staff

**Public:** Barbara Lemley  
Tim Murphy  
Stewart Lilker

**CALL TO ORDER**

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:15 pm by Chairman Waseem Khan in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

**CONSENT AGENDA**

July 2013 check registers were presented to the Board for approval.

Motion: Mrs. Lory Chancy made a motion to approve checks 1567 - 1580 from the Operating Fund NOW account, checks 1679 – 1686 from the Patient Care Fund - Clinical Services NOW account, checks 1169 – 1175 from the Patient Care Fund – Hospital Services NOW Account and check 1049 from the Capital Improvement Fund NOW account. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

**APPROVAL OF MINUTES**

Minutes were reviewed from the July 15, 2013 Regular Meeting.

Motion: Mr. Stephen Douglas made a motion to approve the minutes as written. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

**APPROVAL OF INVOICES**

Women's Center of Florida

An invoice in the amount of \$7,550.00 was presented for payment representing June/July 2013 patient visits.

Motion: Mr. Marc Vann made a motion to approve payment to Women's Center of Florida. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Family Health Center

An invoice in the amount of \$2,775.00 was presented for payment representing July 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve payment to Family Health Center. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for June 2013 was presented for approval in the amount of \$126,491.16.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Comprehensive Women's Health

An invoice in the amount of \$250.00 was presented for payment for June/July 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

Lake Shore Primary Care West

An invoice in the amount of \$1,600.00 for June 2013 patient visits was presented for payment.

Motion: Mr. Marc Vann made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Jean-Felert Cadet, MD, LLC

An invoice in the amount of \$1,500.00 was presented for payment for June/July 2013 patient visits.

Motion: Mr. Lory Chancy made a motion to approve the invoice. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Mohammed Choudhury, M.D., P.A.

An invoice in the amount of \$750.00 was presented for payment for June/July 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

Mohammad A. Faisal, M.D., P.A.

An invoice in the amount of \$300.00 was presented for payment for June/July 2013.

Motion: Mr. Marc Vann made a motion to approve the invoice. Mr. Stephen Douglas seconded the motion. All were in favor. Motion carried.

Mr. Marc Vann raised questions regarding the recruitment of physicians and the relationships between them and the LSHA.

### **UNFINISHED BUSINESS**

#### **Executive Director's Contract**

Mr. Marlin Feagle reported that he had met with Mr. Jack Berry to identify the issues regarding his contract. He informed Board Members that Mr. Berry's requests were to increase his salary by five (5) percent to \$80,000.00 annually and to change his leave time to twenty-six (26) days rather than sixteen (16). Mr. Feagle stated that if approved the LSHA Personnel Policy would need to be amended to provide for the additional leave time and that it could be made specific to the Executive Director. There was discussion regarding the issue. Chairman Khan suggested separating the issues; the raise and the leave time. There was further discussion on the salary increase and at that point Mr. Berry asked to withdraw his proposal but Mr. Vann asked to table the issue while further research was done. Mr. Feagle will look at other agencies, i.e. City, County, and other hospital authorities, as far as size of departments, responsibility levels, and salaries for accurate comparison.

### **NEW BUSINESS**

#### **Comcast Contract – Hospital Right of Way**

Mr. Marlin Feagle reported that a request had come to HMA and LSHA from Comcast concerning an easement for installation of their cable and equipment. After review, his recommendation is a license agreement, which would provide for Comcast to come in and install the equipment but not dilute the ownership interest in the property and can be cancelled upon notice.

Motion: Mr. Marc Vann made a motion to approve the License Agreement and execution of Comcast's Service Agreement, subject to the legal changes.  
Mrs. Lory Chancy seconded the motion. There were questions and a brief discussion regarding the matter. All were in favor. Motion carried.

#### **IHS – Software Presentation**

Mr. Jack Berry began by introducing the need for new software and introduced Mr. Robert Baird, President, Indigent Healthcare Solutions. Mr. Baird gave history as to the relationship between IHS and LSHA before he and Chris Wilson, also with IHS, narrated a PowerPoint presentation for the Board Members. There were questions and discussion among Board Members throughout the presentation. Mr. Berry stated that the software could be paid with the 1.5 mils due to the savings in the primary care budget. Mrs. Rhonda Sherrod stated that the software appeared to have many benefits to the Authority.

### **HOSPITAL UPDATE**

Mrs. Rhonda Sherrod reported that the HMA Board of Directors voted unanimously to be acquired by Community Health Systems as did the Community Health Systems Board also vote to acquire HMA. The transaction should occur in the first quarter of 2014 and the acquisition would be at a price of \$7.6 billion.

#### **Facilities Assessment Plan**

Mrs. Rhonda Sherrod reported that after the last meeting, a subsequent telephone meeting took place between both counsels and the Authority's Director and it was agreed upon that HMA would obtain assessments of both medical office buildings and then a recommendation would be made as far as what repairs and replacements were necessary. She introduced Mr. Joe Ludwig, W.P. Consultants and Mr. Jim Harris, Thomas, Miller & Partners as representatives of the groups that performed the assessments.

Mr. Ludwig reported that he had written specifications for repairs of both medical office buildings that consisted of reskinning, repainting, and glazing, as well as to repair the stairs, ceilings, and the roof repairs on the two story building. He informed Board Members that the roof repairs on the two story building had been completed. He stated that these repairs should give the buildings another (10) years of service. There were questions from Board Members and Mr. Stephen Douglas asked that he be able to compare the repair/replacement activities taking place now with the *TLC Facilities Assessment Report*.

Mr. Jim Harris stated that he had been commissioned to evaluate the exteriors of the two buildings and then to determine what needed to be done to the interiors. He reported on his findings. There were questions and discussion regarding the use of local contractors and the timeline involved with the projects.

#### **STAFF REPORT**

Mr. Jack Berry reported on the number of Authority members seen in the Emergency Room, the number of prescriptions filled for Authority members, as well as the number of new, renewed, and ineligible people seen in July 2013. He informed Board Members that the City of Lake City had agreed to appropriate \$14,000.00 (half the cost) for the storm water drain. He stated that there were other issues with storm drains under the hospital that needed to be dealt with first. In closing, he stated that they were waiting on the Department of Environmental Protection permit for the building on Marion Avenue to be demolished.

#### **BUDGET PREPARATION & DISCUSSION**

Mr. Richard Powell informed the Board Members of the Budget Hearings; Wednesday, September 11<sup>th</sup> and Monday, September 23<sup>rd</sup> with the Regular Meeting to be held following the September 11<sup>th</sup> Budget Hearing. He reviewed and explained 2013-14 Tentative Budget; stating that the new budget was slightly below the budget for the current year. Mr. Koby Adams requested that Mr. Powell put together a budget using 0.962 mils in addition to the 1.5 mils. There was discussion regarding excess funds in the budget as well as other questions concerning the budget.

Motion: Mr. Koby Adams made a motion have Mr. Powell prepare a tentative budget of .962 mils. Mr. Powell asked if he could prepare two options; the .962 mils and deducting \$900,000.00 from the budget to calculate the rate. Mr. Stephen Douglas seconded the motion. All were in favor.  
Motion carried.

#### **ANNOUNCEMENTS AND ADJOURNMENT**

- Budget Hearing: Wednesday, September 11, 2013 at 5:15 pm.
- Regular Meeting: Wednesday, September 11, 2013 following the Budget Hearing.
- Final Budget Hearing: Monday, September 23, 2013 at 5:15 pm.

There being no further business, the Regular Meeting adjourned at 7:58 pm.

Respectfully submitted,

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Lory Chancy, Secretary/Treasurer

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Date of Approval