

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting**

**April 8, 2013
5:15 p.m.**

Present:	Lory Chancy Bruce Naylor	Stephen Douglas Marc Vann
Also Present:	Rhonda Sherrod, Shands Marlin Feagle, Attorney Steve Nelson, LCMC Cynthia Watson, LSHA Staff Richard Powell, Auditor	Sue Frazee, LSHA Staff Jack Berry, LSHA Staff Linda Silecchia, Shands Stephanie Bushart, Shands
Absent:	Koby Adams Dr. Waseem Khan	Courtney Bryan, LSHA Staff
Public:	Barbara Lemley	Stewart Lilker

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:22 pm by Vice - Chairman Stephen Douglas in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

CONSENT AGENDA

March 2013 Check Registers were presented to the Board for approval.

Motion: Mrs. Lory Chancy made a motion to approve checks 1479 - 1493 from the Operating Fund NOW account, checks 1637 - 1647 from the Patient Care Fund - Clinical Services NOW account, check 1079 from the Patient Care Fund - Hospital Services Money Market account, checks 1142 - 1146 from the Patient Care Fund - Hospital Services NOW Account, and check 1022 from the Capital Improvement Fund Money Market account. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the March 11, 2013 Regular Meeting and Workshop.

Motion: Mr. Marc Vann made a motion to approve the minutes as written. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

APPROVAL OF INVOICES

Women's Center of Florida

An invoice in the amount of \$6,050.00 was presented for payment representing February/March 2013 patient visits.

Motion: Mr. Bruce Naylor made a motion to approve payment to Women's Center of Florida. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Family Health Center

An invoice in the amount of \$3,700.00 was presented for payment representing March 2013 patient visits.

Motion: Mrs. Marc Vann made a motion to approve payment to Family Health Center. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for February 2013 was presented for approval in the amount of \$152,488.43.

Motion: Mr. Marc Vann made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Comprehensive Women's Health

An invoice in the amount of \$650.00 was presented for payment for February/March 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Jean-Felert Cadet, MD, LLC

An invoice in the amount of \$1,100.00 was presented for payment for February/March 2013 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve the invoice. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

UNFINISHED BUSINESS

There was none, however, Mr. Bruce Naylor questioned the progress of the new Strategic Plan.

NEW BUSINESS

Review of LSHA Policies

Meeting Rules and Procedures – Mr. Berry stated that he had written the existing policy in 2007. After review and discussion, it was decided that the Chairman would review the policy annually and make changes, if necessary. Mr. Berry will work with Dr. Khan to have the policy ready for the next Board Meeting.

Procurement Policy – Mr. Berry informed the Board that this policy had been redone in May 2011 to include the Executive Director's check signing privileges. Mr. Powell stated that he felt the policy was appropriate for this type of operation. This policy had been previously approved by the Board and will include an updated review date.

Public Records Request Policy – Mr. Berry informed Board Members that this policy was approved on January 14, 2008. Mr. Stephen Douglas inquired as to posting this policy on the LSHA website and Mr. Marlin Feagle recommended it be done.

HOSPITAL UPDATE

Mrs. Rhonda Sherrod announced the addition of Chief Nursing Office, Gary Goelz. She reported on the progress of the OB unit renovation, the roofing job, and the window replacement.

STAFF REPORT

Mr. Jack Berry reported on the number of Authority members seen in the Emergency Room, the number of prescriptions filled for Authority members, as well as the number of new, renewed, and ineligible people seen in March 2013.

Mr. Berry informed Board Members that he had been approached by a physician who was interested in building an office on the "Ludie Shipp lot" and in the Board setting up a program that would help to defray the cost of the land. Mr. Naylor opened the discussion by inquiring about the return on the investment. There was further discussion. Mr. Berry informed the Board that he would bring the physician's proposal to the next meeting. Mr. Marlin Feagle also discussed a "ground lease" and opening up the opportunity to other physicians in the community. Mr. Berry will have an appraisal done on the lot before the next meeting. He also reported that he had a physician interested in leasing the building that the plans were drawn on. A meeting will be arranged with Mr. Feagle so a package can be put together and brought to the Board at the next meeting.

In closing, Mr. Berry apologized for the time factor involved in the Strategic Plan process. He reminded Board Members that Jeff Fellers would like them to familiarize themselves with the *2007 – 2012 Strategic Plan*. A Workshop was set for May 13th following the next Regular Meeting.

ANNOUNCEMENTS AND ADJOURNMENT

- Regular Meeting: Monday, May 13, 2013 at 5:15 pm with a Workshop following.

There being no further business, the Regular Meeting adjourned at 6:07 p.m.

Respectfully submitted,

Lory Chancy, Secretary/Treasurer

Date of Approval