

**LAKE SHORE HOSPITAL AUTHORITY
BOARD OF TRUSTEES**

**Minutes
Regular Meeting**

**April 11, 2011
5:15 p.m.**

Present: Marc Vann
Lory Chancy
Stephen Douglas
Waseem Khan, M.D.
Bruce Naylor

Also Present: Marlin Feagle
Cynthia Watson, LSHA Staff
Karl Burkhardt, Lake City Journal
Tony Britt, Lake City Reporter
Zachary Bielling, Shands Lake Shore
Rhonda Sherrod, Shands Lake Shore
Sue Frazee, LSHA Staff
Jack Berry, LSHA Staff
Jim Burns, Shands Lake Shore

Public: Stewart Lilker
Barbara Lemley

CALL TO ORDER

The Regular Meeting of the Lake Shore Hospital Authority Board of Trustees was called to order at 5:15 pm by Vice-Chairman Waseem Khan, M.D. in the Conference Room at the Lake Shore Hospital Authority Administrative Complex.

CONSENT AGENDA

March Check Registers were presented to the Board for approval.

Motion: Mr. Marc Vann made a motion to approve checks 2712 - 2728 from the Operating Fund and checks 1384 – 1392 from the Patient Care Fund- Clinical Services. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

APPROVAL OF MINUTES

Minutes were reviewed from the March 14, 2011 Regular Meeting.

Motion: Mr. Stephen Douglas made a motion to approve the minutes as written. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Minutes were reviewed from the March 23, 2011 Ad Hoc Committee Meeting. Mr. Stephen Douglas asked for clarification regarding the option to waive health insurance coverage.

Motion: Mr. Bruce Naylor made a motion to approve the minutes as written. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

PUBLIC COMMENTS

Ms. Barbara Lemley identified herself and spoke of an incident that took place at the Authority office on April 11, 2011 when she went in to inspect certain documents. She again expressed her concern for a copy of Mr. Jack Berry's DD-214 not being available in his file. In closing, Ms. Lemley commented on Mr. Feagle's "wasted time" and the dollars spent at the Ad Hoc meeting. Mr. Stewart Lilker discussed the fact that the minutes were not made available before the Authority meetings. He expressed his feelings about Mr. Jack Berry and reported on his findings involving Mr. Berry's application to the Governor's office. In closing, he commented on the health insurance reimbursement issue.

APPROVAL OF INVOICE

Women's Center of Florida

An invoice in the amount of \$15,200.00 was presented for payment representing February/March 2011 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve payment to Women's Center of Florida. Mr. Stephen Douglas seconded the motion. All were in favor.
Motion carried.

UF Primary Care West

An invoice in the amount of \$19,400.00 for the month of February 2011 was presented for payment.

Motion: Mr. Stephen Douglas made a motion to approve payment to Florida Clinical Practice Association. Mr. Bruce Naylor seconded the motion. All were in favor. Motion carried.

Family Health Center

An invoice in the amount of \$14,200.00 was presented for payment representing March 2011 patient visits.

Motion: Mrs. Lory Chancy made a motion to approve payment to the Family Health Center. Mr. Marc Vann seconded the motion. All were in favor. Motion carried.

Shands Assistance Program

An invoice for Shands Assistance Program for February 2011 was presented for payment in the amount of \$186,171.68.

Motion: Mrs. Lory Chancy made a motion to approve the invoice.
Mr. Stephen Douglas seconded the motion. All were in favor.
Motion carried.

Comprehensive Women's Health

An invoice in the amount of \$800.00 was presented for payment for February/March 2011 patient visits.

Motion: Mr. Bruce Naylor made a motion to approve the invoice. Mrs. Lory Chancy seconded the motion. All were in favor. Motion carried.

Mr. Marc Vann expressed concern over the program moving into the area of specialty care. Mr. Jack Berry assured him that that was not the case. There was discussion on the matter.

UNFINISHED BUSINESS

Approval of Authority Manager Employment Agreement

Mr. Bruce Naylor reviewed his study of compensation ranges. Mr. Marlin Feagle reviewed the black lined copy of the *Authority Manager Employment Agreement*. Mr. Stephen Douglas had several questions to which Mr. Feagle responded. He also brought up for discussion the option of changing the position title to Executive Director rather than Authority Manager.

Motion: Mr. Bruce Naylor made a motion to approve the agreement.
Mrs. Lory Chancy seconded the motion. All were in favor.
Motion carried.

Motion: Mr. Stephen Douglas made a motion to change the management title from Manager to Executive Director. Mr. Bruce Naylor seconded the motion.
All were in favor. Motion carried.

Approval of Lease Amendment

Mr. Marlin Feagle reviewed the black lined version of the *First Amendment to Second Amended and Restated Lease Agreement*. There were several questions.

Motion: Mr. Marc Vann made a motion to approve amended lease.
Mrs. Lory Chancy seconded the motion. All were in favor.
Motion carried.

NEW BUSINESS

There was none.

HOSPITAL UPDATE

Mrs. Rhonda Sherrod informed Board Members that a second internist had been recruited for Lake Shore Primary Care West. She reported that as of April 3rd there had been a change in environmental services and Shands had contracted with HHS, a national firm with an excellent reputation. In addition, on April 10th, Morrison's has taken over the all Food Services and brought in a well known program called "Catering to You" designed for the patients. Mrs. Sherrod went on to discuss first floor renovations that were beginning in the hospital and would last for twenty weeks while she shared renderings with the Board Members. The highlight of her update was the announcement of the DaVinci Surgical Robotic System installed on April 1, 2011. Mrs. Sherrod discussed the needs of the hospital; to be able to increase capacity with a five bed step down unit on the 3rd floor, to renovate the 4th floor by adding private baths to the postpartum rooms, to renovate the triage, the nurse's station, the newborn nursery, and create two private labor and delivery rooms. She informed the Board that the cost to renovate was \$2,024, 238.93, which she respectfully requested the funding from Lake Shore Hospital Authority. There were questions and discussion concerning the issue. Vice-Chairman Khan stated that any decisions would be tabled until the next meeting.

STAFF REPORT

Mr. Jack Berry reported that the engineer was working on the plans for the Franklin Street project; they would be in front of City Council in May, to begin activity the first of June. He reported on the number of new people in the Financial Assistance Program. He informed the Board that the midterm financial report should be ready for the next meeting. He discussed a comprehensive operating procedure for the Indigent Care Program.

ANNOUNCEMENTS AND ADJOURNMENT

- Next Regular Meeting: Monday, May 9, 2011 at 5:15 pm.

There being no further business, the meeting adjourned at 6:48 p.m.

Respectfully submitted,

Bruce Naylor, Secretary/Treasurer

Date of Approval